

## **AGENDA FOR THE EXECUTIVE**

**Date:** Monday, 10 February 2014

**Time:** 6:00 pm

**Venue:** Collingwood Room, Civic Offices

***Executive Members:***

Councillor S D T Woodward, Policy and Resources (Executive Leader)

Councillor T M Cartwright, MBE, Public Protection (Deputy Executive Leader)

Councillor B Bayford, Health and Housing

Councillor K D Evans, Planning and Development

Councillor Mrs C L A Hockley, Leisure and Community

Councillor L Keeble, Streetscene



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of Executive held on 6 January 2014.

**3. Executive Leader's Announcements**

**4. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**5. Petitions**

**6. Deputations**

To receive any deputations, of which notice has been lodged.

**7. Minutes / References from Other Committees**

To receive any reference from the committees or panels held.

**Matters for Decision in Public**

*Note: Where an urgent item of business is raised in accordance with Part 3 of the Constitution, it will be considered with the relevant service decisions as appropriate.*

**8. Health and Housing**

**Non-Key Decision**

- (1) **Naming of the New Sheltered Housing Scheme in North West Fareham**  
(Pages 5 - 10)

a report by the Director of Community

**9. Leisure and Community**

**Key Decision Notice**

- (1) **Award of Contract - Salterns Promenade Repairs** (Pages 11 - 18)

a report by the Director of Community

**Non-Key Decision**

- (2) **First World War Memorial** (Pages 19 - 26)

a report by the Director of Community

## **10. Public Protection**

### **Key Decision Notice**

- (1) **Traffic Management Programme** (Pages 27 - 48)  
a report by the Director of Regulatory and Democratic Services

## **11. Planning and Development**

### **Key Decision Notices**

- (1) **Local Plan Part 3: The Welborne Plan - Publication Plan** (Pages 49 - 60)  
a report by the Director of Planning and Environment
- (2) **Local Plan Part 2: Development Sites and Policies - Publication Plan**  
(Pages 61 - 136)  
a report by the Director of Planning and Environment

### **Non-Key Decision**

- (3) **Review Local Development Scheme** (Pages 137 - 166)  
a report by the Director of Planning and Environment

## **12. Policy and Resources**

### **Key Decision Notices**

- (1) **Cash Collection Service Tender** (Pages 167 - 176)  
a report by the Director of Finance and Resources
- (2) **Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15** (Pages 177 - 186)  
a report by the Director of Finance and Resources
- (3) **Housing Revenue Account Spending Plans, including the Capital Programme for 2014/15** (Pages 187 - 202)  
a report by the Director of Finance and Resources

### **Non-Key Decisions**

- (4) **Quarterly Financial Monitoring Report 2013/14** (Pages 203 - 214)  
a report by the Director of Finance and Resources
- (5) **Treasury Management Strategy and Prudential Indicators 2014/15** (Pages 215 - 234)

a report by the Director of Finance and Resources

**(6) Delegated Approval for Community Funding Applications** (Pages 235 - 240)

a report by the Director of Community

**(7) Treasury Management Monitoring Report 2013/14** (Pages 241 - 254)

a report by the Director of Finance and Resources

P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

31 January 2014

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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 6 January 2014

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, Public Protection (Deputy Executive Leader)  
B Bayford, Health and Housing  
Mrs C L A Hockley, Leisure and Community  
L Keeble, Streetscene

**Also in attendance:**

Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel  
M J Ford, JP, Chairman of Appeals Committee  
A Mandry, for item 11(2)  
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel  
D C S Swanbrow, Chairman of Scrutiny Board



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor K D Evans, the Executive Member for Strategic Planning and Environment.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 2 December 2013 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader's Announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations given at this meeting.

**7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

There were no references made to this meeting.

**8. HEALTH AND HOUSING****(1) Use of Right to Buy Receipts**

RESOLVED that the Director of Community, in consultation with the Director of Finance and Resources, be authorised to spend and continue to spend the Right to Buy receipts collected since April 2012 on the purchase of replacement homes to be let at affordable rents, subject to the cost being affordable and sustainable to the Housing Revenue Account.

**9. LEISURE AND COMMUNITY**

(1) Community Covenant

RESOLVED that the Executive agrees to:

- (a) support the Armed Forces Covenant by signing a Community Covenant for Fareham;
- (b) appoint the Deputy Leader as the Member Champion for the Community Covenant; and
- (c) sign up to the Community Covenant Grant Scheme to enable bids from local community groups to apply for grant funding.

## 10. STRATEGIC PLANNING AND ENVIRONMENT

(1) Portchester Castle Street Conservation Area Character Appraisal and Management Strategy

RESOLVED that the Executive agrees that:

- (a) the Portchester Castle Street Conservation Area Character Appraisal and Management Strategy, as set out in Appendix A to the report, be adopted as evidence in support of the Fareham Borough Local Plan Review (June 2000) saved policies, the policies contained within the Fareham Local Plan Part 1: Core Strategy and the emerging policies of the Fareham Local Plan Part 2: Development Sites & Policies;
- (b) the preparation of an article 4 direction, as recommended in the character appraisal document, is supported. Delegated authority was granted by the Executive to the Executive Member for Strategic Planning and Environment in July 2010 to make article 4 directions in accordance with the provisions of The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2010 and this proposal will be the subject of a further detailed report; and
- (c) delegated authority be granted to the Director of Planning and Environment in consultation with the Executive Member for Strategic Planning and Environment to make minor factual and formatting alterations, including updating of photographs where appropriate, prior to publication of the adopted document.

## 11. POLICY AND RESOURCES

(1) Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15

RESOLVED that the Executive agrees that:

- (a) the capital programme for the period 2013/14 - 2017/18, amounting to £34,601,000 be approved;
- (b) the revised 2013/14 general fund budget, amounting to £9,823,300 be approved;

- (c) the base 2014/15 general fund revenue budget amounting to £9,387,300 be approved; and
- (d) the use of the surplus on the spending reserve, as set out in paragraphs 28-30 of the report, be approved.

(2) 2013 Residents' Survey Feedback

At the invitation of the Executive Leader, Councillor A Mandry addressed the Executive on this item.

RESOLVED that the Executive:

- (a) notes the results of the 2013 Residents' Satisfaction Survey and agrees that the information be used to inform future planning; and
- (b) requests a review of Community Action Teams and that CAT officers be asked to consult all Councillors on behalf of the CAT Chairmen, after which a report will be presented to a future meeting of the Executive.

(The meeting started at 6.00 pm  
and ended at 6.34 pm).



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Health and Housing
<b>Subject:</b>	<b>Naming of the New Sheltered Housing Scheme in North West Fareham</b>
<b>Report of:</b>	Director of Community
<b>Strategy/Policy:</b>	Housing Strategy
<b>Corporate Objective:</b>	A balanced housing market

**Purpose:**

To consider options for naming the new sheltered housing scheme in North West Fareham (on the site of the former Collingwood House).

**Executive summary:**

At the Council meeting on 12 December 2013, the Executive Leader presented a proposal requesting the Executive to consider naming the new sheltered housing scheme (on the site of the former Collingwood House) Ernest Crouch Court in memory of Alderman Ernest Crouch and his 30 years of unstinting service to this borough.

Furthermore, it was proposed that the communal lounge be named the Collingwood Lounge to maintain the links with HMS Collingwood and the former building which stood on the site. The proposal was met with unanimous support.

Following the Council's support for the proposal, the Executive Leader recently met with the former residents of Collingwood House to seek their views.

The Executive is now invited to consider the proposal and the options.

**Recommendation:**

- (1) The Executive considers the proposal arising from the Council meeting of 12 December 2013 for naming the development and agrees a name for the new development.
- (2) The Executive agree to invite Mrs Enid Crouch to lay a foundation stone in the new sheltered housing scheme in memory of her husband Alderman Ernest Crouch as a tribute to his 30 years of unstinting service to this borough.

**Reason:**

To agree the name for the new sheltered housing scheme in North West Fareham.

**Cost of proposals:**

The cost of installing a foundation stone is included within the total budget approved by the Executive for this project. There is no additional cost arising from the selection of a name for the building.

**Appendices:** None

**Background papers:** Executive Report: 1 July 2013 - Redevelopment of Collingwood House – Award of Tender (Confidential).

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Naming of the New Sheltered Housing Scheme in North West Fareham

**Briefing by:** Director of Community

**Portfolio:** Health and Housing

#### INTRODUCTION

1. The redevelopment of Collingwood House is a corporate priority arising from the Council's strategic review of sheltered housing. In 2012, the Executive agreed to demolish Collingwood House and the adjoining flats in Gibraltar Close to build a new sheltered housing scheme that would be fit for the 21<sup>st</sup> Century.
2. The new sheltered housing scheme will provide 23 x 1 bedroom and 17 x 2 bedroom apartments. The total cost of the scheme including fees, will be £5,355,000. Works commenced in October 2013 and are due for completion by January 2015.
3. A decision now needs to be made on the naming of the new building.

#### OPTIONS

##### Option 1

4. On 13<sup>th</sup> November 2013, the Council was greatly saddened to learn of the death of former Mayor and Councillor, Alderman Ernest Crouch, who passed away peacefully in his sleep.
5. Ernest Crouch was a well-respected Borough Councillor, representing Portchester West from 1979-1995 and 1996-2010, during which time he also served as Mayor in 1990/1991 and 2008/2009. He served as Leader of the Council in 1994 -1995. He was admitted to the roll of Honorary Aldermen in July 2010.
6. Ernest Crouch gave over 30 years of unstinting service to the Borough of Fareham; and had a keen interest in housing, serving as the long-term Chairman of the Housing Committee. Alderman Crouch participated in the review of the Council's sheltered housing stock and was involved in the decision to demolish Collingwood House and replace it with a new sheltered housing scheme fit for the twenty first century.

7. At the Council meeting on 12 December 2013, the Executive Leader paid tribute to Alderman Ernest Crouch and presented a proposal to request the Executive to consider naming the new sheltered housing scheme Ernest Crouch Court in memory of Alderman Ernest Crouch. Furthermore, it was proposed that the communal lounge be named the Collingwood Lounge to maintain the links with HMS Collingwood and the former building which stood on the site.
8. The proposal to request the Executive to consider naming the new development Ernest Crouch Court was met with unanimous support.

## **Option 2**

9. On the 28 January 2014 the Executive Leader attended a meeting with former tenants of Collingwood House to consult them about his proposal to name the new building in memory of Alderman Crouch.
10. The Council maintains close links with the former tenants of Collingwood House, arranging regular coffee mornings and issuing newsletters to keep them updated on the progress of the new scheme. Currently, twelve former residents have expressed their preference to return to the new sheltered housing scheme when it opens early in 2015.
11. The residents were very complementary about the way in which the Council has involved and supported the residents throughout the redevelopment process.
12. However, the residents were keen to retain the "Collingwood" name and put forward an alternative option suggesting the new scheme be called "Collingwood Court". It was also suggested that the communal lounge could be named the "Ernest Crouch Lounge".

## **FOUNDATION STONE**

13. Whenever works commence on the construction of a new publicly funded building, it is traditional for the Mayor or a civic leader to lay a foundation stone to commemorate the start of construction.
14. Regardless of the name chosen by the Executive, provision has been made to install a foundation stone at the scheme.
15. As a mark of respect for Ernest Crouch's many years of distinguished service to Fareham Borough Council and his keen interest in providing good quality affordable housing for the residents, it is proposed that a foundation stone be laid in his memory.
16. It is also proposed that the Council invite Mrs Enid Crouch and her family to unveil the foundation stone in the company of the Mayor and the Executive Leader.

## **CONSULTATION**

17. The Executive Leader has consulted with Alderman Crouch's widow (Mrs Enid Crouch) and the Crouch family on the proposal to lay a foundation stone in memory of Ernest Crouch and the names being considered for the new development. Whilst they are greatly saddened and still coming to terms with their loss, they are delighted to learn of the proposal to install a foundation stone in memory of Ernest.
18. Captain Steve Dainton OBE Commander of HMS Collingwood has been consulted on the naming options and is pleased that the links with HMS Collingwood will be maintained.
19. The Executive Leader has met with the former residents and discussed his proposal for naming the new building.

## **FINANCIAL IMPLICATIONS**

20. There is no cost associated with the decision to name the building in memory of Alderman Ernest Crouch.
21. Provision exists within the total budget approved by the Executive for the project, to install a foundation stone.

## **CONCLUSION**

22. The Executive is invited to discuss and agree the name for this new development having regard to the proposal endorsed by the Council and the views of the former tenants.
23. The Executive is also invited to approve the proposal to install a foundation stone within the new development as a tribute to Alderman Ernest Crouch.



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Leisure and Community
<b>Subject:</b>	<b>Award of Contract - Salterns Promenade Repairs</b>
<b>Report of:</b>	Director of Community
<b>Strategy/Policy:</b>	Leisure Strategy
<b>Corporate Objective:</b>	Leisure for Health and for Fun

**Purpose:**

This report presents the tenders received for repairs to the Salterns Promenade and for the possible construction of a cycleway to the north of the current sea wall.

**Executive summary:**

At its meeting in November 2012, the Executive approved a project to repair a 700m stretch of the Salterns Promenade as a long term solution to the deterioration of the timber kerbing on the seaward edge of the promenade.

Separate to the project to repair the Promenade, Hampshire County Council (HCC) has been pursuing a project to construct a cycleway to the north of the existing sea wall to become part of the National Cycleway Network (NCN).

To minimise disruption to users of the promenade, the two authorities have worked in partnership to jointly procure and construct the two adjacent projects.

Tenders have been received and it is recommended that a contract be awarded to Balfour Beatty for the repairs to the Salterns Promenade in the sum of £199,881.

Insufficient funding is available for the cycleway and the Executive is asked to consider whether to proceed with this, and if so to agree the surface finish, the additional capital budget required and whether to proceed at risk due to the unresolved land issues.

**Recommendation:**

The Executive considers:

- (a) That a contract be awarded to Balfour Beatty in the sum of £229,971 for the timber replacement of the Salterns Promenade and the construction of a cycleway (with a rural surface) to the north of the sea wall.
- (b) That the Executive consider whether to proceed with the construction of the cycleway prior to Hampshire County Council resolving the land issues.
- (c) That the capital budget be increased by £20,000 to a total of £233,000.

**Reason:**

To allow the repairs to the Salterns Promenade to be completed and remove the trip hazards currently present due to the deteriorating condition of the timber planking.

**Cost of proposals:**

The repairs to the promenade can be funded from the existing capital budget.

Inclusion of the cycleway with a rural footpath can be accommodated within the currently approved budget with the addition of the £20,000 from Sustrans. However only £3,000 contingency would remain for any unforeseen works.

**Appendix A: Tender Evaluation****Background papers:**

Report to the Executive for Decision dated 12 November 2012 –Salterns Promenade.



# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Award of Contract - Salterns Promenade Repairs

**Briefing by:** Director of Community

**Portfolio:** Leisure and Community

#### INTRODUCTION

1. At its meeting in November 2012, the Executive approved a project to repair a 700m stretch of the Salterns Promenade as a long term solution to the deterioration of the timber kerbing on the seaward edge of the promenade.
2. A capital budget of £213,000 has been allocated to this project to cover all works and fees.
3. Separate to the project to repair the Promenade, Hampshire County Council have been pursuing a project to construct a cycleway to the north of the existing sea wall to become part of the National Cycleway Network (NCN).
4. With the aim of minimising disruption to users of the promenade the opportunity has been taken to jointly tender the promenade and cycleway project together with the option to issue one contract to construct both elements.

#### TENDERS

5. Following the completion of the detailed design and specification for the works, tender documents were issued to three building contractors on an existing procurement framework with the East Solent Coastal Partnership (ESCP).
6. The tenders were split into three work packages:
  - Promenade timber replacement.
  - Cycleway construction as a rural footpath.
  - Cycleway with an asphalt surface.
7. The evaluation of the tenders is included as Appendix A to this report.

#### PROMENADE REPAIRS

8. The tender return from Balfour Beatty is within the approved capital budget and a contract could be awarded for the required works.

9. To achieve a start on site in April 2014, and to complete the works prior to the peak summer season, it has been necessary to order the timber hardwood in advance of the formal contract.

## **CYCLEWAY**

10. The HCC scheme to implement the cycleway is being funded by a £20,000 contribution from Sustrans provided by the former County Councillor Mr Knight, to be supplemented by funding from HCC.
11. At this time no additional funding has been provided by HCC.
12. As it is recommended that the contract for the promenade repairs be awarded to Balfour Beatty, the cycleway repairs will also need to be undertaken by them if the works are to be undertaken as a joint project. On this basis the cycleway would cost £30,090 to construct which is in excess of the available funding from HCC.
13. Part of the land over which the cycleway would be routed is not in the ownership of the Council and HCC need to resolve any land issues and agree a Deed of Dedication for the cycleway prior to its construction. There is a risk that this will not be achieved prior to the programmed start date in April 2014.
14. Whilst tenders have been returned for the alternative surface finishes (rural cycleway vs. asphalt for the cycleway, the ward councillors have expressed a clear preference for the rural cycleway option to be adopted. It is therefore recommended that the project proceed with the rural cycleway option.

## **FINANCIAL IMPLICATIONS**

15. A contract for the works to repair the promenade can be awarded as the tender from Balfour Beatty is within the approved capital budget.
16. If no further funding is provided by HCC and the capital budget is supplemented with the £20,000 from Sustrans then a total budget of £233,000 is available.
17. If a combined promenade and cycleway project was implemented then the cost of this with a rural footpath as the cycleway would be £229,971. This would be within the available budget, but there would be insufficient contingency to cover any unforeseen expenditure.
18. It is suggested that a contingency of 10% would be prudent and therefore a total budget of £253,000 would be advisable. It is therefore recommended that the capital budget be increased by £20,000 to a total of £233,000.

## **RISK ASSESSMENT**

19. There is a risk that HCC will not resolve the land issues and arrange a Deed of Dedication for the proposed cycleway prior to the proposed start of works in April 2014. In this case the works could proceed at a risk of a legal challenge or the cycleway works could be excluded from the construction contract.

20. The promenade is subject to ongoing deterioration and any delay to implementing the required works extends the period during which the council could be subject to insurance claims in the event of injury resulting from the trip hazards.

## **CONCLUSION**

21. The tenders have been received for the repairs to the Salterns Promenade and for the` construction of the cycleway to the north. The promenade repairs can be implemented within the approved budget. The inclusion of the cycleway within the contract results in a risk that the budget will be insufficient in the event of unforeseen works and there is a risk that the required permissions in relation to the land will not be in place prior to the start of the works.

## **Reference Papers:**

Report to the Executive for Decision dated 12 November 2012 –Salterns Promenade.



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

**Portfolio:** Leisure and Community  
**Subject:** **First World War Memorial**  
**Report of:** Director of Community  
**Strategy/Policy:** Corporate Strategy  
**Corporate Objective:** Strong and Inclusive Communities

**Purpose:**

To outline the options available for a memorial to commemorate the centenary of the start of the First World War.

**Executive summary:**

The date of 4 August 2014 will mark the centenary of the start of the First World War. To commemorate the occasion, it is proposed that a lasting memorial be created within Fareham. A number of locations and design options have been identified in order to find the most suitable option for consideration.

A report to the Executive in September 2013 approved funding for an event to mark the centenary. It is proposed that a memorial unveiling ceremony be included as part of the planning for the event.

**Recommendation:**

Option 3 – The Tree of life, choosing the location closest to Argos on West Street, Fareham.

**Reason:**

The recommended option is considered to be the best location in terms of access, and also minimises the potential issues of having a memorial in a high traffic area.

**Cost of proposals:**

£3,800 is requested to meet the cost of the memorial and planning application. The funds include a small contingency for any unforeseen costs.

**Appendix A:** Proposed Memorial Wording

**Background papers:** None

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** First World War Memorial

**Briefing by:** Director of Community

**Portfolio:** Leisure and Community

#### INTRODUCTION

1. The date of 4 August 2014 will mark the centenary of the start of the First World War. To commemorate the occasion, the Council is proposing to create a lasting memorial within Fareham. This report outlines the options that have been identified and provides details of the costs for each.
2. In considering the location and design of the memorial, a number of locations within Fareham Town Centre have been identified. The design options within the report are linked to the locations, due to the constraints each location has.
3. There is the potential for wreaths and other items to be laid alongside or on any memorial that is erected. This could present a problem, depending on the design and location of the memorial. The Council may need to adopt a policy, depending on the extent of the issue, which sets out when items will be removed from the memorial. The policy could then be communicated to the public, to minimise the risk of complaints about items being left or removed from the memorial.
4. In considering a memorial, example wording has been drafted, which could be placed on any of the memorials that are outlined in this report. The exact wording may vary depending upon the space available. The cost for the wording is likely to be based on the number of letters, but until the final wording is finalised, a precise cost cannot be provided. The draft wording is set out in Appendix A.

#### PROPOSAL

5. That the Executive review the detailed options, listed below, and approve funding to be made available for the construction and installation of a lasting memorial.



6. A report to the Executive in September 2013 included a request for funding, for an event, to commemorate the centenary of the First World War. It is proposed that the unveiling of the memorial be included in the planning of this event.

## DETAILED OPTIONS

### Option 1

7. The Pavilion, or band stand, in West Street was identified as a potential location for a memorial, because of its central location. The first option considered was to lay a stone at the centre of the pavilion with wording on it to reflect the occasion.



8. The central location of the stone makes this an interesting option; however the pavilion is hired out and used by a number of different organisations and market stall holders. This issue, alongside the fact that a lot of people are likely to walk over the stone, raises some concerns as to whether this is a suitable location for a memorial.
9. The Council's Landscape Architect has carried out some research and identified that a stone could be acquired for £850 (exc. VAT), plus £1.85 per letter (exc. VAT). Based upon the proposed wording it is estimated that the stone would cost approximately £1,450.

### Option 2

10. The second option is also located at the pavilion, but instead, proposes to place a plaque in between two of the columns as a memorial. This option removes the potentially contentious issue of people walking over a memorial stone.
11. A plaque would be more visible than a stone, but does raise a potential issue with people who have sight problems. Due to the plaque being raised off of the floor, there would be a risk of people bumping into the sign.



12. The Landscape Architect has also been able to collate estimates for the likely cost of this option. Using the same sort of wording for the memorial stone, it is estimated that the plaque would cost approximately the same as Option 1.

### Option 3

13. Option 3 proposes to create a memorial by one of the Tree of Life structures on West Street. Number 1 is located close to Argos and number 2 is located close to the opposite end of the shopping centre.

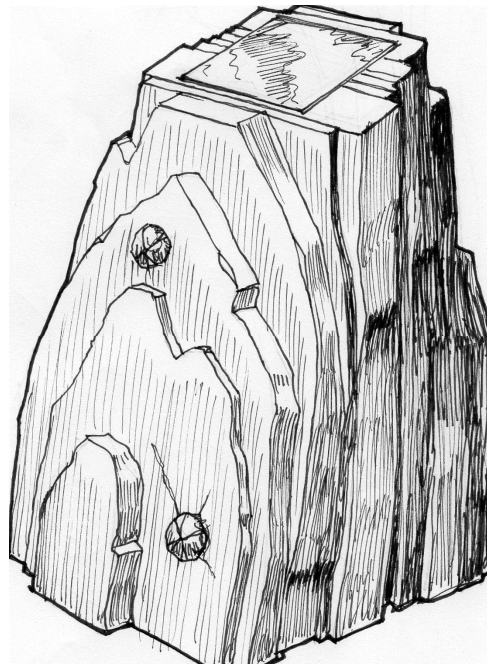


14. Both of the proposed locations are on a raised pavement, which means there is less of a trip hazard created.

15. If wreaths etc. were placed on the raised pavement, again this would not create a hazard for pedestrians.
16. The intention would be to place the memorial in front of the tree of life, on the side of the pedestrian area of West Street. The image below provides an idea of the sort of space that is available.



17. The sketch below is an initial design for the memorial.



Design by Peter Clutterbuck

18. It is estimated that the design would cost approximately £3,300 (exc. VAT). The cost includes the plaque located at the top of the design.
19. The design is described as a sandwich of steel plates, marble, slate, bronze and copper with a rugged finish to the sides. The top face of the design will be polished for the plaque. The plaque itself will be cast aluminium and will be finished in paint lacquer in the same way as the Falklands Arch plaques.

## **CONSULTATIONS**

20. Throughout the process, discussions have been held with the Council's Landscape Architect, to help identify suitable locations and potential designs for the memorial.
21. Discussions have been held with Development Management to identify potential planning requirements for the designs. Following this consultation it has been identified that the plaque at the pavilion (Option 2) and the upright memorial (Option 3) will require planning permission at a cost of £385.
22. Investigations have revealed that the proposed land is the responsibility of Hampshire County Council. Work is underway to obtain agreement, in principle, with the proposals outlined within the report.

## **CONCLUSION**

23. Option 3 is the preferred option, using the upright memorial, because this is a good location for people to be able to see and access. The location also minimises the potential issues that may arise from people laying wreaths or other items at the memorial or tripping over the memorial itself.
24. £3,800 is requested for from the Executive for the design and implementation of the memorial, including the planning process. This sum includes a small contingency to cover any unforeseen costs.

**Reference Papers:** None

## **Appendix A – Proposed Memorial wording**

The final wording is dependent upon the space available on the chosen memorial and the people that are selected to design and unveil it.

# **First World War Memorial Stone**

Unveiled by the Mayor of Fareham Councillor David  
Norris on 4<sup>th</sup> August 2014 to commemorate the  
centenary of the start of the First World War.

This commemorative stone is a lasting tribute to  
those who lost their lives



Designed and created by  
(name of the designer)



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

**Portfolio:** Public Protection  
**Subject:** Traffic Management Programme  
**Report of:** Director of Regulatory and Democratic Services  
**Strategy/Policy:**

**Corporate Objective:** A safe and healthy place to live and work

**Purpose:**

To update the Executive on progress in delivering the 2013/14 Traffic Management programme and request members to consider and recommend the programme for 2014/15.

**Executive summary:**

The Executive agreed the 2013/14 Traffic Management Programme on 11 February 2013. This report updates members on progress in delivering the 2013/14 Traffic Management Programme, seeks approval for the Traffic Regulation Order priorities for 2014/15, and informs the Executive of the general work undertaken by the Traffic Management Team.

**Recommendation:**

The Executive is asked to note the progress on the current 2013/14 programme, consider planned work for 2014/15 identified in Appendices A to D to this report and approve the following:

- (a) that the Proposed Traffic Regulation Order Programme for 2014/15, as shown in Appendix B (Table 4) to the report, be approved;
- (b) that the work undertaken on the deployment of the Speed Limit Reminder signs, as detailed at Appendix D to the report, be noted.

**Reason:**

To improve road safety and to reduce congestion.

**Cost of proposals:**

The proposals in the report can be met from existing budgets.

**Appendices:**

- Appendix A: Programme of Traffic Investigations
- Appendix B: Review of Traffic Regulation Orders and Proposed Programme
- Appendix C: Externally Funded Traffic Regulation Orders
- Appendix D: Speed Limit Reminder Signs Programme
- Appendix E: Traffic Regulation Order Flowchart

**Background papers:**

Report to Public Protection Policy Development and Review Panel 12 November 2013  
- Traffic Management Programme



# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Traffic Management Programme

**Briefing by:** Director of Regulatory and Democratic Services

**Portfolio:** Public Protection

#### INTRODUCTION

1. Traffic Management is undertaken on behalf of Hampshire County Council (HCC) through an Agency Agreement. An annual allocation of funding is provided for administration of the Agency Agreement and to fund the introduction of Traffic Regulation Orders (TROs) and associated signs and lines.
2. This report is presented to the Executive in order to provide an update on the progress of the current programme and seeks comment on the proposed programme for 2014/15. The current programme was last reported to and agreed by the Executive on 11 February 2013.
3. The total allocation from HCC for 2013/14 for implementing TROs, including a small amount for the introduction of new signing and lining to address minor traffic management issues and the marking of disabled driver bays, was £15,500. This is considered further under the heading "Funding and Resources" below, and will remain the same for 2014/15. An allocation of £68,286 is also made by the County through the agency agreement to meet the cost of officers undertaking this work.
4. Under the Traffic Management Agency Partnership Agreement, the process for approving the TRO Programme is required to be agreed by Hampshire County Council after receiving a recommendation from Fareham Borough Council's Executive and comments from the relevant Hampshire Highways Workshop.
5. At the meeting of the Executive on 11 February 2013, approval was given to the programmes of Traffic Regulation Orders, and Traffic Investigations for 2013/14. This report reviews the progress of the 2013/14 programme and also outlines the proposed programme for 2014/15.
6. The meetings of the Community Action Teams (CATs) have highlighted that traffic management is a key issue in the community and this feeds into the work programme of the Traffic Management Team.

7. When the Public Protection Policy Development and Review Panel considered the proposed Traffic Management Programme for 2014/15 at its meeting on 12 November 2013 they resolved to commend the programme to the Executive for approval. In addition they also requested officers arrange a presentation for all members of the Council on the subject of Traffic Management specifically relating to dealing with requests for Traffic Regulation Orders and the use of the Speed Limit Reminder Signs. This was organised and a presentation to members of the Council took place on 14 January 2014.
8. The Executive is requested to consider the programmes in this report and the recommendations from the Public Protection Policy Development and Review Panel before consideration by the relevant Hampshire Highways Workshop.

## **TRAFFIC INVESTIGATIONS**

9. An update on the progress of Traffic Investigations approved for 2013/14 (Table 1) is shown in Appendix A. The table explains the progress on each scheme, and the ongoing list of Traffic Investigations is shown. Any uncompleted in 2013/14 will be rolled over to form the following year's programme (2014/15).

## **TRAFFIC REGULATION ORDERS**

10. The TRO Programme is a programme of investigations that are likely to result in the introduction of a legally enforceable TRO. Requests are received from many sources asking for the provision of restrictions, every one of which requires statutory consultation procedures including press advertisements and site notices. Without these processes, it would not be possible to provide the enforcement required after the order is introduced.
11. Where it is deemed necessary (at the discretion of the Traffic and Design Manager in consultation with the Head of Community Safety and Enforcement), a letter drop is carried out to all directly affected frontages where a TRO is proposed. This is done where a proposal is likely to be contentious, and where the scheme is likely to be modified if there are significant objections. This type of consultation is therefore less likely to take place where, for example, the proposal is a small scheme to provide something like or nothing more than junction protection for safety reasons.

### **Re-consolidation of Traffic Regulation Orders**

12. In April 2007 all waiting restriction TROs were made into a single Consolidation Order as part of the introduction of de-criminalised parking. This was when the responsibility for enforcement was passed from the Police to FBC's Civil Enforcement Officers.
13. Since then, almost a hundred new TROs have been introduced, but each has involved a further amendment to the 2007 Consolidation Order, which has become unwieldy. To simplify this, extensive work has been undertaken during 2012 and 2013 in close liaison with the Southampton and Fareham Legal Services Partnership to produce a new Consolidation Order. This has involved tracing all of the orders that have been introduced since April 2007, including all relevant maps and evidence of the orders having been introduced.

14. This culminated in a report to the Executive on 7 October 2013, where it was agreed that the new Consolidation Order would be made. The work is presently being finalised.

## **FUNDING AND RESOURCES**

15. In addition to the funding allocation from HCC as mentioned in paragraph 3, further TROs are required as part of new developments or other highway schemes such as for casualty reduction. These TROs are funded separately, either by the developer or directly from the individual scheme budget and are scheduled in Appendix C Table 5.
16. The works and advertising costs for the introduction of a typical TRO involving double yellow lines are in the region of £1,500, as these do not require signing. Costs for single yellow line orders, limited waiting orders or speed limits will be more due to the regulatory signing requirements, particularly if there is a need for the signing to be illuminated.
17. Based on previous resource and funding levels, around ten sites can be considered for implementation in each year, and these are generally referred to as comprising the "internal" programme". The amount which can be processed depends to a fair extent on the "external" programme, which is made up of those requests that come in from and are funded by HCC and developers.

## **PRIORITISATION OF TROs**

18. Schemes are prioritised based on the criteria previously agreed by the Executive. The prioritisation criteria are set out at the end of Appendix B. Low priority sites that meet few of the criteria are unlikely to justify being included in future programmes unless circumstances change.
19. Externally funded TROs do not require prioritisation as they are deemed necessary as part of a particular scheme or development. These TROs are progressed as and when required throughout the year.
20. Where there is a requirement for any changes to be made following a review of an implemented TRO, a report will be provided to the Executive portfolio holder.

## **REVIEW OF THE 2013/14 PROGRAMME**

21. The progress of the TROs investigated in 2013/14 is shown in Table 4 Appendix B. Alongside those schemes, as agreed by the Executive on 11 February 2013, there have been additional externally funded Orders. These additional Orders are shown as 'Externally Funded' TROs in Table 5 Appendix C.
22. Members will note from Table 3 Appendix B that all of the TROs programmed to be investigated have been either implemented or are progressing towards implementation. Where there has been a delay, the reason is also detailed within the Appendix. Any scheme that is not completed in this current financial year will be carried over into the 2014/15 programme.

## **TRAFFIC REGULATION ORDERS – 2014/2015 PROGRAMME**

23. The list of sites recommended by officers for investigation and possible implementation in 2014/15 is included in Table 4, Appendix B. These sites are the highest priority sites taken from the Pool List and are considered to be of greatest benefit to road safety or have been identified as an issue that needs an Order to be enforced under FPE. Any scheme from the 2013/14 programme that is not completed in this current financial year will be carried over into the 2014/15 programme.
24. The Portfolio Holder for Public Protection has been given delegated authority, in conjunction with the Director of Regulatory and Democratic Services, and in consultation with Ward members, to manage the Pool List. Work has been undertaken to reduce the number of requests / schemes on this list. This is based upon the priority of the existing requests that are already on the list as well as those that are added to it through requests from Members and the public during the course of the year. It is for this reason why the programme is restricted so that those priorities that are identified through the year can be accommodated.

## **TEMPORARY TRAFFIC REGULATION ORDERS**

25. Temporary road closures and diversions for road works, including works carried out by public utility companies, are processed by the Borough Council. The temporary closures are processed on request and include closures requiring an Order, those dealt with by site notices and also emergency closures. The cost of these Orders is recharged to the applicant. A total of 43 requests for temporary traffic orders have so far been progressed this year (2013/14), which is considerably higher than the figure at this time last year, of 25

## **TRAFFIC MANAGEMENT FOR EVENTS**

26. Since the Police are no longer available to assist with traffic management at events, FBC officers are now regularly consulted during the planning of events to participate in the production of a traffic management plan.
27. Where a smaller event (e.g. less than 500 visitors) has been held previously and without incident, the Council would not need to take a significant involvement unless specifically requested. However, for larger or new events, then the Traffic and Design Manager will attend a Safety Advisory Group (SAG) meeting where he will advise on any possible traffic problems and offer solutions.

## **SPEED LIMIT REMINDER SIGNS**

28. CATs funding is used for the provision of six Speed Limit Reminder (SLR) signs, which flash the speed limit (either 30 or 40), and are activated when a vehicle exceeds the set speed limit. These have now been in use since September 2010, and their deployment continues to be welcomed by Members and the general public.
29. There is also a Community Speedwatch programme operated from Park Gate police station, which involves members of the public using radar speed guns to measure vehicle speeds. Excessive speeds can be followed up by a police letter warning that their details have been noted.

30. The SLR programme is developed with information from the Police, HCC, local Members, CATs meetings and local residents. The locations of sites are shown at Appendix D. In respect of many locations comments have been made that traffic speeds have reduced, and their further use has been requested.
31. The work involved in this programme has been considerably extended by the Yew Tree Drive bus link, which opened to all traffic in the summer of 2013. In association with this, HCC has commissioned FBC to deploy an additional six SLRs for this area. This makes a total of 12 sets of equipment which need to be deployed and maintained; this is being successfully managed at present.
32. The SLR programme can be supplemented by the use of Speed Data Recorders (SDRs), which enable traffic volume and speed data to be recorded (SLRs don't record data, they only flash the speed limit). If a major speeding problem is identified, further consultation with the Police and HCC would be undertaken to attempt to resolve the problem. However, for the majority of surveys undertaken, vehicle speeds have been at a level that does not require intervention through police speed enforcement or traffic calming.

## **RISK ASSESSMENT**

33. HCC funds the delivery of the traffic management programme and provides an allocation of £68,286 towards the cost of employees undertaking this work. If there is any reduction in the budget received from HCC there would be an impact upon the Council in subsidising the delivery of this service in its current state, or a reduction in the programme that is delivered.

## **CONCLUSION**

34. This report reviews the progress of the 2013/14 programme of Traffic Regulation Orders and Traffic Investigations and also outlines the proposed traffic management work programmes for 2014/15. The Executive is requested to note the progress made on current programmes and approve the programmes for 2014/15.



## PROGRAMME OF TRAFFIC INVESTIGATIONS

Table 1: UPDATE ON TRAFFIC INVESTIGATIONS FOR 2013/14 PROGRAMME

	INVESTIGATION TITLE	REQUESTED BY/JUSTIFICATION	DETAILS	PROGRESS
1	West Street (Fareham) pedestrian zone order	Issues in respect of parking, cycling and loading	Implemented as permanent scheme in March 2013 and working well	<b>Completed</b>
2	Wickham Road Speed limit reduction (40mph to 30mph)	Issues raised relating to St Christopher's Hospital development parking and speed of traffic on Wickham Road.	Waiting restrictions and lower speed limit introduced. Further waiting restrictions requested.	<b>Speed limit completed</b> Further waiting restrictions to follow
3	TRO reconsolidation	Need for annual reconsolidation of all waiting restrictions	Review of all TROs implemented since Consolidation on 2007 undertaken in liaison with Legal team	In final stages pending completion
4	Parking by commercial vehicles in residential streets	Ward Members and members of the public about loss of amenity and natural daylight, and obstructions	Complaints received by members of the public about loss of amenity and blocking of natural daylight in adjacent houses	Discussions held with HCC and legal services about how this can be addressed
5	Titchfield Square parking survey	Ward and County Members following concerns about shortage of on-street parking spaces	Studies may lead to time limited waiting restrictions as part of wider parking policy	Survey results under review





## REVIEW OF TRAFFIC REGULATION ORDERS

TABLE 3: UPDATE ON TRAFFIC REGULATION ORDER PROGRAMME 2013/14

	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	C'munity/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic	PROGRESS
	<b>Schemes carried over from 2011/12 Programme</b>												
2	Segensworth Road area	Residents and Ward Member	Hazardous parking at several junctions		✓	✓	✓	✓					Completed
	<b>Schemes carried over from 2012/13 Programme</b>												
1	Solent Road	HCC	Review of restrictions following landslip diversion and pub car park closure		✓	✓		✓	✓				Completed
2	Highlands Road near to Gudge Heath Lane	Complaints via TM team	Complaints received about loading, esp. by Co-op			✓		✓	✓			✓	Completed
3	Stow Crescent	Extension of above item	Complaints received about loading, esp. by Co-op (different shop to above)		✓			✓	✓			✓	Completed
4	Crofton Avenue	Ward Member	Move width restr. to Stub Lane		✓			✓	✓		✓		Completed (using improved signing)
5	Bayly/Neville Avenue area	Ward Member	Lengthen existing DYL to overcome junction parking concerns (two items from Pool List)		✓	✓		✓	✓				Completed
6	Barnes Lane/Vine Cl (Sarisbury)	Ward Member	Hazardous parking at junction area		✓	✓		✓	✓				Completed
7	Fishers Hill	Ward Member	Obstruction near Mill lane causing hazards for cyclists, pedestrians and others		✓	✓		✓	✓				Completed
8	Locks Heath school area	Various incl. petition	Obstruction of junction areas (three items from Pool List combined)		✓	✓	✓	✓					Completed
9	Belvoir Close	Various incl	Parking obstructing refuse collection. Many		✓		✓	✓	✓				Completed

	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	C'munity/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic	PROGRESS
		refuse collection	complaints from various residents, also police										
10	Pine Walk	Ward Member and others	Parking caused by closure of sorting office car park, leading to many complaints		✓				✓		✓		Completed
11	Fort Fareham Road	Ward Member & petition	Petition received (<50 sigs), also other complaints about hazardous and obstructive parking		✓	✓		✓	✓				Completed
12	Oysell Gardens	Various incl refuse collection	Access prevented due to parked vehicles, causing hazards and obstructions		✓		✓	✓	✓				Completed
13	The Thickett	Police, Ward Member & others	Hazardous parking at j/w A27 & Winnham Drive		✓	✓		✓	✓				Completed
14	Portchester station area	Ward Member & residents	Restrictions wanted to prevent all day commuter parking by railway station. Study may be needed		✓	✓		✓	✓				Completed
15	Queens Road (Warsash)	Ward Member & residents	Restrictions needed to prevent parking at junction		✓	✓			✓	✓			Completed
16	Lower Spinney	Ward Member & residents	Restrictions needed to prevent all day parking by students		✓				✓		✓		Completed
	<b>Current 2013/14 Programme</b>												
1	Barnes Lane/St Pauls Rd, (Sarisbury)	Ward Member	Parking causes hazards near to junction of these roads		✓	✓				✓			Completed
2	Funtley Hill	Local residents	Complaints from residents about hazardous parking near to corner		✓	✓	✓	✓	✓				Completed
3	Longmynd Drive	Ward Member	Parking hazards near to junction with Bishopsfield Road		✓	✓			✓	✓			Completed
4	Oldbury Way	Ranvilles Infants School, Ward Member, Police	Parking close to school entrance obstructs vehicles accessing Ranvilles School and the special needs school.		✓	✓			✓				Investigations underway

	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	C'munity/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic	PROGRESS
5	St Marys Road	Ward Member	Parking causes hazards near to junctions at both ends of road		✓	✓			✓	✓			<b>Completed</b>
6	Arundel Drive area	Ward Member and others	Displacement from residents' parking and Co-op parking		✓			✓	✓				<b>Completed</b>
7	Queens Road (Fareham)	Local business	Evening parking on single yellow lines obstructing access			✓		✓	✓				<b>Completed</b>
8	Drift Road	Residents' Association	Parking close to j/w N.Wallington		✓	✓		✓		✓			<b>Completed</b>
9	Belvoir Close (review)	Residents	Complaints about commuter parking		✓			✓	✓				Investigations underway
10	Botley Road (review)	Residents	Problems caused by earlier TRO		✓				✓	✓			Investigations underway
11	Eric Road (Stubbington)	Residents	Junction parking			✓			✓	✓			Decision due Feb 14
12	Rookery Avenue (nr Botley Road)	Residents and Ward Member	Commuter and junction parking		✓	✓				✓			<b>Completed</b>
13	Southampton Road (A27)	Residents and FBC staff	Obstructions in lay-by			✓		✓	✓				Decision due Feb 14
14	Wickham Road (review)	Ward Members and Police	Parking on A32		✓	✓	✓		✓				Consultations commenced
15	Lower Bath Lane	Residents	Problems with residents parking scheme		✓	✓			✓				Decision due Feb 14

**Note :** Items 9-16 introduced into programme under delegated authority to Executive Member for Public Protection, in consultation with Director of Regulatory and Democratic Services

**TABLE 4: SCHEMES TO BE INVESTIGATED IN 2014/15 PROGRAMME**

	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	Community/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic
1	Castle Street	Ward Member and residents others	Access to castle obstructed on busy days		✓		✓	✓	✓	✓		
2	Wickham Road	Ward Member and Police	Parking causes congestion on major road		✓	✓			✓	✓		
3	Poinsettia Close	Streetscene, HCC and residents	Obstructive parking in cul de sac		✓			✓	✓	✓		
4	Lawson Close	Streetscene and residents	Obstructive parking in cul de sac		✓		✓	✓		✓		
5	Bridge Street service road A27	Ward Member and resident	Parking causes obstructions		✓			✓	✓	✓		

**KEY**

✓ Item meets this criterion

**Prioritisation Criteria**

- Accidents - Accidents involving personal injury have been recorded
- Community / Police - Item requested by community representatives e.g. Ward Members or Police
- Sight lines - Driving visibility compromised, e.g. by parking close to junctions
- Congestion - Reduction in congestion could result from TRO measures
- Obstruction - Parking causes problems for access by large essential vehicles e.g. dustcart, fire engine, buses
- Duration - Length of time when problem occurs, e.g. school parking is short duration and would not qualify
- Highway Code - Parking taking place contrary to recommendations of The Highway Code
- Environmental - Measures likely to improve environment, e.g. to combat parking in environmentally sensitive areas
- Economic - Measures likely to improve local economy, e.g. improve parking turnover outside shops

TABLE 5: EXTERNALLY FUNDED TRAFFIC REGULATION ORDERS

<b>UPDATE ON TRO'S LISTED IN NOVEMBER 2012 REPORT</b>			
	<b>SITE</b>	<b>DESCRIPTION &amp; JUSTIFICATION</b>	<b>STATUS</b>
1	Wickham Road	Amend speed limit from 40mph to 30mph between Wallington Way Roundabout and North Hill roundabout to improve safety	<b>Completed</b>
2	Wickham Road	Introduce waiting restrictions between old Turnpike and St Christopher Avenue to reduce obstructions and congestion	<b>Completed</b>
4	Botley Road (south)	Waiting restrictions in respect of cycleway proposals	<b>Completed</b>
6	Longfield Avenue	Waiting restrictions in respect of housing development	<b>Completed</b>
7	Sunlight Gardens	Waiting restrictions in respect of housing development	<b>Completed</b>
8	Hunts Pond Road	Concerns about obstructive parking for allotments near traffic calming features	Withdrawn
9	Church Road, Warsash	Waiting restrictions to protect junction with Warsash Road	<b>Completed</b>
10	Daedalus, Gosport Road	Waiting restrictions in respect of development area	<b>Completed</b>
<i>Note : Items 3 and 5 from above table not shown as they were completed at the time of the November 2012 report</i>			

<b>SCHEMES INTRODUCED TO PROGRAMME SINCE NOVEMBER 2012 REPORT</b>			
	<b>SITE</b>	<b>DESCRIPTION &amp; JUSTIFICATION</b>	<b>STATUS</b>
1	Foxbury Grove	Waiting restrictions in respect of new retail outlet	Awaiting developments on site
2	Catisfield Lane	Waiting restrictions in respect of housing development	Awaiting developments on site
3	Yew Tree Drive area	Mitigation measures for opening of bus link	Instructed by HCC
4	Western Way S/R	Waiting restrictions in respect of dual carriageway widening	Consultations underway
5	Western Road area	Waiting restrictions in respect of new bus link to Western Way	Instructed by HCC
6	South Street, Titchfield	Experimental scheme to alleviate bus access issues	Instructed by HCC



## SITE RECORD OF SPEED LIMIT REMINDER (SLR) SIGNS

## SLR DEPLOYMENT (FROM JAN. 2012)

CAT Area & Requested SLR Site	REQUESTED BY	DATE DEPLOYED
<b>Portchester</b>		
Linden Lea	Ward Member	22/05/12
Downend Road	Ward Member	14/06/12
Portsvie Avenue - (o/s No. 56 towards Paulsgrove)	Resident	13/09/12
Dore Avenue (lamp col.34 facing the Crem.)	Police	01/11/12
Linden Lea	TM team	27/11/12
Castle Street (after jct of White Hart Lane- Southeastbound)	Ward Member	22/02/13
A27 Portchester Road (southbound just before Condor Ave rbt)	Ward Member	27/03/13
The Crossway (just before Downsway - Westbound)	Ward Member	12/04/13
Cornaway Lane (opp. Central Rd jct, north before Hatherly Drive)	Ward Member	25/04/13
Castle Street (just before no.50 southbound)	Ward Member	09/05/13
Station Road (northbound traffic)	Ward Member	23/05/13
Portsvie Avenue (o/s 56 going towards Fareham, westbound)	Resident	05/06/13
Station Road (southbound traffic)	Ward Member	03/07/13
Cornaway Lane (southbound Traffic, near school crossing)	Resident	18/07/13
Hill Road (northbound before the bend)	Resident	26/09/13
Hill Road (southbound before the bend)	Resident	26/09/13
Hatherley Crescent (near Merrow Close - eastbound traffic)	Resident	26/09/13
Hill Road (by Leith Ave - northbound)	Resident	10/10/13
Hill Road (by Leith Ave - southbound)	Resident	10/10/13
Castle Street (Southbound o/s no.50)	Cllr Request	18/09/13
<b>Fareham</b>		
Privett Road	Resident	19/01/12
Longfield Avenue (by eastfield Ave)	Resident	19/01/12
Gudge Heath Lane - (southbound, north of Sunlight Gardens junction)	Ward Member	25/11/11
Standard Way (jct Riverside Ave coming down Hill)	Ward Member	03/02/12
Longfield Avenue - (Bardon Way/Bishopsfield Rd eastbound)	CATS	03/02/12
Hillson Drive - ( northbound, south of Wynton Way)	Ward Member	03/02/12
Broadcut (both directions)	Ward Member	01/03/12
Oak Road (near to Abbey Road)	Ward Member	01/03/12
Kiln Road	Ward Member	01/03/12
Highlands Road - (northbound, adjacent to Kennedy	Ward Member	15/03/12

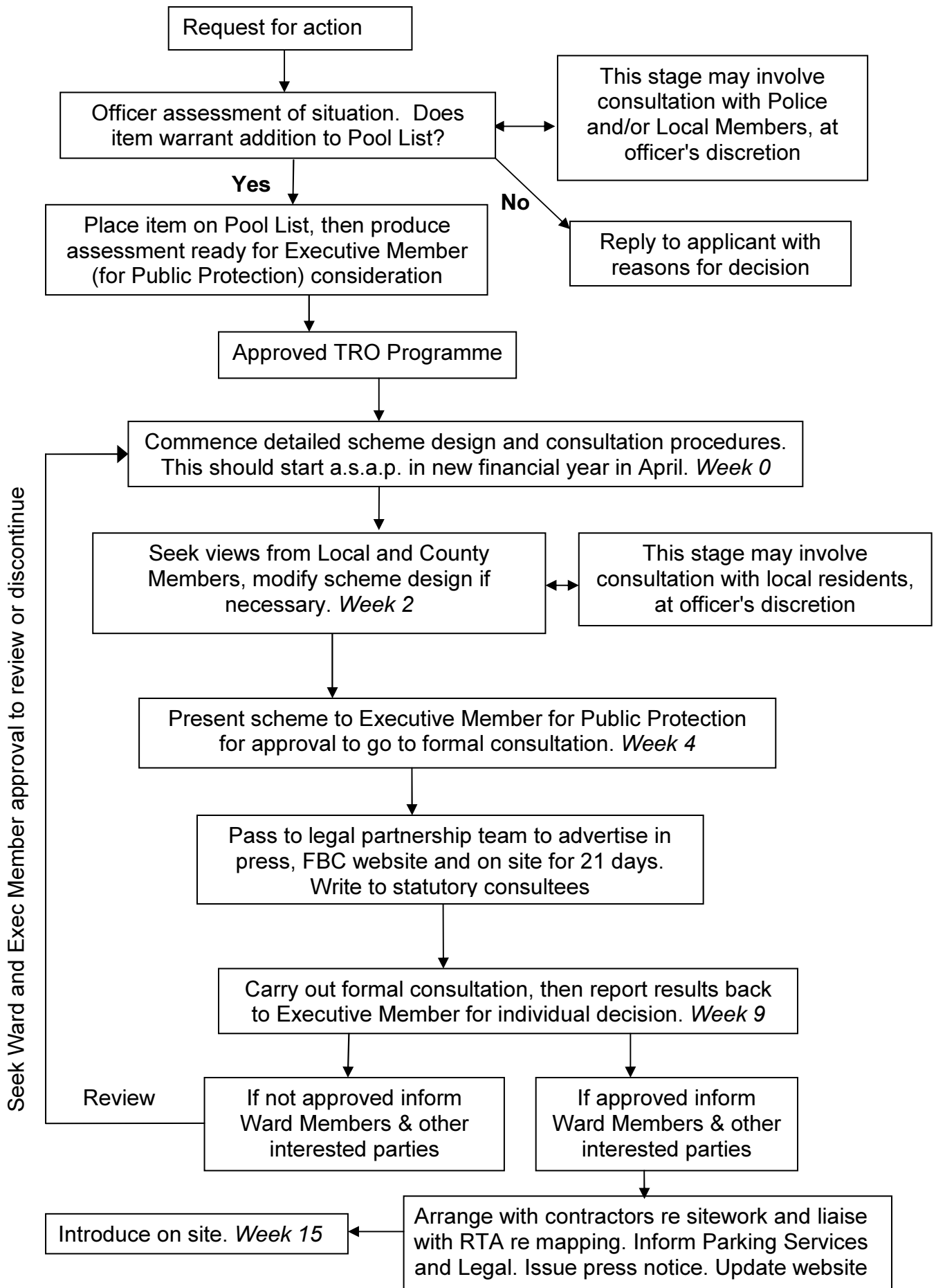
CAT Area & Requested SLR Site	REQUESTED BY	DATE DEPLOYED
Ave jct)		
Blackbrook Road (just before the shops towards Gudge Heath Lane)	Ward Member	29/03/12
Peak Lane (South of Greyshott Ave and Ped Crossing)	Ward Member	29/03/12
Hill Park Road (south and north of Beaumont Rise jct)	Ward Member	30/04/12
Brook Lane (near new Hospital)	Police	30/04/12
Hollam Drive	Ward Member	14/06/12
Miller Drive (near junction of Bentley Crescent - both directions)	Ward Member	14/06/12
Redlands Lane (junction with Chamberlain Grove/same side)	Ward Member	27/06/12
Park Lane ( Nr School Patrol Crossing)	Resident	27/06/12
Longfield Avenue - outside Collingwood	HCC	1/08/12
Redlands Lane (Gosport Road end, vicinity of school)	Resident	1/08/12
Rowan Way	TM team	13/09/12
Red Barn Lane (near no.66)	Ward Member	13/09/12
Old Turnpike	Ward Member	13/09/12
Highlands Road	Repeat	12/10/12
Rowan Way	TM team	27/11/12
Bishopsfield Road (by College)	HCC	05/02/13
Longfield Avenue, just E of St Michaels Grove	HCC	21/02/13
Red Barn Lane (by Orchard Lea School)	Ward Member	27/03/13
Highlands Road (by Hampton Grove)	CATS	12/04/13
Funtley Hill (downhill near the bottom of hill before the corner)	TM team	25/04/13
Mill Road (opp. working men's club-towards Gosport Road)	TM team	09/05/13
Redlands Lane (south of Westley Grove, before St Micheals Grove) (southbound)	Resident	23/05/13
Thames Drive	Ward Member	05/06/13
Kiln Road	Repeat	03/07/13
St Annes Grove	Resident	03/07/13
A27 The Avenue (between Highlands rd jct to Oast and Squire)(eastbound)	Ward Member	18/07/13
St Michaels Grove (southwest bound Traffic)(south side)	Resident	15/08/13
Fishers Hill	CATS	29/08/13
Park Lane (southbound towards Miller Drive jct)	HCC	29/08/13
Highlands Road (by Kennedy Avenue)	Ward Member	12/09/13
Wickham Road (by St Christopher Ave - southbound)	TM team	18/12/13
Wickham Road (by St Christopher Ave - northbound)	TM team	18/12/13
<b>Crofton</b>		
Stubbington Lane (northbound traffic)	Resident	19/01/12
Hill Head Road/Cliff Road	Ward Member	03/02/12
Burnt House Lane (southbound by Tangyes Close)	Ward Member	15/03/12



CAT Area & Requested SLR Site	REQUESTED BY	DATE DEPLOYED
Gosport Road (Eastbound, between Eric Road and Harold Road)	Resident	29/03/12
Gosport Road (Eastbound, between Eric Road and Harold Road)	Resident	30/04/12
Plymouth Drive (l/c No.18 or Bus Stop on corner Fury Way, coming from Hill Head)	Resident	22/05/12
Burnt House Lane (SDR)	Ward Member	14/06/12
Summerleigh Walk	Ward Member	27/06/12
Bell Davies Road	Resident	1/08/12
Titchfield Road (by Marks Tey Road)	Repeat	12/10/12
Stubbington Lane	Repeat	05/02/13
Mays Lane (southbound traffic, couple of L/C north of Pembury Road)	Repeat	11/03/13
Eric Road	Repeat	03/07/13
Stubbington Green (between the village roundabout to Budgens)	Resident	18/07/13
Hill Head Road (b'tween Osborne View Rd and Solent Road)	Resident	15/08/13
Mays Lane (near Windermere Avenue - southbound)	TM Team	29/08/13
Nursery Lane (just before the bend o/s no.27 - both directions)	Resident	12/09/13
Mays Lane (near Windermere Avenue - southbound)	TM Team	12/09/13
Nursery Lane (just before the bend o/s no.27 - both directions)	Resident	26/09/13
Stubbington Lane	Resident	10/10/13
Mays Lane (northbound - north of Pembury Rd)	Resident	18/12/13
<b>Titchfield</b>		
West Street o/s the allotment	Resident	15/03/12
Gardenia Drive	Resident	01/08/12
Coach Hill	Ward Member	12/10/12
Common Lane (near Bromwich Lane)	Resident	05/02/13
Catisfield Road	Ward Member	05/02/13
Longacres (SDR)(SLR)	Resident	21/02/13
Fishers Hill (downhill, lamp post just o/s Merrill Cottage)	Catisfield VA	21/02/13
Posbrook Lane (north of Barn Close)(southbound)	TM team	11/03/13
St Margarets Lane	Ward Member	12/04/13
Longacres (northern and southern ends)	Resident	09/05/13
Longacres (northbound traffic)	Resident	23/05/13
Hunts Pond Road Near Admirals Road	Ward Member	05/06/13
Prelate Way (westbound traffic, just east of crossing)	Ward Member	03/07/13
Common Lane (near No's 59,63,65 both directions)	Resident	18/07/13
Coach Hill	Ward Member	15/08/13
Longacres	HCC	26/09/13

CAT Area & Requested SLR Site	REQUESTED BY	DATE DEPLOYED
(near the bend)		
Common Lane	Resident	10/10/13
<b>Western Wards</b>		
Dibles Road (eastbound in narrow section towards Fleet)	Resident	19/01/12
Swanwick Lane (W/B 200m from Botley Rd)	Resident	19/01/12
Lockswood Road	Resident	03/02/12
Bridge Road (downhill towards Basildon)	Resident	01/03/12
Longacres	Resident	15/03/12
Warsash Road (Dibles Road junction bend - westbound)	Resident	29/03/12
Peters Road SDR	Resident	30/04/12
Botley Road (Motorway bridge)	Resident	30/04/12
Locks Road (Lower Part, by Lawn Drive)	Resident	22/05/12
Warsash Road (Co-op store to Victory Hall - eastbound)	Resident	22/05/12
Botley Road (Burridge end - after Swanwick Lane jct)	Ward Member	27/06/12
Warsash Road (Outside No.204 - Westbound Traffic)	Resident	13/09/12
Barnes Lane (by School)	Repeat	12/10/12
A27 Bridge Road (Uphill section)	Resident	01/11/12
Botley Road (north of Beacon Bottom, opp new restriction)	TM team	01/11/12
Botley Road (Southbound)	Resident	11/03/13
Botley Road (north of Swanwick Lane)	Ward Member	11/03/13
Locks Road	Resident	27/11/12
Yew Tree Drive (W/B between Hispano Ave and Gull Coppice)	Ward Member	11/03/13
Swanwick Lane (E/B between Botley Road and M27 bridge)	Ward Member	11/03/13
Church Road (near parks)	Resident	27/03/13
A27 Bridge Road (Uphill section)	Resident	25/04/13
A27 Bridge Road (northbound)	Ward Member	03/07/13
A27 Bridge Road (Southbound) (Between Oslands Lane and Swan Close)	Resident	18/07/13
Warsash Road (opp Raley Road, Westbound direction)	Resident	18/07/13
Peters Road	Ward Member	15/08/13
Longacres	TM team	15/08/13
Hunts Pond Road	Ward Member	12/09/13
Fleet End Road	Resident	12/09/13
Warsash Road (near Dibles Road - eastbound)	Resident	10/10/13
Warsash Road (near Dibles Road - westbound)	Resident	10/10/13
Fleet End Road (l/c no.2 - northeast bound)	Resident	18/12/13

**Traffic Regulation Order - Flowchart**





# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

**Portfolio:** Strategic Planning and Environment  
**Subject:** **Local Plan Part 3: The Welborne Plan - Publication Plan**  
**Report of:** Director of Planning and Environment  
**Strategy/Policy:** Fareham Borough Local Plan

**Corporate Objective:** Protecting and Enhancing our Environment  
 Maintaining and Extending Prosperity  
 A Safe and Healthy place to Live and Work  
 Leisure for Health and for Fun  
 A Balanced Housing Market  
 Strong and Inclusive communities  
 A Dynamic, Prudent, Progressive, Best Practice Council

**Purpose:**

To seek endorsement and a recommendation to Council to approve the Welborne Plan for "Publication" for representations and subsequent submission to the Secretary of State for independent Examination.

**Executive summary:**

The Welborne Plan is the third of three documents that comprise the Fareham Local Plan. It sets out the Council's approach to the development of a new community at Welborne. It builds upon the policy contained in the Core Strategy and will guide delivery of the new community.

The Plan comprises a Strategic Framework setting out the key parameters for the development of Welborne, including the provision of approximately 6,000 homes, employment, retail, and community facilities, substantial open space and key infrastructure. The framework has been developed in the light of a substantial evidence base, including the development of a concept masterplan and other associated documents and information including the sustainability appraisal, habitat regulations assessment, public consultation comments from July 2012 and June 2013 and the Welborne Standing Conference. The Government's planning policy context for the Plan is provided by the National Planning Policy Framework.

Once adopted, the policies and proposals will form part of Fareham's statutory development plan. It will be a key document in the future planning of the area, and in the determination of planning applications.

**Recommendation:**

That the following be endorsed and recommended to Council for approval:

- (a) That the Local Plan Part 3: Welborne Plan - Publication Plan, as set out in Appendix A, be published for a six-week representation period commencing at 1700hrs on Friday 28 February until 1700hrs on Friday 11 April 2014, together with supporting documents including the Sustainability Appraisal and Habitats Regulation Assessment.
- (b) That the Director of Planning and Environment, in consultation with the Executive Member for Strategic Planning and Environment, be authorised to make any necessary minor amendments to the Plan, prior to publication, provided that these do not change the overall direction, shape or emphasis of the document, and do not raise any significant new issues.
- (c) That the Director of Planning and Environment, in consultation with the Executive Member for Strategic Planning and Environment, be authorised, following the completion of the representation period, to submit the Plan to the Secretary of State (together with any necessary minor modifications that are required to ensure legal compliance and/or “soundness”).
- (d) That the Local Plan Part 3: Welborne Plan - Publication Plan, be endorsed as interim guidance to be afforded due weight in the determination of planning applications.

**Reason:**

To publish the Welborne Plan as required under regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 in order to provide a planning framework for the delivery of the new community.

**Cost of proposals:**

The cost of undertaking publication of the Welborne Plan is covered within existing budgets.

**Appendices A:** Local Plan Part 3: The Welborne Plan - Publication Plan

**B:** Sustainability Appraisal Assessment

**C:** Habitats Regulations Assessment

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Local Plan Part 3: The Welborne Plan - Publication Plan

**Briefing by:** Director of Planning and Environment

**Portfolio:** Strategic Planning and Environment

#### INTRODUCTION

1. The Welborne Plan is the third of three documents that comprise the Fareham Local Plan. The Local Plan also includes the Core Strategy, which was adopted in August 2011, and the Development Sites and Policies Plan, which is also being presented to the Executive as a separate agenda item.
2. The Welborne Plan sets out the Council's approach to the development of a new community at Welborne. Policy CS13 of the Council's adopted Core Strategy set out the broad characteristics of the new development. Since that time, the Vision for Welborne has evolved. This document will guide delivery of the new community.
3. Once adopted, the policies and proposals contained within the Welborne Plan will form part of Fareham's statutory development plan. It will be a key document in the future planning of the areas, and in the determination of planning applications. It will also revise policy CS13 of the Core Strategy, updating it to reflect the amended Vision for the new community and further evidence.

#### PLAN PREPARATION PROCESS INCLUDING CONSULTATION

4. The Welborne Plan has evolved over a period of time with the work overseen by the Welborne Plan Member Working Group.
5. The Draft Welborne Plan was presented to the Executive in April 2013. The Draft Plan contained set out the Council's preferred approach and provided an opportunity for businesses, organisations and local residents to influence and provide comments on the draft policies and proposals via a series of consultation events and the Council's website from 29 April to 10 June 2013.
6. Since then, discussions have taken place with consultees to resolve outstanding issues as far as possible. The ongoing work of the Welborne Standing Conference has ensured that relevant residents' groups and other stakeholders have been kept informed of the process.

7. As the Welborne Plan has progressed toward submission, the Council has undertaken a process of testing the concept masterplan and considering the planning strategy for delivering the new community. This process has drawn upon the results of the consultation into the draft Welborne Plan, the ongoing transport, infrastructure, viability and other evidence, the sustainability appraisal process, and ongoing discussions with landowners and other key bodies including the statutory consultees (Environment Agency, Highways Agency, Natural England), Hampshire County Council, and Winchester City Council supported and facilitated by ATLAS Advisory Team for Large Applications (part of the Homes and Communities Agency). The focus has been on achieving a deliverable, sustainable new community which achieves the Vision for Welborne. Welborne.
8. This evidence work has resulted in a 'Strategic Framework' for Welborne. In essence, this framework consists of the policies within the Welborne Plan and the Strategic Framework Diagram, which is included within this plan at Appendix B.2. The role of the Strategic Framework is to guide the development of the new community and to provide a clear and robust basis for the more detailed 'comprehensive masterplanning' that will be developed by the site promoters to accompany the initial planning applications for development.

## **KEY FEATURES OF THE WELBORNE PLAN**

9. Key Features of the Welborne Plan are:
  - Delivery of approximately 6,000 dwellings by 2036, including specialist housing for the elderly, wheelchair users, self-build housing and other sectors;
  - Approximately 20 hectares of employment land, including a business incubator unit to encourage indigenous economic growth;
  - Three primary schools and a secondary school, all to the west of the A32;
  - Social infrastructure including a health centre, dentist provision, nursery school provision, a community hub and accommodation for churches;
  - Significant investment in transport, including an upgrade of Junction 10 of the M27 to deliver an all-moves junction, an extension of the Bus Rapid Transit system and measures to encourage cycling and walking;
  - Settlement buffers to maintain the physical and visual separation of Welborne and the adjoining settlements of Fareham, Funtley, Knowle and Wickham;
  - Sustainable drainage systems to ensure flooding elsewhere is not made worse;
  - Substantial on and off site green infrastructure;
  - Measures to reduce water consumption and encourage energy efficiency; and
  - A new household waste recycling centre to be delivered in the main employment areas.



10. The Welborne Plan (see Appendix A to this report):
  - Has been prepared in accordance with the National Planning Policy Framework (NPPF);
  - Has been subject to Sustainability Appraisal (The Sustainability Appraisal forms Appendix B to this report);
  - Is in conformity with the Core Strategy (except where the NPPF has a contrary position);
  - Has been subject to Assessment under the Habitats Regulations (The Habitats Regulations Assessment forms Appendix C to this report);
  - Been subject to consultation in accordance with the Council's adopted Statement of Community Involvement (January 2011);
  - Has been prepared according to an approved timetable (the Local Development Scheme).

## **FORMAT AND STRUCTURE OF THE PLAN**

11. Since the Draft Welborne Plan was published in April 2013, the most significant change has been the introduction of the Strategic Framework Diagram. This sets out the key strategic issues for considering planning applications for Welborne.
12. The Plan is structured as follows.
13. Chapter 1: Introduction and Planning Context provides the overall context to the Plan as one of three documents that comprise the Fareham Local Plan. It sets out how it is required to be in accordance with national planning policy. It also demonstrates how it relates to the Core Strategy and sets out how the Strategic Framework Diagram, Policies Map and Structuring Plan will set out the criteria for considering planning applications. As this document is intended to guide the development of the new community, the Plan extends beyond the end date for the adopted Core Strategy and runs to 2036.
14. Chapter 2: Vision, Objectives and Development Principles sets out how the Vision for Welborne has evolved following the consultation in mid-2013 and contains the first policies in the plan. The Sustainable Development policy reinforces the NPPF's requirement for the "presumption in favour of sustainable development", to be seen as a "golden thread" running through both plan-making and decision taking, and the High Level Development Principles policy takes into account the revised Vision for Welborne and the evolving evidence base.
15. Chapter 3: The Welborne Site sets out some key characteristics of the site, in terms of location, boundary, constraints, capacity and opportunities. Key here is an assessment of the overall development capacity of the site of about 6,000 homes and 20 hectares of employment land, and consideration of the appropriate residential density.
16. Chapter 4: Character Areas, Design Principles and Heritage Assets builds upon the Council's masterplanning evidence and sets out the approach to design and the historic environment.
17. Chapter 5: Economy and Self-Containment sets out how the daily needs of Welborne's residents will be catered for.

18. Chapter 6: Homes shows how the development of Welborne will provide a range of types and sizes of housing to meet different needs. The target of 6,000 homes is based on the Council's masterplanning work, and delivers an overall site-wide average housing density of approximately 33 dwellings per hectare, which is comparable with much of north Fareham. It is expected that a range of housing densities will be achieved across the site. Higher densities are expected in the more accessible locations such as the district centre.
19. Chapter 7: Transport, Access and Movement recognises that a large development such as Welborne needs significant new transport infrastructure to enable it to proceed. It includes policies for considering an upgrade to Junction of the M27 and impacts upon the local road network, measures to encourage sustainable transport, the potential for a new rail halt at Knowle and measures for the Eclipse Bus Rapid Transit to serve the site.
20. Chapter 8: Green Infrastructure, Biodiversity and Landscape shows how the Vision for Welborne as a development whose 'spirit, character and form are inspired by its landscape setting' will be delivered. This includes policies for significant onsite and offsite green infrastructure required for building a new community near to the environmentally sensitive Solent area.
21. Chapter 9: Energy, Water and Waste sets out how Welborne provides an opportunity to make a substantial contribution towards achieving sustainable development. Policies set out how Welborne can maximise the potential for opportunities in reducing energy and water requirements, provide sustainable drainage on site and make provision for a new Household Waste and Recycling Centre.
22. Chapter 10: Delivering the New Community guides how the Welborne project can be delivered in the long term. It includes a description of how development may proceed, and key policies include the phasing and delivery of the development and the safeguarding of land.
23. Chapter 11: Monitoring and Review sets out how the Plan will be monitored using targets and indicators to assess progress and how the Council may consider any review.
24. Glossary of Terms: this section contains pages explaining the planning terms and phrases that are used throughout the Plan.
25. Appendices: a series of appendices provide key supporting information.
26. Policies Map: illustrates the policies and allocations by showing where they apply on an Ordnance Survey Map base. The Schedule of Changes shows all the additions and deletions to the current Proposals Map that are made by the Welborne Plan. The Policies Map shows how the Policies Map will look – incorporating all the changes - once the Plan is adopted.

## **NEXT STEPS**

27. Following approval by the Council, the document will be published for a six week representation period from 28 February to 11 April 2014. The representation period will provide an opportunity for the public and other interested parties to make further comments on the Plan. However any representations made should focus on whether or not the Plan meets the “soundness’ criteria set out in paragraph 182 of the NPPF. These require that the Plan is positively planned, justified, effective, and consistent with national policy. It is also an opportunity for respondents to consider whether or not the Plan has been prepared in accordance with the Duty to Cooperate, the legal and procedural requirements.
28. Once all the representations received have been summarised, the Plan and its supporting documents, together with the representations and a summary of the main issues raised in the representations, will be submitted to the Secretary of State who will appoint an independent inspector to examine the Plan. This should be before the end of May 2014, after which the timetable is determined by the Planning Inspectorate. (NB the timetable is set out in the Local Development Scheme, which is also being presented to Executive as separate agenda item.) If approved by the Council, the intention is to simultaneously publish the Sites and Allocations Plan and to submit both plans together to the Secretary of State.
29. An independent Inspector will conduct the Public Examination and report to the Council. The Public Examination is currently expected to take place later in 2014. If the Inspector finds the plan sound, he/she will issue their report with recommendations for changes. The timing of this depends on whether the Inspector decides to hold a pre-hearing meeting, to explain the procedure for the hearing, and whether the Development Sites and Policies Plan is examined before or after the Welborne Plan.
30. Once the Inspector’s report is received, if the Plan is found sound, any necessary changes will be made to the Plan before it is adopted by the Council.
31. The Core Strategy and the Welborne Plan will be the relevant parts of the Local Plan for determining planning applications for the initial development of Welborne, and the performance of the Plan will be monitored. In due course, general development management policies will be required to determine planning applications at Welborne after the initial development is completed.

## **RISK ASSESSMENT**

32. There are inevitably some risks associated with the approach being recommended. Some Local Plans have been found unsound because they have failed to meet the NPPF requirements, failed to meet the Duty to Cooperate and/or been unable to demonstrate that the objectively assessed housing needs have been met. The major landowners have signalled to the Council that they are seeking to submit a planning application to inform the Examination into the Welborne Plan later this year.

## **FINANCIAL IMPLICATIONS**

33. The costs involved in undertaking publication and examination of the Welborne Plan and any other related costs covered in existing budgets.

## CONCLUSION

34. The Welborne Plan has evolved through the consideration of issues and option, alternative approaches to policy development, and preferred options. The document at Appendix A represents the Plan that the Council should wish to adopt.

### Background and Reference Papers:

- Responses to Consultations
- Evidence Studies and other plans & strategies comprising the evidence base for the Plan are referenced in footnotes throughout the Plan.

### Welborne Plan - Evidence Studies

Set out below are the documents that have been specifically commissioned by Fareham Borough Council and produced on the Council's behalf in order to specifically support the development of the Welborne Plan.

<i>Title</i>	<i>Date finalised</i>	<i>Author</i>
Archaeological Review, Fareham SDA (Update)	May 2013	Hampshire County Council
Dynamic Demographic Analysis of the New Community North of Fareham	June 2012	Cambridge Econometrics
Fareham Borough Housing Need Assessment Final Report	August 2012	DTZ
Fareham Retail Study 2012 – NCNF Supplementary Retail Paper	December 2012	GVA
Fareham SDA Infrastructure Funding Position Statement	April 2011	Almondtree Consulting
Fareham SDA Major Infrastructure Funding Scoping Study: Fact File Update	February 2012	Almondtree Consulting
Habitat Regulations Assessment for the New Community North of Fareham Plan: Screening Statement	April 2013	Urban Edge
Habitat Regulations Assessment for the North of Fareham SDA Area Action Plan: Baseline Data Review Report	May 2012	Urban Edge
Habitat Regulations Assessment for Welborne Plan: Final Report	January 2014	Urban Edge
NCNF Outline Infrastructure Funding Strategy	March 2013	GVA
New Community North of Fareham Eco-Opportunities Study (Final Report)	August 2012	LDA Design & Parsons Brinckerhoff
New Community North of Fareham Concept Masterplan Options Study	August 2012	LDA Design

<i>Title</i>	<i>Date finalised</i>	<i>Author</i>
New Community North of Fareham Final Paper on Employment and Workspace	April 2013	Hardisty Jones Associates (HJA)
New Community North of Fareham Housing Market Assessment: Summary Report	March 2013	DTZ and Wessex Economics
New Community North of Fareham Implementation Plan Final Report (Indoor and Outdoor Sports Facilities Assessment)	October 2012	Knight Kavanagh & Page
New Community North of Fareham Infrastructure Delivery Plan Review 2013 Stage 1 Report	February 2013	AECOM
New Community North of Fareham Landscape Study	July 2012	LDA Design
New Community North of Fareham Overview of Demographic Change (Chelmer Demographic Model)	2011 & 2012	Cambridge Econometrics
New Community North of Fareham Preferred Concept Masterplan Option Report	April 2013	LDA Design
North Fareham SDA Smarter Choices and Parking Study: Parking Standards Study	January 2012	Campbell Reith
North Fareham Strategic Development Area Smarter Choices Study	January 2012	Campbell Reith
Sustainability Appraisal for the New Community North of Fareham Plan: Options Assessment	April 2013	Urban Edge
Sustainability Appraisal for the North of Fareham SDA Area Action Plan: Scoping Report*	May 2012	Urban Edge
Sustainability Appraisal for the Welborne Plan: Sustainability Report on the Draft Welborne Plan	October 2013	Urban Edge
Sustainability Appraisal for the Welborne Plan: Sustainability Report on the Publication Draft Welborne Plan	January 2014	Urban Edge
Sustainability Appraisal of the Area Action Plan for the North of Fareham Strategic Development Area: Scoping Report	July 2009	Urban Edge
Welborne Build Out Rates Study	November 2013	GVA
Welborne Concept Masterplanning Final Report	January 2014	LDA Design
Welborne Employment Strategy (Final Report)	November 2013	Wessex Economics
Welborne Environmental Noise Assessment	January 2014	Hoare Lea
Welborne Green Infrastructure Strategy	January 2014	LDA Design

<i>Title</i>	<i>Date finalised</i>	<i>Author</i>
Welborne New Community – District Energy Network: Outline Feasibility Study	October 2013	Hampshire County Council
Welborne New Community – Infrastructure Delivery Plan 2014: Stage 2 Update Report	January 2014	AECOM
Welborne Potential New HWRC: Briefing Note	January 2014	Hampshire County Council
Welborne Stage 2 Viability Testing – GVA Approach, Assumptions & Results (Executive Summary)	January 2014	GVA
Welborne Transport Strategy (Final)	January 2014	Parsons Brinckerhoff

### Welborne Plan - Supporting Papers

Set out below are the publically available documents which the Welborne Plan refers to or relies upon for evidence, but which were not specifically produced for the development of the Welborne Plan.

<i>Title</i>	<i>Date published</i>	<i>Author</i>
By Design: Urban Design in the Planning System - Towards Better Practice	May 2000	DETR & CABE
Census 2001: Journey to Work Destination	October 2004	Office for National Statistics
Census 2011	2012-2014	Office for National Statistics
CIRIA C697 The SuDS manual	2007	CIRIA
Community Infrastructure Levy Guidance	December 2012	DCLG
Developers' Contributions Towards Children's Services Facilities	December 2011	Hampshire County Council
East Hampshire Abstraction Licensing Strategy	March 2013	Environment Agency
Fareham Housing Strategy 2010-2015	April 2010	Fareham Borough Council
Fareham and Gosport Strategic Transport Infrastructure Plan	October 2013	Hampshire County Council
Fareham Community Infrastructure Levy: Charging Schedule	May 2013	Fareham Borough Council
Fareham Local Development Scheme	March 2012	Fareham Borough Council
Fareham Local Plan Part 1: Core Strategy	August 2011	Fareham Borough Council
Fareham Local Plan Part 2: Development Sites and Policies DPD (Publication Draft)	January 2014	Fareham Borough Council

<i>Title</i>	<i>Date published</i>	<i>Author</i>
Fareham Local Plan Part 3: The Draft Welborne Plan	April 2013	Fareham Borough Council
Fareham Residential Car & Cycle Parking Standards Supplementary Planning Document	November 2009	Fareham Borough Council
Fareham Statement of Community Involvement	January 2011	Fareham Borough Council
Green Infrastructure Strategy for the Partnership for Urban South Hampshire	June 2010	Partnership for Urban South Hampshire
Hampshire County Council Infrastructure Statement - Version 1	December 2012	Hampshire County Council
Hampshire Minerals and Waste Plan (Adopted)	October 2013	Hampshire County Council
HCA Employment Densities Guide (2 <sup>nd</sup> Edition)	2010	Homes and Communities Agency
Private Sector House Condition Survey 2009 (Final Report)	April 2010	CPC with Fareham Borough Council
Housing our Ageing Population: Panel for Innovation (HAPPI) Report	June 2009	Homes and Communities Agency
Housing Provision for Older People in Hampshire: Older Persons Housing Study	November 2009	Hampshire County Council
Housing Standards Review Consultation	August 2013	DCLG
National Planning Policy Framework	March 2012	DCLG
PADHI: HSE's land use planning methodology	May 2011	Health & Safety Executive
Planning Policy for Traveller Sites	March 2012	DCLG
PUSH Economic Development Strategy	October 2010	DTZ
PUSH Strategic Flood Risk Assessment: Final Report	December 2007	Atkins
Refining the Fareham SDA Capacity Analysis Study	July 2009	David Lock Associates
Review of the barriers to institutional investment in private rented homes (The Montague Review)	August 2012	DCLG
School Places: Framework and Analysis 2012-2016	November 2012	Hampshire County Council
SDMP Phase II Final Report: Predicting the impact of human disturbance on overwintering birds in the Solent	February 2012	Stillman, R. A.; West, A. D.; Clarke, R.T. & Liley, D.
Solent Disturbance and Mitigation Project Phase III: Towards an Avoidance and Mitigation Strategy	May 2013	Footprint Ecology and David Tyldesley and Associates

<i>Title</i>	<i>Date published</i>	<i>Author</i>
Solent Disturbance and Mitigation Project (SDMP) Briefing Note	August 2013	Solent Forum / SDMP Project Group
Solent LEP Strategic Economic Plan	March 2014 (expected)	Oxford Economics
South Hampshire Strategic Housing Market Assessment	January 2014 (expected)	GL Hearn for PUSH
South Hampshire Strategy: A framework to guide sustainable development and change to 2026	October 2012	Partnership for Urban South Hampshire
The Town & Country Planning (Local Planning) (England) Regulations 2012	April 2012	Statutory Instrument
Transport Delivery Plan 2012-2016	February 2013	Transport for South Hampshire
Travellers Accommodation Assessment for Hampshire 2013	March 2013	Forest Bus
Urban Design Compendium	2007	English Partnerships
Water Resources Management Plan 2009 (Final)	September 2011	Portsmouth Water
Water Resources Management Plan 2014 (Draft)	May 2013	Portsmouth Water
Winchester City Council Local Plan Part 1 – Joint Core Strategy (Adopted)	March 2013	Winchester City Council
Your Fareham Your Future: A Sustainable Community Strategy for Fareham 2010 - 2020	Spring 2010	Network Fareham



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Strategic Planning and Environment
<b>Subject:</b>	<b>Local Plan Part 2: Development Sites and Policies - Publication Plan</b>
<b>Report of:</b>	Director of Planning and Environment
<b>Strategy/Policy:</b>	Fareham Local Plan
<b>Corporate Objectives:</b>	Protecting and Enhancing our Environment Maintaining and Extending Prosperity A Safe and Healthy place to Live and Work Leisure for Health and for Fun A Balanced Housing Market Strong and Inclusive communities A Dynamic, Prudent, Progressive, Best Practice Council

**Purpose:**

To seek endorsement and a recommendation to Council to approve the Development Sites and Policies Plan for "Publication" for representations and subsequent submission to the Secretary of State for independent Examination.

**Executive summary:**

The Development Sites and Policies Plan is the second of three documents that comprise the Fareham Local Plan. It sets out the Council's approach to managing and delivering development identified in the Core Strategy (together with the additional requirements set out in the South Hampshire Strategy) for the Borough to 2026, except for the area covered by the Welborne Plan.

The Development Sites and Policies Plan (Publication Plan) identifies sites for various types of uses such as housing, employment, retail, community facilities, open spaces etc. It also provides up-to-date policies for managing development across the Borough (excluding Welborne).

Once adopted, the policies and proposals contained within the Development Sites and Policies Plan will form part of Fareham's statutory development plan. The Plan will be a key document in the future planning of the area, and in the determination of planning applications.

**Recommendation:**

That the following be endorsed and recommended to Council for approval:

- (a) That the Local Plan Part 2: Development Sites and Policies - Publication Plan, as set out in Appendix A, be published for a six-week representation period commencing at 1700hrs on Friday 28 February until 1700hrs on Friday 11 April 2014, together with supporting documents including the Sustainability Appraisal and Habitats Regulation Assessment.
- (b) That the Director of Planning and Environment, in consultation with the Executive Member for Strategic Planning and Environment, be authorised to make any necessary minor amendments to the Plan, prior to publication, provided that these do not change the overall direction, shape or emphasis of the document, and do not raise any significant new issues.
- (c) That the Director of Planning and Environment, in consultation with the Executive Member for Strategic Planning and Environment, be authorised, following the completion of the representation period, to submit the Plan to the Secretary of State (together with any necessary minor modifications that are required to ensure legal compliance and/or 'soundness').
- (d) That the Local Plan Part 2: Development Sites and Policies - Publication Plan, be endorsed as interim guidance to be afforded due weight in the determination of planning applications.

**Reason:**

To publish the Development Sites and Policies Plan as required under regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 in order to maintain and ensure an up-to-date Local Plan for the Borough for the period to 2026.

**Cost of proposals:**

The cost involved in undertaking publication of the Development Sites and Policies Plan is covered within existing budgets.

**Appendices A:** Local Plan Part 2: Development Sites and Policies - Publication Plan

**B:** Sustainability Appraisal

**C:** Habitats Regulations Assessment

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Local Plan Part 2: Development Sites and Policies - Publication Plan

**Briefing by:** Director of Planning and Environment

**Portfolio:** Strategic Planning and Environment

#### INTRODUCTION

1. The Development Sites and Policies Plan is the second of three documents within the Fareham Local Plan. The Local Plan also includes the Core Strategy (Local Plan Part 1), which was adopted in August 2011, and the Welborne Plan (Local Plan Part 3), which is also being presented to the Executive as a separate agenda item.
2. The Development Sites and Policies Plan sets out the Council's approach to managing and delivering development identified in the Core Strategy, together with the additional requirements set out in the South Hampshire Strategy (October 2012) for the Borough to 2026, except for the area covered by the Welborne Plan. It will help meet the Vision and Strategic Objectives for Fareham set out in the Core Strategy.
3. Once adopted, the policies and proposals contained within the Development Sites and Policies Plan will form part of Fareham's statutory development plan. It will be a key document in the future planning of the area, and in the determination of planning applications. It will replace all remaining saved policies in the Fareham Borough Local Plan Review (June 2000).
4. The Development Sites and Policies Plan identifies sites for various types of uses such as housing, employment, retail, community facilities, open spaces etc. It also provides up-to-date policies for managing development across the Borough (excluding Welborne).

#### PLAN PREPARATION PROCESS INCLUDING CONSULTATION

5. The Development Sites and Policies Plan has evolved over a period of time with the work overseen by a Member Working Group.

6. The Draft Development Sites and Policies Plan was presented to the Executive in October 2012. The Draft Plan set out the Council's preferred approach and provided an opportunity for businesses, organisations and local residents to influence and provide comments on the draft policies and proposals. Via a series of consultation events and the Council's website from 15 October to 26 November 2012.
7. Since then, discussions have taken place with consultees to resolve outstanding issues as far as possible. In addition, further consultations have taken place on specific aspects of the Plan, where significant additions or alterations to policies and site allocations have been proposed.
8. In particular, consultations have taken place on proposed new policies on the Solent Breezes Holiday Park, on sites for Gypsies and Travellers, and on the redevelopment of the Fareham College site as a mixed use development opportunity area including educational facilities, residential development and new publicly accessible open space (together with some additional employment sites elsewhere in the Borough).
9. The Development Sites and Policies Plan (see Appendix A to this report):
  - Has been prepared in accordance with the National Planning Policy Framework (NPPF);
  - Has been subject to Sustainability Appraisal (The Sustainability Appraisal is set out in Appendix B to this report);
  - Is in conformity with the Core Strategy (except where the NPPF has a contrary position);
  - Has been subject to Assessment under the Habitats Regulations (The Habitats Regulations Assessment is set out in Appendix C to this report);
  - Been subject to consultation in accordance with the Council's adopted Statement of Community Involvement (January 2011);
  - Has been prepared according to an approved timetable (the Local Development Scheme).
  - Is consistent with the South Hampshire Strategy agreed by the Partnership for Urban South Hampshire (PUSH) in October 2012, and therefore accords with Duty to Co-operate.

## **FORMAT & STRUCTURE OF THE PLAN**

10. The Development Sites and Policies Plan's structure has altered significantly since the Draft Version was published in October 2012. It is now structured as follows.
11. Chapter 1: Introduction provides the overall context to the Plan as one of three documents that comprise the Fareham Local Plan. It sets out how it is required to be in accordance with national planning policy. It also demonstrates how it relates to the Core Strategy and the South Hampshire Strategy. The NPPF states a preference for a plan to have a time horizon 15 years from the date of adoption. However as this Plan is intended to complete the Local Plan that was started through the Core Strategy, the end date of 2026 is consistent with both the Core Strategy and the South Hampshire Strategy. and is therefore considered to be an appropriate time scale.

12. Chapter 2: Sustainable Development, reinforces the NPPF's requirement for the "presumption in favour of sustainable development", to be seen as a "golden thread" running through both plan-making and decision taking.
13. Chapter 3: The Existing Settlements refers to the existing settlements and stresses the importance of protecting their separation by prevent coalescence and urban sprawl. It also focuses on the protection and enhancement of the existing built environment and heritage assets.
14. Chapter 4: The Natural Environment recognises the importance of the Borough's natural areas in contributing to the quality of life of residents, workers, and visitors, and supporting its biodiversity and wildlife. The policies within this chapter establish a balance between planning for growth and protecting the Borough's natural environment, the countryside and coast outside the defined urban area boundaries.
15. Chapter 5: Planning for Growth recognises that it is important for Fareham's economy to grow and meet its full potential. It considers economic development issues and identifies specific locations where new jobs will be located. It also sets out a vision for Fareham Town Centre, including identifying redevelopment opportunity areas. Finally it sets a policy approach to delivering new homes to meet the Borough's housing requirements set out in the Core Strategy, as amended and increased by the South Hampshire Strategy (October 2012). Table 4 in the Plan sets out the housing requirements for the Plan period to 2026. Taking account of houses built up to 31 March 2013 (completions) 1,687 houses remain to be provided as at 1 April 2013. The Plan identifies various sources of supply including planning permissions, the Core Strategy allocation at Coldeast, allocations carried forward from the Local Plan Review (June 2000), new allocations including Fareham town centre opportunity areas and projected windfall developments. These sources of supply add up to 1,823, providing a surplus of provision against the South Hampshire Strategy target of 136 dwellings. It should be noted that following studies concerning the viability and deliverability of sites that were included in the Draft Plan (October 2012), some of these sites have been omitted from the current version of the Plan or have been included in the Plan but their housing numbers discounted from the housing supply table. In particular provision is concentrated in the short term to ensure that a 5 year supply, as required by the NPPF, can be met.
16. Chapter 6: Facilities and Infrastructure, recognises that in order to achieve the levels of growth required in a sustainable way, it is vital that supporting infrastructure and facilities are provided to meet the needs of existing and future residents. This chapter focuses on meeting the demands that arise from growth, identifying existing gaps in provision, and seeking to deliver new facilities.
17. Chapter 7: Development Site Briefs, set out briefs for housing, employment, gypsy/traveller sites, town centre development opportunity areas, and mixed use development opportunity areas in the Borough. The briefs set out development constraints, indicative uses, key design issues, and other relevant information that may be required as part of any future planning application on these sites.

18. Chapter 8: Delivery and Monitoring sets out a framework for monitoring the implementation of key policies in the Plan.
19. Glossary of Terms: this section contains pages explaining the planning terms and phrases that are used throughout the Plan.
20. Appendices: a series of appendices provide key supporting information.
21. Policies Map: illustrates the policies and allocations by showing where they apply on an Ordnance Survey Map base. The Schedule of Changes booklet consists of a table and colour maps showing all the additions and deletions to the current Proposals Map that are made by the Development Sites and Policies Plan. The Policies Map Booklet has colour maps showing how the Policies Map will look – incorporating all the changes - once the Plan is adopted.

## **NEXT STEPS**

22. Following approval by the Council, the document will be published for a six week representation period from 28 February to 11 April 2014. The representation period will provide an opportunity for the public and other interested parties to make further comments on the Plan. However any representations made should focus on whether or not the Plan meets the “soundness” criteria set out in paragraph 182 of the NPPF. These require that the Plan is positively planned, justified, effective, and consistent with national policy. It is also an opportunity for respondents to consider whether or not the Plan has been prepared in accordance with the Duty to Cooperate, the legal and procedural requirements.
23. Once all the representations received have been summarised, the Plan and its supporting documents, together with the representations and a summary of the main issues raised in the representations, will be submitted to the Secretary of State who will appoint an independent inspector to examine the Plan. This should be before the end of May 2014, after which the timetable is determined by the Planning Inspectorate. (NB the timetable is set out in the Local Development Scheme, which is also being presented to Executive as separate agenda item.) If approved by the Council, the intention is to simultaneously publish the Welborne Plan and to submit both plans together to the Secretary of State.
24. An independent Inspector will conduct the Public Examination and report to the Council. The Public Examination is currently expected to take place later in 2014. If the Inspector finds the plan sound, he/she will issue their report with recommendations for changes. The timing of this depends on whether the Inspector decides to hold a pre-hearing meeting, to explain the procedure for the hearing, and whether the Development Sites and Policies Plan is examined before or after the Welborne Plan.
25. Once the Inspector’s report is received, if the Plan is found sound, any necessary changes will be made to the Plan before it is adopted by the Council.

26. After that the performance of the Plan and its policies will be monitored; then the Plan will be reviewed. It is understood that the Partnership for Urban South Hampshire (PUSH) has an intention to soon undertake a review and update of the South Hampshire Strategy, to take account of the most up-to-date background evidence, including the Strategic Housing Market Assessment (SHMA). A report to the PUSH Joint Committee on 28 January concerning the publication of the SHMA also makes recommendations asking the Joint Committee to authorise preparation of a specification, budget and timetable for the roll forward of the South Hampshire Strategy to 2036, with work to commence in April 2014 through to March 2015. The review of the Local Development Scheme, including the Local Plan timetables, reported as another item to this meeting, acknowledges the need for an early review of the Local Plan Parts 1 and 2 to extend the time horizon beyond 2026, in line with the Welborne Plan to 2036. The review of the South Hampshire Strategy will help form the parameters and strategic framework for an early review of Fareham's Local Plan to 2036, and ensure that the Duty to Cooperate is met.

## **RISK ASSESSMENT**

27. There are inevitably some risks associated with the approach being recommended. Some Local Plans have been found unsound because they have failed to meet the NPPF requirements, failed to meet the Duty to Cooperate and/or been unable to demonstrate that the objectively assessed housing needs have been met. PUSH commissioned a SHMA for the South Hampshire area which will inform a refresh of the South Hampshire Strategy. The updated South Hampshire Strategy will distribute development throughout the PUSH area, taking into account the evidence set out in the SHMA, together with other factors, issues and constraints. It would be premature for the Development Sites and Policies Plan to plan for the requirements of the SHMA until these have been appropriately distributed through the South Hampshire Strategy. Similarly any shortfall in housing provision at Welborne should be handled by PUSH through the roll-forward of the South Hampshire Strategy.

## **FINANCIAL IMPLICATIONS**

28. The costs involved in undertaking publication and examination of the Development Sites and Policies Plan and any other related costs are covered within existing budgets.

## **CONCLUSION**

29. The Plan has evolved through the consideration of issues and options, alternative approaches to policy development, and preferred options. The document at Appendix A, represents the plan that the Council should wish to adopt.

## **Background and Reference Papers:**

Evidence Studies and other plans & strategies comprising the evidence base for the Plan are referenced in footnotes throughout the Plan

Responses to Consultations





**Fareham Borough Local Plan Part 2:  
Development Sites and Policies Plan**

**SUPPLEMENTARY DOCUMENT**

**Schedule of Changes to the Adopted Policies Map**

**February 2014**

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**Table 1: Allocations or Policy Designations to be ADDED to the Policies Map**

Site Name	Detail of Addition	Inset Map Page	Site Ref.
<b>Allotments</b>			
The Gillies Allotments	New designation	9	A-1
Wickham Road Allotments	New designation	9	A-2
Lodge Road Allotments	New designation	2	A-3
Red Barn Allotments	New designation	12	A-4
Roman Grove Allotments	New designation	12	A-5
Allotment Road Allotments	New designation	2	A-6
Stroud Green Allotments	New designation	7	A-7
Segensworth Road Allotments	New designation	5	A-8
Protea Gardens Allotments	New designation	6	A-9
Titchfield Allotment Association Allotments	New designation	6	A-10
Hunts Pond Road Allotments	New designation	6	A-11
Warsash Road Allotments	New designation	3	A-12
Salterns Lane Allotments	New designation	10	A-13
Posbrook Lane Allotments	New designation	6	A-14
<b>Brent Geese &amp; Wader Sites</b>			
Waders (Important) - Site Code F17N	New designation	10 & 11	A-15
Brent Geese (Important) & Waders (Uncertain) - Site Code F19A	New designation	10 & 12	A-16
Waders (Important) - Site Code F23	New designation	10 & 11	A-17
Brent Geese (Important) & Waders (Uncertain) - Site Code F50	New designation	4	A-18
Brent Geese (Important) & Waders (Uncertain) - Site Code F58	New designation	2	A-19
Brent Geese & Waders (Important) - Site Code F60	New designation	3	A-20
Brent Geese & Waders (Important) - Site Code F61	New designation	3	A-21
Brent Geese & Waders (Important) - Site Code F62	New designation	3	A-22

Brent Geese & Waders (Important) - Site Code F64	New designation	3	A-23
Brent Geese (Important) & Waders (Uncertain) - Site Code F65A	New designation	3	A-24
Brent Geese (Important) & Waders (Uncertain) - Site Code F68	New designation	3 & 4	A-25
Brent Geese & Waders (Important) - Site Code F69	New designation	3	A-26
Brent Geese (Important) & Waders (Uncertain) - Site Code F70	New designation	3	A-27
Brent Geese (Important) & Waders (Uncertain) - Site Code F71	New designation	2	A-28
Brent Geese (Important) & Waders (Uncertain) - Site Code F71A	New designation	2	A-29
Brent Geese (Important) & Waders (Uncertain) - Site Code F72	New designation	2	A-30
Brent Geese (Important) & Waders (Uncertain) - Site Code F73	New designation	2	A-31
Brent Geese (Important) & Waders (Uncertain) - Site Code F75	New designation	2	A-32
Waders (Important) - Site Code F76	New designation	6	A-33
Waders (Important) - Site Code F17M	New designation	10	A-34
Brent Geese (Important) - Site Code F04	New designation	12	A-35
Brent Geese (Important) - Site Code F16	New designation	12	A-36
Waders (Uncertain) - Site Code F01	New designation	10	A-37
Waders (Uncertain) - Site Code F02	New designation	10	A-38
Waders (Uncertain) - Site Code F03A	New designation	11	A-39
Waders (Uncertain) - Site Code F06	New designation	11	A-40
Waders (Uncertain) - Site Code F07	New designation	10	A-41
Waders (Uncertain) - Site Code F11	New designation	11	A-42
Waders (Uncertain) - Site Code F12	New designation	11	A-43
Waders (Uncertain) - Site Code F13	New designation	11	A-44
Waders (Uncertain) - Site Code F14	New designation	12	A-45
Waders (Uncertain) - Site Code F15	New designation	11	A-46
Waders (Uncertain) - Site Code F17A	New designation	6	A-47
Waders (Uncertain) - Site Code F17B	New designation	6	A-48

Waders (Uncertain) - Site Code F17C	New designation	6	A-49
Waders (Uncertain) - Site Code F17D	New designation	6	A-50
Waders (Uncertain) - Site Code F17E	New designation	6	A-51
Waders (Uncertain) - Site Code F17F	New designation	6	A-52
Waders (Uncertain) - Site Code F17G	New designation	6	A-53
Waders (Uncertain) - Site Code F17H	New designation	6	A-54
Waders (Uncertain) - Site Code F17K	New designation	6	A-55
Waders (Uncertain) - Site Code F17P	New designation	10 & 11	A-56
Waders (Uncertain) - Site Code F17Q	New designation	11	A-57
Waders (Uncertain) - Site Code F17R	New designation	7	A-58
Waders (Uncertain) - Site Code F17S	New designation	11	A-59
Waders (Uncertain) - Site Code F18	New designation	10	A-60
Waders (Uncertain) - Site Code F21	New designation	12	A-61
Waders (Uncertain) - Site Code F24	New designation	10	A-62
Waders (Uncertain) - Site Code F25	New designation	10	A-63
Waders (Uncertain) - Site Code F26	New designation	10	A-64
Waders (Uncertain) - Site Code F27	New designation	6	A-65
Brent Geese & Waders (Uncertain) - Site Code F28A	New designation	6	A-66
Waders (Uncertain) - Site Code F28B	New designation	6	A-67
Waders (Uncertain) - Site Code F29	New designation	6	A-68
Waders (Uncertain) - Site Code F31	New designation	6 & 7	A-69
Waders (Uncertain) - Site Code F32	New designation	6	A-70
Waders (Uncertain) - Site Code F33A	New designation	6	A-71
Waders (Uncertain) - Site Code F33C	New designation	7	A-72
Waders (Uncertain) - Site Code F33D	New designation	7	A-73
Waders (Uncertain) - Site Code F33E	New designation	7	A-74
Waders (Uncertain) - Site Code F33F	New designation	7	A-75
Waders (Uncertain) - Site Code F33G	New designation	7	A-76
Waders (Uncertain) - Site Code F33H	New designation	7	A-77
Waders (Uncertain) - Site Code F33I	New designation	7	A-78
Waders (Uncertain) - Site Code F33J	New designation	7	A-79
Waders (Uncertain) - Site Code F33K	New designation	7	A-80
Waders (Uncertain) - Site Code F34	New designation	7	A-81
Waders (Uncertain) - Site Code F36	New designation	7	A-82

Brent Geese & Waders (Uncertain) - Site Code F46A	New designation	12	A-83
Brent Geese & Waders (Uncertain) - Site Code F46B	New designation	12	A-84
Waders (Uncertain) - Site Code F47B	New designation	6	A-85
Waders (Uncertain) - Site Code F47C	New designation	6 & 7	A-86
Waders (Uncertain) - Site Code F47D	New designation	6 & 7	A-87
Waders (Uncertain) - Site Code F48A	New designation	6	A-88
Waders (Uncertain) - Site Code F48B	New designation	6	A-89
Waders (Uncertain) - Site Code F48C	New designation	6	A-90
Waders (Uncertain) - Site Code F48D	New designation	6	A-91
Waders (Uncertain) - Site Code F48E	New designation	6	A-92
Waders (Uncertain) - Site Code F48G	New designation	7	A-93
Waders (Uncertain) - Site Code F48H	New designation	7	A-94
Waders (Uncertain) - Site Code F48I	New designation	7	A-95
Waders (Uncertain) - Site Code F48J	New designation	7	A-96
Waders (Uncertain) - Site Code F48K	New designation	7	A-97
Waders (Uncertain) - Site Code F48L	New designation	7	A-98
Waders (Uncertain) - Site Code F49	New designation	6	A-99
Brent Geese & Waders (Uncertain) - Site Code F51	New designation	4	A-100
Waders (Uncertain) - Site Code F52	New designation	3	A-101
Waders (Uncertain) - Site Code F53	New designation	4	A-102
Waders (Uncertain) - Site Code F54	New designation	7	A-103
Brent Geese & Waders (Uncertain) - Site Code F55	New designation	4 & 7	A-104
Waders (Uncertain) - Site Code F56	New designation	4 & 7	A-105
Brent Geese & Waders (Uncertain) - Site Code F57	New designation	2	A-106
Waders (Uncertain) - Site Code F59	New designation	3	A-107
Brent Geese & Waders (Uncertain) - Site Code F63	New designation	4	A-108
Brent Geese & Waders (Uncertain) - Site Code F65B	New designation	4	A-109
Brent Geese & Waders (Uncertain) - Site Code F66	New designation	4	A-110
Waders (Uncertain) - Site Code F67	New designation	4	A-111
Brent Geese & Waders (Uncertain) - Site Code F74	New designation	2	A-112
Brent Geese & Waders (Uncertain) - Site Code F74A	New designation	2	A-113
Waders (Uncertain) - Site Code F77	New designation	11	A-114
Waders (Uncertain) - Site Code F79	New designation	7	A-115
Waders (Uncertain) - Site Code F80	New designation	6	A-116

Waders (Uncertain) - Site Code F81	New designation	7	A-117
Waders (Uncertain) - Site Code F82	New designation	11	A-118
Brent Geese & Waders (Uncertain) - Site Code G13	New designation	10	A-119
Waders (Uncertain) - Site Code G17	New designation	11	A-120
Brent Geese & Waders (Uncertain) - Site Code P91	New designation	12	A-121
Waders (Uncertain) - Site Code F48F	New designation	7	A-122
Waders (Uncertain) - Site Code F47A	New designation	6	A-123
Waders (Uncertain) - Site Code F17J	New designation	6	A-124
<b>Bus Rapid Transit Route (Designation previously named 'South Hampshire Rapid Transit')</b>			
BRT - New Route	Newly designated route	9	A-125
<b>Coastal Change Management Areas</b>			
Hook with Warsash Nature Reserve including Hook Lake	New designation	3 & 4	A-126
Hook Park to Meon Shore inc. Solent Breezes and Chilling Cliffs	New designation	4	A-127
<b>Conservation Areas</b>			
Bath Lane Recreation Ground	Extension to existing boundary	9	A-128
Town Quay	Extension to existing boundary	10	A-129
<b>Development Opportunity Areas</b>			
Russell Place	New designation	9	A-130
Civic Area, Civic Way, Fareham	New designation	9	A-131
Land at Fareham Railway Station (East)	New designation	9	A-132
Land at Corner of Trinity Street and Osborn Road	New designation	9	A-133
Market Quay Car Park & Police Station	New designation	9	A-134
Fareham Shopping Centre	New designation	9	A-135
<b>District Centres Local Centres &amp; Parades</b>			
Gull Coppice Centre Extension	Extension to Gull Coppice Local Centre	1	A-136
Gull Coppice Local Centre	Newly designated Local Centre (previously displayed on 'Local Centre, Whiteley' designation)	1	A-137



	now deleted)		
Locks Heath Centre Extension (Option 2)	Extension to Centre boundary	2	A-138
Stubbington Local Centre Extension	Extension to Centre boundary	11	A-139
Portchester Centre Extension	Extension to Centre boundary	12	A-140
Barnes Lane, Sarisbury	Newly designated parade	2	A-141
White Hart Lane, Portchester	Newly designated parade	12	A-142
Warsash Road/ Dibles Road, Warsash	Newly designated parade	3	A-143
Hunts Pond Road, Titchfield Common	Newly designated parade	2	A-144
246-254 White Hart Lane	Newly designated parade	12	A-145

### Educational Facilities Outside of Defined Urban Settlement Boundaries

Sarisbury C of E Junior Sch. Allotment Rd.	New designation	2	A-146
Sarisbury County Infant Sch. Barnes Lane	New designation	2	A-147
The College of Maritime Studies, Warsash	New designation	3	A-148
Locks Heath Infant & Junior Schools	New designation	3	A-149
St Anthony's RC Primary Sch. Titchfield Common	New designation	5	A-150
West Hill Park Sch, Titchfield	New designation	6	A-151
Titchfield County Primary Sch. Southampton Road	New designation	6	A-152
Henry Cort Community Sch. Hillson Drive	New designation	5	A-153
Meoncross School, Burnt House Lane	New designation	7	A-154
Cams Hill School	New designation	9	A-155
Fareham College Centre of Excellence	New designation	11	A-156

### Employment Allocations

The Walled Garden, Cams Hall	Newly designated site	9	A-157
Solent 2 Employment Allocation	Extension to existing boundary	1	A-158
Solent 2 Employment Allocation	Extension to existing boundary	1	A-159

### Employment Areas (Designation previously named 'Category A & B Employment Areas')

Blackbrook Road Industrial Estate	Newly designated site	5	A-160
Waterside House	Newly designated site	9	A-161
High Walls	Newly designated site	9	A-162
Castle Court	Newly designated site	12	A-163

Cams Estate	Newly designated site	9	A-164
National Air Traffic Services (NATS)	Newly designated site	1	A-165
South of Solent Way, Whiteley	Newly designated site	1	A-166
Newgate Lane & Speedfields Park (extension)	Extension to existing boundary	10	A-167
Park Gate Employment Area (extension)	Extension to existing boundary	2	A-168
Salterns & Delta Business Park (extension)	Extension to existing boundary	10	A-169
Segensworth East Industrial Estate (extension)	Extension to existing boundary	5	A-170
Segensworth South Industrial Estate (extension)	Extension to existing boundary	5	A-171
Swanwick Business Park & Oslands Court (extension)	Extension to existing boundary	1	A-172
Kiln Acre, Wickham Road, Fareham (extension)	Extension to existing boundary	9	A-173
Warsash Village Centre (extension)	Extension to existing boundary	3	A-174
Warsash Village Centre (extension)	Extension to existing boundary	3	A-175
Warsash Village Centre (extension)	Extension to existing boundary	3	A-176
<b>Existing Open Spaces</b>			
Roman Grove Cemetery	Newly designated site	12	A-177
Hunts Pond Road Recreation Ground	Newly designated site	6	A-178
Quaveys Copse	Newly designated site	1	A-179
Strawberry Track	Newly designated site	1	A-180
Metcalfe Avenue	Newly designated site	11	A-181
Badgers Copse	Newly designated site	2	A-182
Open Space to rear of Tudor Close & Lancaster Close, Danes Road	Newly designated site	12	A-183
St. Christophers Open Space (2)	Newly designated site	9	A-184
Pembroke Crecent Green Space	Newly designated site	7	A-185
Cams Alders Sport G./ Fort Fareham/Longfield Av	Extension to existing boundary	10	A-186
Cams Alders Sport G./ Fort Fareham/Longfield Av	Extension to existing boundary	10	A-187
Seafiel Park Open Space	Newly designated site	11	A-188
Marks Road Open Space	Newly designated site	7	A-189
Stubbington Green South	Newly designated site	7	A-190
Stubbington Green North	Newly designated site	7	A-191
Metcalfe Avenue	Newly designated site	7	A-192
Tips Copse	Newly designated site	7	A-193

Stroud Green Lane Open Space	Newly designated site	6	A-194
Shrubbery Close (W)	Newly designated site	12	A-195
Gladstone Gardens Open Space	Newly designated site	12	A-196
Cambrian Walk	Newly designated site	10	A-197
Coniston Walk	Newly designated site	10	A-198
Wessex Gardens	Newly designated site	12	A-199
Hook with Warsash Local Nature Reserve (SE)	Newly designated site	3	A-200
Clay Pits/Posbrook Lane Cemetery	Newly designated site	6	A-201
Alexander Grove Open Space	Newly designated site	9	A-202
Peak Lane Green Corridor	Newly designated site	6	A-203
Romsey Avenue Open Space	Newly designated site	9	A-204
Willow Tree Gardens Open Space	Newly designated site	6	A-205
St. Peters Churchyard	Newly designated site	6	A-206
Barnfield Court Green Corridor	Newly designated site	6	A-207
Cedar Way Open Space	Newly designated site	6	A-208
Cams Coastline	Newly designated site	9 & 10	A-209
Peak Lane Green Corridor	Newly designated site	6	A-210
Little Abshot Road	Newly designated site	3	A-211
Sovereign Crescent Green Corridor	Newly designated site	3	A-212
Blackbrook Road Green	Newly designated site	5	A-213
St.Peter and St.Paul Churchyard	Newly designated site	9	A-214
Nelson Ln/Skew Rd	Newly designated site	12	A-215
Nelson Ln/Skew Rd	Newly designated site	12	A-216
Nelson Ln/Skew Rd	Newly designated site	12	A-217
Ocean Close Open Space	Newly designated site	5	A-218
Hammond Road	Newly designated site	5	A-219
Privett Road Woodland	Newly designated site	5	A-220
Nashe Way Open Space	Newly designated site	5	A-221
Kites Croft	Newly designated site	5	A-222
Fareham Cemetery	Newly designated site	9	A-223
Beaumont Rise Open Space	Newly designated site	5	A-224

Lower Swanwick Road Open Space	Newly designated site	1	A-225
North Whitely Green Corridor	Newly designated site	1	A-226
North Whitely Green Corridor	Newly designated site	1	A-227
Keats Close Link	Newly designated site	1	A-228
North Whitely Green Corridor	Newly designated site	1	A-229
Swanwick Nature Reserve	Newly designated site	1	A-230
River Wallington Bankside	Newly designated site	9	A-231
Howerts Close Play Area	Newly designated site	3	A-232
Sandy Croft	Newly designated site	3	A-233
Kites Croft Play Area	Newly designated site	3	A-234
Shorewood Close Open Space	Newly designated site	3	A-235
Chartwell Close Open Space	Newly designated site	3	A-236
Warsash Road/Upper Brook Road Green Corridor	Newly designated site	3	A-237
Upper Brook Road/Raley Road Green Corridor	Newly designated site	2	A-238
Warsash Road/Upper Brook Road Green Corridor	Newly designated site	2	A-239
Monterey Drive	Newly designated site	2	A-240
Mallow Close Open Space	Newly designated site	2	A-241
Buttercup Way Open Space	Newly designated site	2	A-242
Valerian Avenue Open Space	Newly designated site	5	A-243
Valerian Avenue Open Space	Newly designated site	5	A-244
West Way	Newly designated site	5	A-245
Jacaranda Close Open Space	Newly designated site	5	A-246
Birchen Road	Newly designated site	2	A-247
Drake Close Play Area	Newly designated site	2	A-248
Badgers Copse	Newly designated site	2	A-249
Coldeast Close Open Space (1)	Newly designated site	2	A-250
Badgers Copse Greenway	Newly designated site	2	A-251
St.Pauls Churchyard and Cemetery	Newly designated site	2	A-252
Kites Croft	Newly designated site	6	A-253
Air Traffic Control Centre Woodland (north)	Newly designated site	1	A-254
Salterns	Extension to existing boundary	11	A-255

Hill Head	Extension to existing boundary	7	A-256
East House Avenue	Extension to existing boundary	7	A-257
Mancroft Avenue	Extension to existing boundary	7	A-258
Whaddon Chase	Extension to existing boundary	7	A-259
Viking Close	Extension to existing boundary	7	A-260
Stubbington House Park & Sport Pitches	Extension to existing boundary	7	A-261
Cuckoo Lane/Puffin Crescent	Extension to existing boundary	7	A-262
Marks Tey Road	Extension to existing boundary	6	A-263
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Extension to existing boundary	12	A-264
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Extension to existing boundary	12	A-265
Portchester Castle Sport Grd/Open/Castle Shore Prk	Extension to existing boundary	12	A-266
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Extension to existing boundary	12	A-267
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Extension to existing boundary	12	A-268
Bosuns Close/Fen Avenue	Extension to existing boundary	10	A-269
Commodore Park	Extension to existing boundary	12	A-270
Orchard Grove	Extension to existing boundary	12	A-271
Portchester Castle Sport Grd/Open/Castle Shore Prk	Extension to existing boundary	12	A-272
Ransome Close	Extension to existing boundary	6	A-273
Ransome Close	Extension to existing boundary	6	A-274
Portchester Park	Extension to existing boundary	12	A-275
Bishopsfield Road (West)	Extension to existing boundary	6	A-276
Fairacre Rise	Extension to existing boundary	6	A-277
Bishopsfield Road (West)	Extension to existing boundary	6	A-278
Bishopsfield Road (West)	Extension to existing boundary	6	A-279
Bishopsfield Road (West)	Extension to existing boundary	6	A-280
Bishopsfield Road (West)	Extension to existing boundary	6	A-281
The Gillies	Extension to existing boundary	9	A-282
The Gillies	Extension to existing boundary	9	A-283
Bishopsfield Road (West)	Extension to existing boundary	6	A-284
Barry's Meadow	Extension to existing boundary	6	A-285
Simpson Close	Extension to existing boundary	12	A-286

The Gillies	Extension to existing boundary	9	A-287
Dore Avenue Open Space	Extension to existing boundary	12	A-288
Upper Cornaway Lane	Extension to existing boundary	12	A-289
Dore Avenue Open Space	Extension to existing boundary	12	A-290
Dore Avenue Open Space	Extension to existing boundary	12	A-291
Steep Close	Extension to existing boundary	12	A-292
Place House Close	Extension to existing boundary	5	A-293
Dryden Close	Extension to existing boundary	9	A-294
Open Space Danes Road	Extension to existing boundary	12	A-295
Lysses Open Space	Extension to existing boundary	9	A-296
Abshott Park	Extension to existing boundary	2	A-297
Yarrow Way	Extension to existing boundary	2	A-298
Park Lane Recreation Ground	Extension to existing boundary	9	A-299
St Michaels Road	Extension to existing boundary	2	A-300
St John's Road Greenway	Extension to existing boundary	2 & 3	A-301
St John's Road Greenway	Extension to existing boundary	2	A-302
St John's Road Greenway	Extension to existing boundary	2	A-303
Frosthole Crescent Open Space	Extension to existing boundary	5	A-304
Lynton Gardens	Extension to existing boundary	9	A-305
Henry Cort Community School	Extension to existing boundary	5	A-306
Crispin Close/ St Joseph Close	Extension to existing boundary	2	A-307
Skelly's Wood East	Extension to existing boundary	5	A-308
Locks Heath Centre	Extension to existing boundary	2	A-309
Locks Heath Centre	Extension to existing boundary	2	A-310
Winnington	Extension to existing boundary	5	A-311
Holly Hill Woodland Park	Extension to existing boundary	2	A-312
Winnington	Extension to existing boundary	5	A-313
Sylvan Glade	Extension to existing boundary	5	A-314
Jacaranda Close	Extension to existing boundary	5	A-315
The Deviation Line	Extension to existing boundary	5	A-316
Thames Drive	Extension to existing boundary	5	A-317

Holly Hill Woodland Park	Extension to existing boundary	2	A-318
Holly Hill Woodland Park	Extension to existing boundary	2	A-319
Whiteley Green Corridors	Extension to existing boundary	1	A-320
Yew Woodland Park	Extension to existing boundary	1	A-321
Bushy Land	Extension to existing boundary	1	A-322
Warsash Common	Extension to existing boundary	3	A-323
Bushy Land	Extension to existing boundary	1	A-324
Clydesdale Road	Extension to existing boundary	1	A-325
Dore Avenue Open Space	Extension to existing boundary	12	A-326
Dore Avenue Open Space	Extension to existing boundary	12	A-327
Dore Avenue Open Space	Extension to existing boundary	12	A-328
Simpson Close	Extension to existing boundary	12	A-329
Simpson Close	Extension to existing boundary	12	A-330
Locks Heath Centre	Extension to existing boundary	2	A-331
Locks Heath Centre	Extension to existing boundary	2	A-332
Henry Cort Community School	Extension to existing boundary	5	A-333
Stubbington House Park & Sport Pitches	Extension to existing boundary	7	A-334
Bushy Land	Extension to existing boundary	1	A-335
Yew Woodland Park	Extension to existing boundary	1	A-336
Orwell/ Streamleaze/ Huxley/ Abshott Open Space	Extension to existing boundary	3	A-337
Priory Park	Extension to existing boundary	2	A-338
Orwell/ Streamleaze/ Huxley/ Abshott Open Space	Extension to existing boundary	2	A-339
Dene Close	Extension to existing boundary	2	A-340
Addison Road	Extension to existing boundary	2	A-341
West Hill Park School	Extension to existing boundary	6	A-342
West Hill Park School	Extension to existing boundary	6	A-343
West Hill Park School	Extension to existing boundary	6	A-344
Roebuck Avenue	Extension to existing boundary	5	A-345
The Deviation Line	Extension to existing boundary	5	A-346
Redlands Lane Open Space	Extension to existing boundary	10	A-347
Redlands Lane Open Space	Extension to existing boundary	10	A-348

Redlands Lane Open Space	Extension to existing boundary	10	A-349
Redlands Lane Open Space	Extension to existing boundary	10	A-350
Coldeast Close	Extension to existing boundary	2	A-351
Lysses Open Space	Extension to existing boundary	9	A-352
St Michaels Road	Extension to existing boundary	2	A-353
Bishopsfield Road (West)	Extension to existing boundary	6	A-354
Bridge Street	Extension to existing boundary	6	A-355
Camelot Crescent Open Space	Extension to existing boundary	12	A-356
Cockleshell Close Open Space	Extension to existing boundary	3	A-357
Cockleshell Close Open Space	Extension to existing boundary	3	A-358
Cockleshell Close Open Space	Extension to existing boundary	3	A-359
Cockleshell Close Open Space	Extension to existing boundary	3	A-360
Cockleshell Close Open Space	Extension to existing boundary	3	A-361
Cockleshell Close Open Space	Extension to existing boundary	3	A-362
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Extension to existing boundary	12	A-363
Mainsail Drive Open Space	Extension to existing boundary	9	A-364
Open Space Danes Road	Extension to existing boundary	12	A-365
Bishopsfield Road (West)	Extension to existing boundary	6	A-366
Brookers Field	Extension to existing boundary	11	A-367
Clydesdale Road	Extension to existing boundary	1	A-368
Condor Avenue	Extension to existing boundary	9	A-369
Condor Avenue	Extension to existing boundary	9	A-370
Condor Avenue	Extension to existing boundary	9	A-371
Course Park Crescent	Extension to existing boundary	2	A-372
Course Park Crescent	Extension to existing boundary	2	A-373
Course Park Crescent	Extension to existing boundary	2	A-374
Crispin Close/ St Joseph Close	Extension to existing boundary	2	A-375
Cuckoo Lane/Puffin Crescent	Extension to existing boundary	7	A-376
Westbury Manor Grounds	Extension to existing boundary	9	A-377
Eastern Parade	Extension to existing boundary	10	A-378
Eastern Parade	Extension to existing boundary	10	A-379



Eastern Parade	Extension to existing boundary	10	A-380
Eastern Parade	Extension to existing boundary	10	A-381
Fair Isle Close	Extension to existing boundary	7	A-382
Fastnet Way/Finiterre	Extension to existing boundary	7	A-383
Fitzwilliam Avenue	Extension to existing boundary	7	A-384
Fitzwilliam Avenue	Extension to existing boundary	7	A-385
Fitzwilliam Ave/Old Street/Crabthorne Farm Lane	Extension to existing boundary	7	A-386
Fort Nelson	Extension to existing boundary	12	A-387
Fort Nelson	Extension to existing boundary	12	A-388
Fort Nelson	Extension to existing boundary	12	A-389
Fort Nelson	Extension to existing boundary	12	A-390
Frosthole Crescent Open Space	Extension to existing boundary	5	A-391
Frosthole Crescent Open Space	Extension to existing boundary	5	A-392
Funtley Lake	Extension to existing boundary	5	A-393
Funtley Lake	Extension to existing boundary	5 & 8	A-394
Funtley Lake	Extension to existing boundary	5	A-395
Furzehall Avenue	Extension to existing boundary	9	A-396
Furzehall Avenue	Extension to existing boundary	9	A-397
Furzehall Avenue	Extension to existing boundary	9	A-398
Furzehall Avenue	Extension to existing boundary	9	A-399
Furzehall Avenue	Extension to existing boundary	9	A-400
Gifford Close	Extension to existing boundary	5	A-401
Goodwood Close	Extension to existing boundary	5	A-402
Grasmere Way	Extension to existing boundary	7	A-403
Greendale Close	Extension to existing boundary	5	A-404
Greendale Close	Extension to existing boundary	5	A-405
Greyshott Avenue	Extension to existing boundary	6	A-406
Greyshott Avenue	Extension to existing boundary	6	A-407
Hammond Road Play Area	Extension to existing boundary	5	A-408
Hayes Close	Extension to existing boundary	5	A-409
Hayes Close	Extension to existing boundary	5	A-410

Hayes Close	Extension to existing boundary	5	A-411
Hazel Grove	Extension to existing boundary	2	A-412
Henry Cort Community School	Extension to existing boundary	5	A-413
Hewett Road	Extension to existing boundary	6	A-414
Holland Park	Extension to existing boundary	2	A-415
Hook Lane	Extension to existing boundary	3	A-416
Longacres	Extension to existing boundary	2	A-417
Wheatlands	Extension to existing boundary	2	A-418
Lychgate Green	Extension to existing boundary	6	A-419
Lychgate Green	Extension to existing boundary	6	A-420
The Ridgeway	Extension to existing boundary	9	A-421
Old Street/Dover Close	Extension to existing boundary	7	A-422
Orwell/ Streamleaze/ Huxley/ Abshott Open Space	Extension to existing boundary	3	A-423
Orwell/ Streamleaze/ Huxley/ Abshott Open Space	Extension to existing boundary	2	A-424
Sea kings	Extension to existing boundary	7	A-425
Sea kings	Extension to existing boundary	7	A-426
St Christophers Open Space	Extension to existing boundary	9	A-427
St Christophers Open Space	Extension to existing boundary	9	A-428
Steep Close	Extension to existing boundary	12	A-429
Chalk Pit	Extension to existing boundary	12	A-430
Chalk Pit	Extension to existing boundary	12	A-431
Thames Drive	Extension to existing boundary	5	A-432
Viking Close	Extension to existing boundary	7	A-433
Viking Close	Extension to existing boundary	7	A-434
Viking Close	Extension to existing boundary	7	A-435
Viking Close	Extension to existing boundary	7	A-436
Warsash Common	Extension to existing boundary	3	A-437
Watersmeet	Extension to existing boundary	10	A-438
Winnington	Extension to existing boundary	5	A-439
Winnington	Extension to existing boundary	5	A-440
Cams Alders Sport G./ Fort Fareham/Longfield Av	Extension to existing boundary	10	A-441

Cams Alders Sport G./ Fort Fareham/Longfield Av	Extension to existing boundary	10	A-442
Cams Alders Sport G./ Fort Fareham/Longfield Av	Extension to existing boundary	10	A-443
Purslane Gardens	Newly designated site	5	A-444
Metcalfe Avenue	Newly designated site	7	A-445
Metcalfe Avenue	Newly designated site	7	A-446
St. Peters Churchyard	Newly designated site	6	A-447
Rockingham Way	Newly designated site	12	A-448
Caer Peris View	Newly designated site	12	A-449
Dore Avenue/The Hillway	Newly designated site	12	A-450
Cams Coastline	Newly designated site	10 & 12	A-451
The Gillies	Extension to existing boundary	9	A-452
Bellfield	Newly identified site	6	A-453
Ascot Close	Extension to existing boundary	2	A-454
Locks Heath Centre	Extension to existing boundary	2	A-455
Downland Close	Newly identified site	2	A-456
Downland Close	Newly identified site	2	A-457
Downland Close Green Way	Newly identified site	2	A-458
Downland Close Green Way	Newly identified site	2	A-459
Hill Head Coast	Newly identified site	7 & 11	A-460
Meon Shore	Newly identified site	4 & 7	A-461
Chilling Shore	Newly identified site	4	A-462
Warsash Shore	Newly identified site	3 & 4	A-463
The Chase	Newly identified site	5	A-464
Course Park Crescent	Newly identified site	2 & 5	A-465
The Chantry Greenway	Newly identified site	2	A-466
Fragorum Fields	Newly identified site	2	A-467
Belfry Walk	Extension to existing boundary	5	A-468
Green Road/ Foster Close	Newly identified site	7	A-469
Watersmeet	Extension to existing boundary	10	A-470
Salterns	Newly identified site	10	A-471
Salterns	Newly identified site	10	A-472

Eastern Parade	Extension to existing boundary	10	A-473
Bosuns Close/Fen Avenue	Extension to existing boundary	10	A-474
Bosuns Close/Fen Avenue	Extension to existing boundary	10	A-475
Tukes Avenue	Extension to existing boundary	10	A-476
Sunlight Gardens	Newly identified site	9	A-477
Clydesdale Road	Newly identified site	1	A-478
Clydesdale Road & Yew Tree Drive	Newly identified site	1	A-479
Land West of Yew Tree Drive	Newly identified site	1	A-480
Yew Tree Drive Woodland Corridor	Newly identified site	1	A-481
Andersen Close	Newly identified site	1	A-482
Wells Close	Newly identified site	1	A-483
Fielding Road Play Space	Newly identified site	1	A-484
Maryat Way	Newly identified site	1	A-485
Coleridge Drive	Newly identified site	1	A-486
Dumas Drive Buffer	Newly identified site	1	A-487
Arabian Gardens	Newly identified site	1	A-488
Stalybridge Close	Extension to existing boundary	2	A-489
Stalybridge Close	Extension to existing boundary	2	A-490
Addison Road to Stalybridge Close	Extension to existing boundary	1	A-491
Edenbridge Way Open Space, Sarisbury	Newly identified site	2	A-492
Hollybrook Gardens	Extension to existing boundary	2	A-493
Hollybrook Gardens to Brook Lane	Newly identified site	2	A-494
Hollybrook Gardens to Honeysuckle Close	Newly identified site	2	A-495
Badgers Copse to Little Fox Drive	Newly identified site	2	A-496
Lockswood Road Verge	Newly identified site	2	A-497
Brook Lane/ Headland Drive Verge	Newly identified site	2	A-498
Meadow Avenue	Newly identified site	2	A-499
Meadow Avenue	Newly identified site	2	A-500
Bridge Road Woodland Strip	Newly identified site	2	A-501
Southwood Gardens	Newly identified site	2	A-502
Primrose Way	Newly identified site	3	A-503

Saxon Close	Newly identified site	3	A-504
West Hill Park School	Extension to existing boundary	6	A-505
Neville Lovett	Extension to existing boundary	9	A-506
Neville Lovett	Extension to existing boundary	10	A-507
Wallisdean Infant School	Extension to existing boundary	10	A-508
Crofton Anne Dale County Junior School	Extension to existing boundary	7	A-509
Brookfield Community School	Extension to existing boundary	2	A-510
Elsanta Crescent	Newly identified site	6	A-511
Elsanta Crescent Play Area	Newly identified site	6	A-512
Alpine Crescent	Newly identified site	6	A-513
Rookery Avenue West	Newly identified site	1	A-514
Rookery Avenue West	Newly identified site	1	A-515
Rookery Avenue West	Newly identified site	1	A-516
<b>Fareham College</b>			
Fareham College	New designation	10	A-517
<b>Fareham Town Centre Boundary</b>			
Fareham Town Centre Boundary	Extension to existing boundary	9	A-518
<b>Gypsy and Traveller Site</b>			
'The Retreat', Newgate Lane	Newly designated site	11	A-519
302A Southampton Road	Newly designated site	6	A-520
<b>Historic Park &amp; Garden</b>			
Bath Lane Recreation Ground	Newly designated site	9	A-521
<b>Housing Allocations</b>			
Land at Heath Road, Locks Heath	Newly designated site	2	A-522
Former Community Facilities, Wynton Way	Newly designated site	5	A-523
21 Bridge Road, Park Gate	Newly designated site	2	A-524
Land Between 335 and 357 Gosport Road	Newly designated site	10	A-525
East of Northway, Southway and Westway	Newly designated site	5	A-526

Land at Stubbington Lane	Newly designated site	11	A-527
ATC Site Farm Road	Newly designated site	5	A-528
Land South of Palmerston Avenue, Fareham	Newly designated site	9	A-529
Maytree Road, Fareham	Newly designated site	9	A-531
Fareham Station (West)	Newly designated site	9	A-532
Hope Lodge, Fareham Park Road	Newly designated site	5	A-533
45-47 West Street, Fareham	Newly designated site	9	A-534
157 White Hart Lane and Land to rear	Newly designated site	12	A-535
Croft House	Newly designated site	9	A-536
Land at Sea Lane	Newly designated site	11	A-537
Hinton Hotel, Catisfield Lane	Extension to existing boundary	6	A-538
Land to rear of Red Lion, East Street & Bath Lane	New designation	9	A-539
King George V Recreation Ground Access Strip	Extension to aid access to Raley Road site	3	A-540
Catholic Church of our Lady	Newly designated site	12	A-541
38 Columbus Drive	Newly designated site	2	A-542
Land to rear of 123 Bridge Road	Newly designated site	2	A-543
The Genesis Centre, Locks Heath Centre	Newly Identified Site	2	A-544
Land to the Rear of Coldeast Close (Housing Allocation)	Newly Identified Site	2	A-545
<b>Improvements to the Strategic Road Network</b>			
Fareham Station Roundabout to Gudge Heath Lane Junction	Newly designated site	9	A-546
Delme Roundabout	Newly Identified Site	9	A-547
<b>Local Nature Reserves</b>			
Kites Croft	Newly designated site	6	A-548
Kites Croft	Newly designated site	6	A-549
Kites Croft	Newly designated site	5	A-550
Hook with Warsash	Newly designated site	4	A-551
Hook with Warsash	Extension to existing boundary	3	A-552
Hook with Warsash	Extension to existing boundary	3	A-553
Hook with Warsash	Extension to existing boundary	2	A-554
Gull Coppice	Newly designated site	1	A-555

<b>Primary Shopping Area</b>			
Westbury Manor	Extension to existing boundary	9	A-556
<b>Public Open Space Allocations</b>			
Broom Way Fields	Newly designated site at Daedalus	11	A-557
Broom Way Meadow	Newly designated site at Daedalus	11	A-558
Broom Way Meadow	Newly designated site at Daedalus	11	A-559
Glenthorn Close	Newly designated site at Daedalus	11	A-560
William Close	Newly designated site at Daedalus	7	A-561
Gosport Road/ Southways	Newly designated site at Daedalus	7	A-562
<b>Scheduled Ancient Monument</b>			
World War II Heavy Anti-Aircraft Gunsite (P12) At Monument Farm	General location marker replaced by boundary line	9	A-563
Fort Fareham	General location marker replaced by boundary line	10	A-564
Stony Bridge, Titchfield	General location marker replaced by boundary line	5	A-565
Titchfield Abbey And Fishponds	General location marker replaced by boundary line	5	A-566
Portchester Castle	General location marker replaced by boundary line	12	A-567
<b>Secondary Shopping Area</b>			
West Street, West of Trinity Street	Extension to existing boundary	9	A-568
West Street, West of Trinity Church	Extension to existing boundary	9	A-569
West Street, West of Crescent Road	Extension to existing boundary	9	A-570
Eastern end of West Street & Western end of East Street	Extension to existing boundary	9	A-571
Union Street Corner	Extension to existing boundary	9	A-572
<b>Sites of Interest for Nature Conservation</b>			
St Margarets Copse	Newly designated site	6	A-573
Titchfield Canal	Extension to existing boundary	6 & 7	A-574
Carron Row	Extension to existing boundary	5	A-575
Meon Marsh Disused Gravel Pit	Extension to existing boundary	7	A-576
Southlands Meadow East	Extension to existing boundary	1	A-577

Southlands Meadow West	Extension to existing boundary	1	A-578
Shoot Farm Wood & Fen	Extension to existing boundary	11	A-579
Great Beamond Coppice	Newly designated site	5	A-580
Iron Mill Coppice (Northeast)	Extension to existing boundary	5	A-581
Iron Mill Coppice (Northwest)	Extension to existing boundary	5	A-582
Funtley Triangle	Newly designated site	5	A-583
Lock's Wood, Fareham	Newly designated site	2	A-584
Andark Marsh	Newly designated site	1	A-585
Coldeast Hospital Heathland	Newly designated site	2	A-586
Whiteley Row	Newly designated site	1	A-587
Henry Cort School - B	Newly designated site	5	A-588
Segensworth Balancing Pond	Newly designated site	5	A-589
Hook Lane Closed Landfill	Newly designated site	3	A-590
Shingle Beach seaward of Saltern Park	Newly designated site	11	A-591
Seafeld Park	Newly designated site	11	A-592
Cams Hall Lagoons	Newly designated site	9	A-593
Wallington Way	Newly designated site	9	A-594
Fort Fareham	Newly designated site	10	A-595
Down End Road Verge	Newly designated site	9	A-596
Pond at 9 Kiln Road	Newly designated site	9	A-597
High Tor	Newly designated site	12	A-598
Urchins Copse	Newly designated site	12	A-599
Castle Shore Park	Newly designated site	12	A-600
Skew Road & Nelson Lane Verges	Extension to existing boundary	12	A-601
Cams Plantation 1	Extension to existing boundary	9	A-602
Cams Plantation 2	Extension to existing boundary	12	A-603
Cams Plantation 3	Extension to existing boundary	12	A-604
Sylvan Glade	Extension to existing boundary	5	A-605
Sylvan Glade	Extension to existing boundary	5	A-606
Brook Wood, Fareham	Extension to existing boundary	2	A-607
Winnards Copse East	Extension to existing boundary	2	A-608
Winnards Copse East	Extension to existing boundary	2	A-609
River Hamble Mudflats & Saltmarsh - 1	Extension to existing boundary	2	A-610
River Hamble Mudflats & Saltmarsh - 1	Extension to existing boundary	2	A-611



River Hamble Mudflats & Saltmarsh - 1	Extension to existing boundary	1	A-612
River Hamble Mudflats & Saltmarsh - 1	Extension to existing boundary	1	A-613
Lower Swanwick Woodlands (East)	Extension to existing boundary	1	A-614
Lower Swanwick Woodlands (West)	Extension to existing boundary	1	A-615
Swanwick Nature Reserve	Extension to existing boundary	1	A-616
Strawberry Track	Extension to existing boundary	1	A-617
Ashley Wood, Fareham	Extension to existing boundary	1	A-618
Gull Coppice (South-West Remnant)	Extension to existing boundary	1	A-619
River Hamble Mudflats & Saltmarsh - 3	Extension to existing boundary	1	A-620
Meon Valley Meadows & Woodland	Extension to existing boundary	6	A-621
Meon Valley Meadows & Woodland	Extension to existing boundary	6	A-622
Swanwick Wood	Extension to existing boundary	1	A-623
The Gillies Saltmarsh	Extension to existing boundary	9	A-624
The Gillies Woodland	Extension to existing boundary	9	A-625
The Gillies Woodland	Extension to existing boundary	9	A-626
The Gillies Woodland	Extension to existing boundary	9	A-627
The Gillies Woodland	Extension to existing boundary	9	A-628
Salterns Park East	Extension to existing boundary	11	A-629
Lower Swanwick Woodlands	Extension to existing boundary	1	A-630
Lower Swanwick Woodlands	Extension to existing boundary	1	A-631
Lower Swanwick Woodlands	Extension to existing boundary	1	A-632
Bathinghouse Grove & Cams Coastline	Extension to existing boundary	10	A-633
Bathinghouse Grove & Cams Coastline	Extension to existing boundary	10	A-634
Cams Hall Lagoons	Extension to existing boundary	9	A-635
Cams Hall Lagoons	Extension to existing boundary	9	A-636
Great Beamond Coppice	Extension to existing boundary	5	A-637
Great Beamond Coppice	Extension to existing boundary	5	A-638
Iron Mill Coppice (North & South)	Extension to existing boundary	5	A-639
Meon Valley Meadows & Woodland	Extension to existing boundary	5	A-640
Meon Valley Meadows & Woodland	Extension to existing boundary	6	A-641
Meon Valley Meadows & Woodland	Extension to existing boundary	6	A-642
Anson Grove	Extension to existing boundary	12	A-643
Fort Fareham Grassland	Extension to existing boundary	10	A-644
Fort Fareham Grassland	Extension to existing boundary	10	A-645

Fort Fareham Grassland	Extension to existing boundary	10	A-646
Fort Fareham Grassland	Extension to existing boundary	10	A-647
Fort Fareham Grassland	Extension to existing boundary	10	A-648
Sylvan Glade	Extension to existing boundary	5	A-649
Bowling Green & Kites Croft	Extension to existing boundary	5	A-650
The Wilderness	Extension to existing boundary	6	A-651
Fleet End Road Woodland	Extension to existing boundary	3	A-652
Fleet End Road Woodland	Extension to existing boundary	3	A-653
Fleet End Road Woodland	Extension to existing boundary	3	A-654
Land South of Dibles Road	Extension to existing boundary	3	A-655
St. Mary's Churchyard, Warsash	Extension to existing boundary	3	A-656
Land South of Dibles Road	Extension to existing boundary	3	A-657
Hook Lake Woods (Upper)	Extension to existing boundary	3	A-658
Hook Lake Woods (Upper)	Extension to existing boundary	3	A-659
Hook Lake Woods (Upper)	Extension to existing boundary	3	A-660
Hook Lake Woods (Upper)	Extension to existing boundary	3	A-661
Hook Park 2	Extension to existing boundary	3	A-662
Hook Lake Marshy Grassland	Extension to existing boundary	3	A-663
Winnard's & Cawte's Copses	Extension to existing boundary	2	A-664
Winnard's & Cawte's Copses	Extension to existing boundary	2	A-665
Winnard's & Cawte's Copses	Extension to existing boundary	2	A-666
Winnard's & Cawte's Copses	Extension to existing boundary	2	A-667
Downkiln Copse	Extension to existing boundary	2	A-668
Coldeast Hospital Pond	Extension to existing boundary	2	A-669
Coldeast Hospital Pond	Extension to existing boundary	2	A-670
Brooklands Wood	Extension to existing boundary	2	A-671
Crableck Wood & Saltmarsh	Extension to existing boundary	2	A-672
Gull Coppice SW (Shetland Rise)	Extension to existing boundary	1	A-673
Gull Coppice SW (Shetland Rise)	Extension to existing boundary	1	A-674
River Hamble Mudflats & Saltmarsh - 2	Extension to existing boundary	1	A-675
River Hamble Mudflats & Saltmarsh - 2	Extension to existing boundary	1	A-676
River Hamble Mudflats & Saltmarsh - 2	Extension to existing boundary	1	A-677
River Hamble Mudflats & Saltmarsh - 3	Extension to existing boundary	1	A-678
River Hamble Mudflats & Saltmarsh - 3	Extension to existing boundary	1	A-679

River Hamble Mudflats & Saltmarsh - 3	Extension to existing boundary	1	A-680
River Hamble Mudflats & Saltmarsh - 3	Extension to existing boundary	1	A-681
River Hamble Mudflats & Saltmarsh - 3	Extension to existing boundary	1	A-682
Swanwick Wood	Extension to existing boundary	1	A-683
Meadow South of Burrige Road	Newly designated site	1	A-684
Fort Nelson Picnic Site	Extension to existing boundary	12	A-685
Fort Nelson Picnic Site	Extension to existing boundary	12	A-686
Swanwick Nature Reserve	Extension to existing boundary	1	A-687

### Solent Breezes

Solent Breezes	Newly designated site	4	A-688
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### SPAs/ SACs & Ramsars

Solent & Southampton Water (Ramsar)	Extension to existing boundary	3	A-689
Solent Maritime (SAC)	Extension to existing boundary	3	A-690
Solent Maritime (SAC)	Extension to existing boundary	3	A-691
Solent Maritime (SAC)	Extension to existing boundary	1	A-692
Solent & Southampton Water (SAC/ Ramsar)	Extension to existing boundary	1	A-693
Solent & Southampton Water (SPA)	Extension to existing boundary	1	A-694
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	3	A-695
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	7	A-696
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	3	A-697
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	3	A-698
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	1	A-699
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	7	A-700
Solent & Southampton Water (SPA/ Ramsar)	Extension to existing boundary	1	A-701
Solent & Southampton Water (SPA/ SAC/ Ramsar)	Extension to existing boundary	2	A-702
Solent & Southampton Water (SPA/ SAC/ Ramsar)	Extension to existing boundary	3	A-703
Solent & Southampton Water (SPA/ SAC/ Ramsar)	Extension to existing boundary	1	A-704
Titchfield Haven (SPA)	Extension to existing boundary	7	A-706
Titchfield Haven (SPA/ Ramsar)	Extension to existing boundary	7	A-707

### Sites of Special Scientific Interest

Lee-on-the Solent to Itchen Estuary	Extension to existing boundary	2	A-705
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Titchfield Haven	Extension to existing boundary	7	A-706
Titchfield Haven	Extension to existing boundary	7	A-707
<b>Welborne Boundary</b>			
Welborne Policy Boundary	Newly designated site	5,8 & 9	A-708

**Table 2: Allocations to be DELETED from the Policies Map**

Site Name	Detail of Deletion	Inset Map Page	Site Ref.
<b>Conservation Areas</b>			
Cams Hall	Reduction of existing boundary	12	D-1
Wallington	Reduction of existing boundary	9	D-2
<b>Employment Allocations</b>			
South of Solent Way, Whiteley	Designation removed - now 'Employment Area'	1	D-3
Fareham Railway Station Yard	Designation removed. Partially designated as 'Development Opportunity Area in the Town Centre'	9	D-4
Segensworth South Industrial Estate (Allocation North)	Designation removed - now 'Employment Area'	5	D-5
Segensworth South Industrial Estate (Allocation South)	Designation removed - now 'Employment Area'	5	D-6
Solent 2 - Employment Allocation	Designation removed	2	D-7
Solent 2 - Employment Allocation	Designation removed	2	D-8
Solent 2 - Employment Allocation	Designation removed	2	D-9
Solent 2 - Employment Allocation	Designation removed	2	D-10
<b>Employment Areas (Designation name changed from 'Category A &amp; B Employment Areas' through Development Sites &amp; Policies Plan)</b>			
Bus Depot, Gosport Road	Reduction of existing boundary	10	D-11
Windmill Grove	Designation removed	12	D-12
Lysses Court	Designation removed	9	D-13
Coal Park Lane	Designation removed	1	D-14
1-2 The Avenue	Designation removed	9	D-15
Old Turnpike (The Retreat)	Designation removed	9	D-16
South of Warsash Road	Designation removed	3	D-17
Lower Quay & Quayside	Designation removed	9	D-18
North of Bridge Road Sarisbury Green	Designation removed	2	D-19
Highlands Road Fareham	Designation removed	5	D-20
Hammond Industrial Park, Stubbington Lane	Designation removed	11	D-21

Site Name	Detail of Deletion	Inset Map Page	Site Ref.
The Tanneries (deletion)	Reduction of existing boundary	6	D-22
Marconi/Office For National Stats, Segensworth	Reduction of existing boundary	5	D-23
Kiln Acre, Wickham Road, Fareham (deletion)	Reduction of existing boundary	9	D-24
Furzehall Farm, Wickham Road, Fareham (deletion)	Reduction of existing boundary	9	D-25
<b>Existing Open Space</b>			
The Gillies Allotments	Designated as Allotment	9	D-26
Red Barn Allotments	Designated as Allotment	12	D-27
Roman Grove Allotments	Designated as Allotment	12	D-28
Stroud Green Allotments	Designated as Allotment	7	D-29
Hunts Pond Road Allotments	Designated as Allotment	6	D-30
Allotment Road Allotments	Designated as Allotment	2	D-31
Warsash Road Allotments	Designated as Allotment	3	D-32
Salterns Lane Allotments	Designated as Allotment	10	D-33
Posbrook Lane Allotments	Designated as Allotment	6	D-34
Merton Crescent	Designation removed - Site built as housing	12	D-35
King George V Recreation Ground Access Strip	Reduction of existing boundary - Part of Housing Allocation	3	D-36
St Christophers Open Space	Designated as Allotment	9	D-37
Cams Alders Sport G./ Fort Fareham/Longfield Av	Reduction of existing boundary - Bowls Club & Car Park	10	D-38
Hill Head	Reduction of existing boundary - Boat Park	7	D-39
Portchester Castle Sport Grd/Open/Castle Shore Prk	Reduction of existing boundary - Boat Park	12	D-40
Portchester Castle Sport Grd/Open/Castle Shore Prk	Reduction of existing boundary - Castle Keep	12	D-41
Portchester Castle Sport Grd/Open/Castle Shore Prk	Reduction of existing boundary - Car Park	12	D-42
Wicor Sport Ground/Birdwood Grove	Reduction of existing boundary - Tarmac Road	9	D-43

Upper Cornaway Lane	Reduction of existing boundary - Car Park	12	D-44
Alexander Grove	Reduction of existing boundary - Residential Garden & Tarmac	9	D-45
Bosuns Close/Fen Avenue	Reduction of existing boundary - Residential Garden & Tarmac	10	D-46
Watersmeet	Reduction of existing boundary - Tarmac Road	10	D-47
Ransome Close	Reduction of existing boundary - Residential Garden	6	D-48
Holly Hill Woodland Park	Reduction of existing boundary - Boundary Correction	2	D-49
Warsash Common	Reduction of existing boundary - Tarmac Road	3	D-50
Sarisbury Green Recreation Ground	Reduction of existing boundary - Car Park	1	D-51
Wallington Water Meadow	Reduction of existing boundary - Tarmac Road	9	D-52
Civic Gardens	Reduction of existing boundary - Tarmac Road	9	D-53
Park Lane Recreation Ground	Reduction of existing boundary - School Buildings & Tarmac	9	D-54
Bishopsfield Road (West)	Reduction of existing boundary - Car Park	6	D-55
Bishopsfield Road (West)	Reduction of existing boundary - Residential Garden	6	D-56
Portchester Castle Sport Grd/Open/Castle Shore Prk	Reduction of existing boundary - Residential Garden	12	D-57
Portchester Castle Sport Grd/Open/Castle Shore Prk	Reduction of existing boundary - Car Park	12	D-58
Dore Avenue Open Space	Reduction of existing boundary - Residential Garden & Tarmac	12	D-59
Simpson Close	Reduction of existing boundary - Residential Garden	12	D-60
Simpson Close	Reduction of existing boundary - Residential Garden	12	D-61
Strawberry Fields Open Space	Reduction of existing boundary - Tarmac	3	D-62
Henry Cort Community School	Reduction of existing boundary - Car Park	5	D-63
Stubbington House Park & Sport Pitches	Reduction of existing boundary - Tarmac Road	7	D-64
Goodwood Close	Reduction of existing boundary - Residential Garden & Tarmac	2	D-65
Oriel Drive	Reduction of existing boundary - Residential Garden	3	D-66
Locks Heath Centre	Reduction of existing boundary - Tarmac Path	2	D-67
Course Park Crescent	Reduction of existing boundary - Buildings & Tarmac	5	D-68
Laurel Gardens	Reduction of existing boundary - Residential Garden & Tarmac	2	D-69
Wheatlands	Reduction of existing boundary - Tarmac Road	2	D-70
Abshott Community Centre	Reduction of existing boundary - Buildings & Tarmac	3	D-71
The Deviation Line	Reduction of existing boundary - Residential Garden	5	D-72
The Deviation Line	Reduction of existing boundary - Residential Garden	5	D-73

Bishopsfield Road (West)	Reduction of existing boundary - Tarmac	6	D-74
Camelot Crescent/ Lancaster Close	Reduction of existing boundary - Residential Garden & Tarmac	12	D-75
Camelot Crescent/ Lancaster Close	Reduction of existing boundary - Residential Garden & Tarmac	12	D-76
Cockleshell Close Open Space	Reduction of existing boundary - Residential Garden & Tarmac	3	D-77
Cockleshell Close Open Space	Reduction of existing boundary - Residential Garden & Tarmac Road	3	D-78
Cockleshell Close Open Space	Reduction of existing boundary - Residential Garden	3	D-79
Cockleshell Close Open Space	Reduction of existing boundary - Caravan Park	3	D-80
Cockleshell Close Open Space	Reduction of existing boundary - Residential Garden	3	D-81
Cockleshell Close Open Space	Reduction of existing boundary - Residential Garden	3	D-82
Portchester Park	Reduction of existing boundary - Tarmac	12	D-83
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Reduction of existing boundary - Tarmac Road	12	D-84
Open Space Danes Road	Reduction of existing boundary - Residential Garden & Tarmac	12	D-85
Wicor Sport Ground/Birdwood Grove	Reduction of existing boundary - Outside Borough Boundary	12	D-86
Wicor Sport Ground/Birdwood Grove	Reduction of existing boundary - Outside Borough Boundary	12	D-87
Wicor Sport Ground/Birdwood Grove	Reduction of existing boundary - Boundary Correction	9	D-88
Wicor Sport Ground/Birdwood Grove	Reduction of existing boundary - Car Park	12	D-89
Barry's Meadow	Reduction of existing boundary - Residential Garden	6	D-90
Cowdary Park	Reduction of existing boundary - Residential Garden & Tarmac	7	D-91
Drake Close	Reduction of existing boundary - Residential Garden	2	D-92
Drake Close	Reduction of existing boundary - Residential Garden & Tarmac	2	D-93
East House Avenue	Reduction of existing boundary - Tarmac	7	D-94
Eastern Parade	Reduction of existing boundary - Foreshore & Tarmac	9	D-95
Fair Isle Close	Reduction of existing boundary - Residential Garden & Tarmac	7	D-96
Fitzwilliam Avenue	Reduction of existing boundary - Residential Garden	7	D-97
Fitzwilliam Avenue	Reduction of existing boundary - Residential Garden & Tarmac	7	D-98
Old Street/Crabthorne Farm Lane	Reduction of existing boundary - Residential Garden & Tarmac	7	D-99
Fort Nelson	Reduction of existing boundary - Boundary Correction	12	D-100
Funtley Lake	Reduction of existing boundary - Tarmac Road	5	D-101
Gifford Close	Reduction of existing boundary - Tarmac Road	5	D-102
Hartling Gardens	Reduction of existing boundary - Residential Garden & Tarmac	12	D-103



Hartling Gardens	Reduction of existing boundary - Residential Garden & Tarmac	12	D-104
Hazel Grove	Reduction of existing boundary - Residential Garden & Tarmac	2	D-105
Wheatlands	Reduction of existing boundary - Tarmac	2	D-106
Longacres	Reduction of existing boundary - Residential Garden	2	D-107
Longacres	Reduction of existing boundary - Residential Garden	2	D-108
The Ridgeway	Reduction of existing boundary - Residential Garden	9	D-109
Mulberry Avenue	Reduction of existing boundary - Residential Garden & Tarmac	7	D-110
Sea kings	Reduction of existing boundary - Residential Garden & Tarmac	7	D-111
St Christophers Open Space	Reduction of existing boundary - Private	9	D-112
St Christophers Open Space	Reduction of existing boundary - Tarmac Road	9	D-113
St John's Road Greenway	Reduction of existing boundary - Residential Garden	2	D-114
Steep Close	Reduction of existing boundary - Residential Garden & Tarmac	12	D-115
Chalk Pit	Reduction of existing boundary - Embankment	12	D-116
Thames Drive	Reduction of existing boundary - Residential Garden	5	D-117
The Deviation Line	Reduction of existing boundary - Residential Garden	5	D-118
Viking Close	Reduction of existing boundary - Residential Garden	7	D-119
Viking Close	Reduction of existing boundary - Tarmac Road	7	D-120
Warsash Recreation Ground	Reduction of existing boundary - Building & Curtilage	3	D-121
Watersmeet	Reduction of existing boundary - Tarmac Road	10	D-122
Winnington	Reduction of existing boundary - Residential Garden	5	D-123
Winnington	Reduction of existing boundary - Residential Garden	5	D-124
Course Park Crescent	Reduction of existing boundary - Tarmac Road	5	D-125
Fitzwilliam Avenue	Reduction of existing boundary - Residential Garden	7	D-126
Dore Avenue Open Space	Reduction of existing boundary - Residential Garden	12	D-127
Dore Avenue Open Space	Reduction of existing boundary - Residential Garden	12	D-128
Fort Nelson	Reduction of existing boundary - Car Park	12	D-129
The Gillies	Reduction of existing boundary - River	9	D-130
Warsash Common	Reduction of existing boundary - Housing Allocation	3	D-131
Locks Heath Centre	Reduction of existing boundary - Car Park	2	D-132
Watersmeet	Reduction of existing boundary - Pumping Station	10	D-133
Clydesdale Road	Reduction of existing boundary - Tarmac	1	D-134

Cams Hill School	Reduction of existing boundary - School Buildings & Tarmac	9	D-135
Park Gate Primary School	Reduction of existing boundary - School Buildings & Tarmac	2	D-136
West Hill Park School	Reduction of existing boundary - Buildings & Tarmac	6	D-137
West Hill Park School	Reduction of existing boundary - School Buildings & Tarmac	6	D-138
Titchfield Primary School East	Reduction of existing boundary - Tarmac	6	D-139
Titchfield Primary School East	Reduction of existing boundary - Tarmac	6	D-140
Uplands Primary School	Reduction of existing boundary - School Buildings & Tarmac	9	D-141
Stubbington Study Centre	Reduction of existing boundary - Buildings & Tarmac	7	D-142
Neville Lovett Community School	Reduction of existing boundary - Car Park	10	D-143
Oak Meadow C of E Primary School	Reduction of existing boundary - Tarmac	5	D-144
Oak Meadow C of E Primary School	Reduction of existing boundary - Car Park	5	D-145
Fareham College	Reduction of existing boundary - Tarmac	9	D-146
Locks Heath Infant School	Reduction of existing boundary - School Buildings & Tarmac	3	D-147
Heathfield/ Ranvilles Junior School	Reduction of existing boundary - School Buildings & Tarmac	6	D-148
Heathfield/ Ranvilles Junior School	Reduction of existing boundary - School Buildings & Tarmac	6	D-149
Neville Lovett Community School	Reduction of existing boundary - Tarmac	9	D-150
Orchard Lea Junior School	Reduction of existing boundary - Houses	5	D-151
Orchard Lea Junior School	Reduction of existing boundary - Tarmac	5	D-152
Holly Hill Woodland Park	Reduction of existing boundary - Residential Garden & Tarmac	2	D-153
Holly Hill Woodland Park	Reduction of existing boundary - Tarmac	2	D-154
Brookfield Community School	Reduction of existing boundary - School Building	2	D-155
Brookfield Community School	Reduction of existing boundary - School Buildings & Tarmac	2	D-156
Simpson Close	Reduction of existing boundary - School Buildings & Tarmac	12	D-157
Park Lane Recreation Ground	Reduction of existing boundary - Car Park	9	D-158
Sarisbury C of E Junior School	Reduction of existing boundary - School Buildings & Tarmac	2	D-159
Cams Alders Sport G./ Fort Fareham/Longfield Av	Reduction of existing boundary - Tarmac Road	10	D-160
Cams Alders Sport G./ Fort Fareham/Longfield Av	Reduction of existing boundary - Tarmac Road	10	D-161
Kenwood Rd/Alton Grv/Harbour Vw Open Space	Reduction of existing boundary - Residential Garden	12	D-162
Brookers Field Pavilion & Car Park	Reduction of existing boundary - Pavilion & Car Park	11	D-163

<b>Housing Allocations</b>			
St Christophers Hospital, Wickham Road, Fareham	Site built	9	D-164
Land to rear of 347- 397 Hunts Pond Road	Site Built	6	D-165
Land at Monterey Drive	Site Built	3	D-166
Mill Street, Titchfield	Site built	6	D-167
Former WT Station	Site built	11	D-168
Rockingham Way, Portchester	Site built	12	D-169
Trinity Street/ Russell Place, Fareham	Site built	9	D-170
Gas Holder, Bath Lane, Fareham	Site built	9	D-171
Salterns Lane, Fareham	Site built	10	D-172
Chalk Pit, Hill Road, Portchester	Site built	12	D-173
Area 34, North of Bridge Road, Park Gate	Site built	2	D-174
South of Segensworth Road, Segensworth	Site built	5	D-175
North of Segensworth Road, Segensworth	Site built	5	D-176
Former Wicor School, Portchester	Site built	12	D-177
West of Hill Road, Portchester	Site built	12	D-178
Rockingham Way, Portchester	Designation removed	12	D-179
Area 23, Hunts Pond Road, Locks Heath	Site built	2	D-180
Area 17, West of Crescent Road, Warsash	Site built	2	D-181
Area 4, East of Raley Road, Locks Heath	Site built	2	D-182
Part of Area 31, East of Lower Duncan Road, Park Gate	Site built	2	D-183
Funtley Abattoir, Funtley	Site built	5	D-184
Crofton Manor Farm, Stubbington	Site built	10	D-185
Mays Lane, Stubbington	Site built	10	D-186
East of Botley Road, BurrIDGE	Site built	1	D-187
Addison Road, Park Gate	Site built	2	D-188
Area 9, Whiteley	Site built	1	D-189
Area 11(part) Shetland Rise, Whiteley	Site built	1	D-190
Area 10 A-D, Whiteley	Site built	1	D-191
North of Whiteley	Site built	1	D-192
Area 11 (part) Botley Road, Whiteley	Site built	1	D-193

Nook Caravan Park (Northern Portion), South of Laurel Close	Not deliverable within plan period	2	D-194
<b>Improvements to the Distributor Road Network (Designation name changed to ACCESS TO WHITELEY)</b>			
Lockswood Road/Warsash Road	Site built	3	D-195
Park Gate	Designation removed	2	D-196
Botley Road/Yew Tree Drive	Site built	1	D-197
<b>Improvements to the Strategic Road Network</b>			
Market Quay Roundabout	Site built	9	D-198
Gosport - Fareham Link Road	Designation removed	11	D-199
Proposed New Road off Newgate Lane	Designation removed	11	D-200
<b>Local Nature Reserve Allocations</b>			
Bushy Land	Designation removed	1	D-201
Gull Coppice	Designation removed	1	D-202
South west of Gull Coppice, Whiteley	Designation removed	1	D-203
Hook-with-Warsash	Designation removed	3	D-204
<b>Local Nature Reserves</b>			
Swanwick Local Nature Reserve	Designation removed	1	D-205
Hook-with-Warsash Local Nature Reserve	Reduction of existing boundary	2	D-206
<b>Public Open Space Allocation</b>			
Quaveys Copse	Designation removed. Site now displayed as an 'Existing Open Space'	1	D-207
Seafield Park	Designation removed. Site now displayed as an 'Existing Open Space'	11	D-208
Former Orchard Land, north west of Yew Tree Drive,	Designation removed	1	D-209
Stroud Green Allotments	Designation removed	10	D-210
<b>Sites of Interest for Nature Conservation</b>			
Seafield Park	Designation removed	11	D-211
Great Beamond Coppice	Reduction of existing boundary	5	D-212

Iron Mill Coppice (South)	Reduction of existing boundary	5	D-213
River Meon (Fareham)	Reduction of existing boundary	5	D-214
Meon Valley Meadows & Woodland	Reduction of existing boundary	6	D-215
Meon Valley Meadows & Woodland	Reduction of existing boundary	6	D-216
Meon Valley Meadows & Woodland	Reduction of existing boundary	6	D-217
Meon Marsh Wood & Reedbed	Reduction of existing boundary	7	D-218
Cams Plantation	Reduction of existing boundary	12	D-219
Bathinghouse Grove & Cams Coastline	Reduction of existing boundary	9	D-220
Bathinghouse Grove & Cams Coastline	Reduction of existing boundary	10	D-221
Sylvan Glade	Reduction of existing boundary	5	D-222
Chilling-brownwich Wader Roost (F50)	Reduction of existing boundary	4	D-223
Hook with Warsash	Designation removed	4	D-224
Hook Park Road	Designation removed	3	D-225
Church Road West	Reduction of existing boundary	3	D-226
Fleet End Road Woodland	Reduction of existing boundary	3	D-227
Locks Heath Areas 3 & 4	Reduction of existing boundary	3	D-228
Locks Heath Areas 3 & 4	Reduction of existing boundary	3	D-229
Locks Heath Area 1	Reduction of existing boundary	3	D-230
Locks Heath Area 1	Reduction of existing boundary	3	D-231
Brook Wood, Fareham	Reduction of existing boundary	2	D-232
Winnards Copse East	Reduction of existing boundary	2	D-233
Coldeast Hospital Pond	Reduction of existing boundary	2	D-234
Lower Swanwick Woodlands	Reduction of existing boundary	1	D-235
Swanwick Nature Reserve	Reduction of existing boundary	1	D-236
Swanwick Nature Reserve	Reduction of existing boundary	1	D-237
Swanwick Wood	Reduction of existing boundary	1	D-238
Burridge Road Meadow	Reduction of existing boundary	1	D-239
Gull Coppice (Central)	Reduction of existing boundary	1	D-240
Whiteley Meadow - Plot 2184	Reduction of existing boundary	2	D-241
Gull Coppice (South-West Remnant)	Reduction of existing boundary	2	D-242
Gull Coppice (West)	Reduction of existing boundary	1	D-243
River Hamble Mudflats & Saltmarsh - 3	Reduction of existing boundary	1	D-244
River Hamble Mudflats & Saltmarsh - 2	Reduction of existing boundary	1	D-245
Posbrook Lane East	Designation removed	6	D-246

Posbrook Lane West	Designation removed	6	D-247
Hookgate/North Heath/Chilling Moor Copses	Reduction of existing boundary	4	D-248
Hook-With-Warsash LNR (Wendleholme)	Reduction of existing boundary	2	D-249
Downkilm Copse	Reduction of existing boundary	2	D-250
Meon Valley Meadows & Woodland	Reduction of existing boundary	6	D-251
Hookgate/North Heath/Chilling Moor Copses	Reduction of existing boundary	6	D-252
Hookgate/North Heath/Chilling Moor Copses	Reduction of existing boundary	6	D-253
Hookgate/North Heath/Chilling Moor Copses	Reduction of existing boundary	6	D-254
Meon Valley Meadows & Woodland	Reduction of existing boundary	6	D-255
Meon Valley Meadows & Woodland	Reduction of existing boundary	6	D-256
Winnard's & Cawte's Copses	Reduction of existing boundary	2	D-257
Winnard's & Cawte's Copses	Reduction of existing boundary	2	D-258
Winnard's & Cawte's Copses	Reduction of existing boundary	2	D-259
Winnard's & Cawte's Copses	Reduction of existing boundary	2	D-260
Greenaway Lane	Designation removed	2	D-261
The Gillies Saltmarsh	Reduction of existing boundary	9	D-262
The Gillies Woodland	Reduction of existing boundary	9	D-263
The Gillies Woodland	Reduction of existing boundary	9	D-264
The Gillies Woodland	Reduction of existing boundary	9	D-265
The Gillies Woodland	Reduction of existing boundary	9	D-266
Lower Swanwick Woodlands	Reduction of existing boundary	1	D-267
Lower Swanwick Woodlands	Reduction of existing boundary	1	D-268
Lower Swanwick Woodlands	Reduction of existing boundary	1	D-269
Lower Swanwick Woodlands	Reduction of existing boundary	1	D-270
Lower Swanwick Woodlands	Reduction of existing boundary	1	D-271
Cams Hall Lagoons	Reduction in existing boundary	9	D-272
Cams Hall Lagoons	Reduction in existing boundary	9	D-273
Wallington Meadow	Reduction in existing boundary	9	D-274
Great Beamond Coppice	Reduction in existing boundary	5	D-275
Iron Mill Coppice (North & South)	Reduction in existing boundary	5	D-276
Iron Mill Coppice (North & South)	Reduction in existing boundary	5	D-277
Oxleys Coppice	Reduction in existing boundary	6	D-278
Fort Fareham Grassland	Reduction in existing boundary	10	D-279
Fort Fareham Grassland	Reduction in existing boundary	10	D-280

Fort Fareham Grassland	Reduction in existing boundary	10	D-281
Fort Fareham Grassland	Reduction in existing boundary	10	D-282
Sylvan Glade	Reduction in existing boundary	5	D-283
Bowling Green & Kites Croft	Reduction in existing boundary	6	D-284
The Wilderness	Reduction in existing boundary	6	D-285
Hookgate/North Heath/Chilling Moor Copses	Reduction of existing boundary	4	D-286
Hookgate/North Heath/Chilling Moor Copses	Reduction of existing boundary	4	D-287
Fleet End Road Woodland	Reduction of existing boundary	3	D-288
Fleet End Road Woodland	Reduction of existing boundary	3	D-289
Land South of Dibles Road	Reduction of existing boundary	3	D-290
Land South of Dibles Road	Reduction of existing boundary	3	D-291
Land South of Dibles Road	Reduction of existing boundary	3	D-292
Hook Lake Woods (Upper)	Reduction of existing boundary	3	D-293
Hook Lake Woods (Upper)	Reduction of existing boundary	3	D-294
Hook Lake Woods (Upper)	Reduction of existing boundary	3	D-295
Hook Lake Woods (Upper)	Reduction of existing boundary	3	D-296
Hook Lake Woods (Upper)	Reduction of existing boundary	3	D-297
Hook Lake Woods (Upper)	Reduction of existing boundary	3	D-298
Hook Park 2	Reduction of existing boundary	3	D-299
Winnard's & Cawte's Copses	Reduction of existing boundary	2	D-300
Winnard's & Cawte's Copses	Reduction of existing boundary	2	D-301
Brooklands Wood	Reduction of existing boundary	2	D-302
River Hamble Mudflats & Saltmarsh - 2	Reduction of existing boundary	1	D-303
River Hamble Mudflats & Saltmarsh - 2	Reduction of existing boundary	1	D-304
River Hamble Mudflats & Saltmarsh - 3	Reduction of existing boundary	1	D-305
River Hamble Mudflats & Saltmarsh - 3	Reduction of existing boundary	1	D-306
River Hamble Mudflats & Saltmarsh - 3	Reduction of existing boundary	1	D-307
River Hamble Mudflats & Saltmarsh - 3	Reduction of existing boundary	1	D-308
River Hamble Mudflats & Saltmarsh - 3	Reduction of existing boundary	1	D-309
Swanwick Nature Reserve	Reduction of existing boundary	1	D-310
Swanwick Wood	Reduction of existing boundary	1	D-311
Gull Coppice (Remnants and Meadow)	Reduction of existing boundary	1	D-312
Fort Nelson Picnic Site	Reduction of existing boundary	12	D-313
Fort Nelson Picnic Site	Reduction of existing boundary	12	D-314

Fort Nelson Picnic Site	Reduction of existing boundary	12	D-315
Ashley Wood, Fareham	Permission granted for development	1	D-316
Whiteley Meadow - Plot 2184	Permission granted for development	1	D-317
Ashley Wood, Fareham	Permission granted for development	1	D-318
<b>South Hampshire Rapid Transit</b>			
BRT Route - Fareham Station South Along Disused Railway	Designation removed. BRT route altered	9	D-319
<b>SPAs/ SACs &amp; Ramsars</b>			
Solent Maritime (SAC)	Reduction of existing boundary	1	D-320
Solent Maritime (SAC)	Reduction of existing boundary	3	D-321
Solent Maritime (SAC)	Designation removed	6 & 7	D-322
Solent & Southampton Water (SPA)	Reduction of existing boundary	3	D-323
Solent & Southampton Water (SPA/ Ramsar)	Reduction of existing boundary	2 & 3	D-324
Solent & Southampton Water (SPA/ Ramsar)	Reduction of existing boundary	3	D-325
Solent & Southampton Water (SPA/ Ramsar)	Reduction of existing boundary	7	D-326
Solent & Southampton Water (SPA/ SAC/ Ramsar)	Reduction of existing boundary	1	D-327
Solent & Southampton Water (SPA/ SAC/ Ramsar)	Reduction of existing boundary	1	D-328
Titchfield Haven (SPA)	Reduction of existing boundary	7	D-330
Lee-on-the Solent to Itchen Estuary (SPA/ SAC/ Ramsar)	Reduction of existing boundary	2	D-331
<b>Sites of Special Scientific Interest</b>			
Titchfield Haven	Reduction of existing boundary	7	D-329
Titchfield Haven	Reduction of existing boundary	7	D-330
Lee-on-the Solent to Itchen Estuary	Reduction of existing boundary	2	D-331
<b>Strategic Gap</b>			
The Meon Gap (West)	Reduction of existing boundary	3,4,6 & 7	D-332



**Table 3: Designations to be DELETED through the Development Sites and Policies Plan.** (All sites on the following designations have been deleted in their entirety and are not shown as deletions on the inset maps)








Designation Name	Detail of Deletion
Cams Alders Sports Ground (R2)	
Community Facility Allocations (CF1)	
Education Allocations (FS2)	
Local Centre Whiteley (FS1(A) S9)	Site now represented on the 'District Centres, Local Centres & Parades' designation.
Local Gaps (C12)	
New Footpaths (R7)	
Open Storage Uses (E5)	
Quay Street Fareham (CS8)	
Seafeld Park (DG11)	Seafeld Park complete.
Sites of Nature Conservation Value	All sites found to have value have since been designated as Sites of Importance for Nature Conservation or Brent Goose and/or Wader Sites
Upper Quay Fareham (R8)	

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**Table 4: Designation Name Changes** – The boundaries of the following designations have not changed and are therefore not featured on the inset plans. Only the designation name has changed.

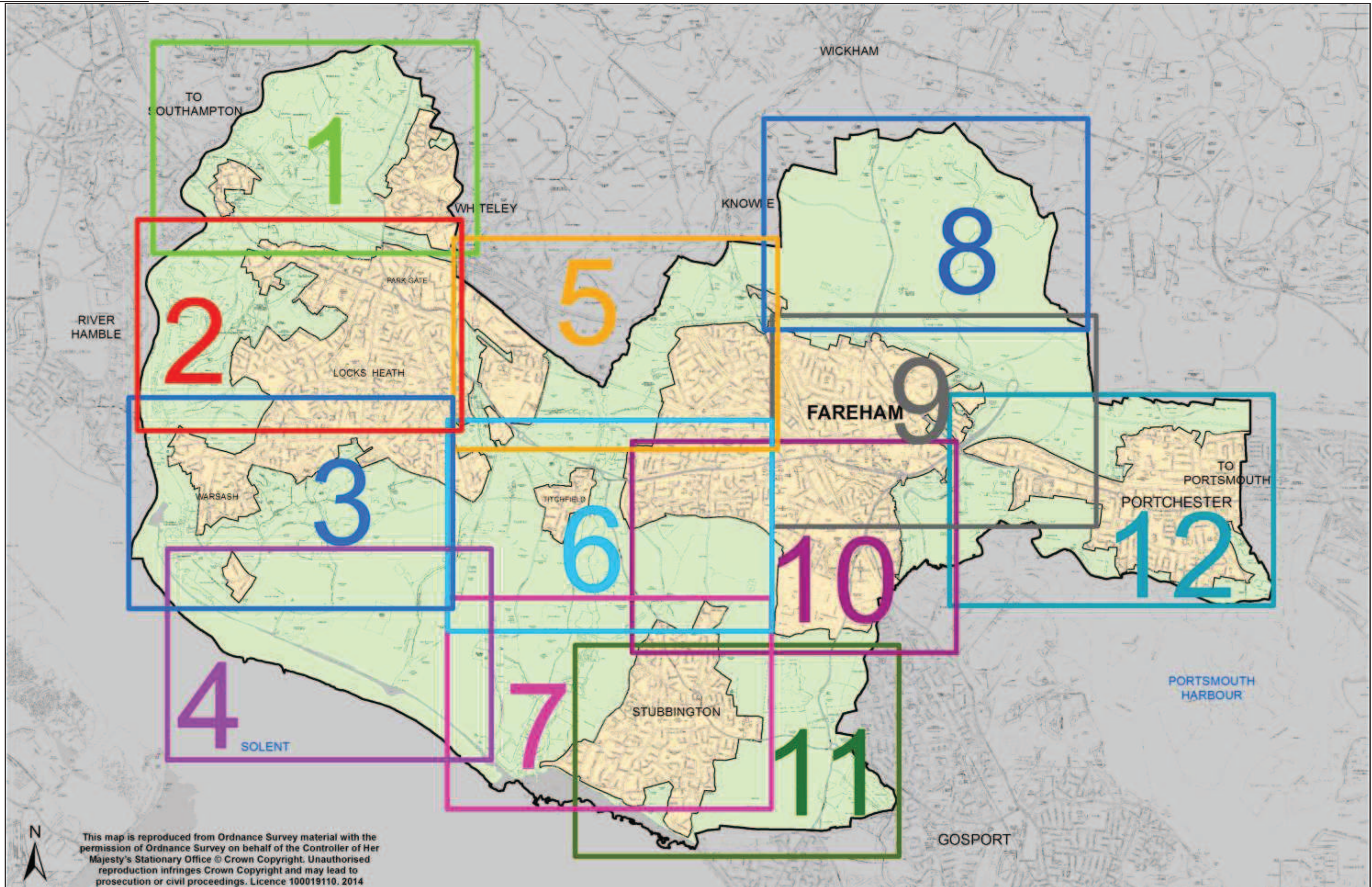
Old Designation Name	New Designation Name
Urban Area	Defined Urban Settlement Boundaries
Countryside	Area Outside of Defined Urban Settlement Boundaries

**MAP LEGEND**

	FAREHAM COLLEGE (DSP33)
	WELBORNE BOUNDARY (CS13, WEL3)
	DEVELOPMENT OPPORTUNITY AREAS (DSP26-32, DSP51)
	HOUSING ALLOCATIONS (DSP40)
	EMPLOYMENT ALLOCATIONS (DSP18)
	EMPLOYMENT AREAS (DSP17)
	ALLOTMENTS (CS21)
	EXISTING OPEN SPACE (CS21)
	PUBLIC OPEN SPACE ALLOCATIONS (CS21, DSP12)
	BUS RAPID TRANSIT (DSP48)
	FAREHAM TOWN CENTRE BOUNDARY (CS8, DSP20, DSP23-25)
	DISTRICT CENTRES, LOCAL CENTRES AND PARADES (CS3, DSP34-36)
	COASTAL CHANGE MANAGEMENT AREAS (DSP16)
	EDUCATIONAL FACILITIES OUTSIDE OF DEFINED URBAN SETTLEMENT BOUNDARIES (DSP10)
	DEVELOPMENT PROPOSALS WITHIN SOLENT BREEZES HOLIDAY PARK (DSP11)
	CONSERVATION AREAS (CS17, DSP6)
	HISTORIC PARKS AND GARDENS (DSP6)
	STRATEGIC GAP (CS22)
	"IMPORTANT" BRENT GEESE & WADER SITES (DSP14)
	"UNCERTAIN" BRENT GEESE & WADER SITES (DSP14)
	GYPSIES, TRAVELLERS & TRAVELLING SHOWPEOPLE (DSP47)
	SCHEDULED ANCIENT MONUMENTS (CS6, DSP6)
	PRIMARY SHOPPING AREA (CS8, DSP21)
	SECONDARY SHOPPING AREA (CS8, DSP22)
	LOCAL NATURE RESERVES (CS4, DSP13)
	LOCAL NATURE RESERVE ALLOCATIONS (CS4, DSP13)
	SITES OF IMPORTANCE FOR NATURE CONSERVATION (CS4, DSP13)
	SITES OF SPECIAL SCIENTIFIC INTEREST (CS4, DSP13)
	SPA/SAC/RAMSAR SITES (CS4, DSP13, DSP15)
	IMPROVEMENTS TO THE DISTRIBUTOR ROAD NETWORK (DSP50)
	IMPROVEMENTS TO THE STRATEGIC ROAD NETWORK (DSP49)

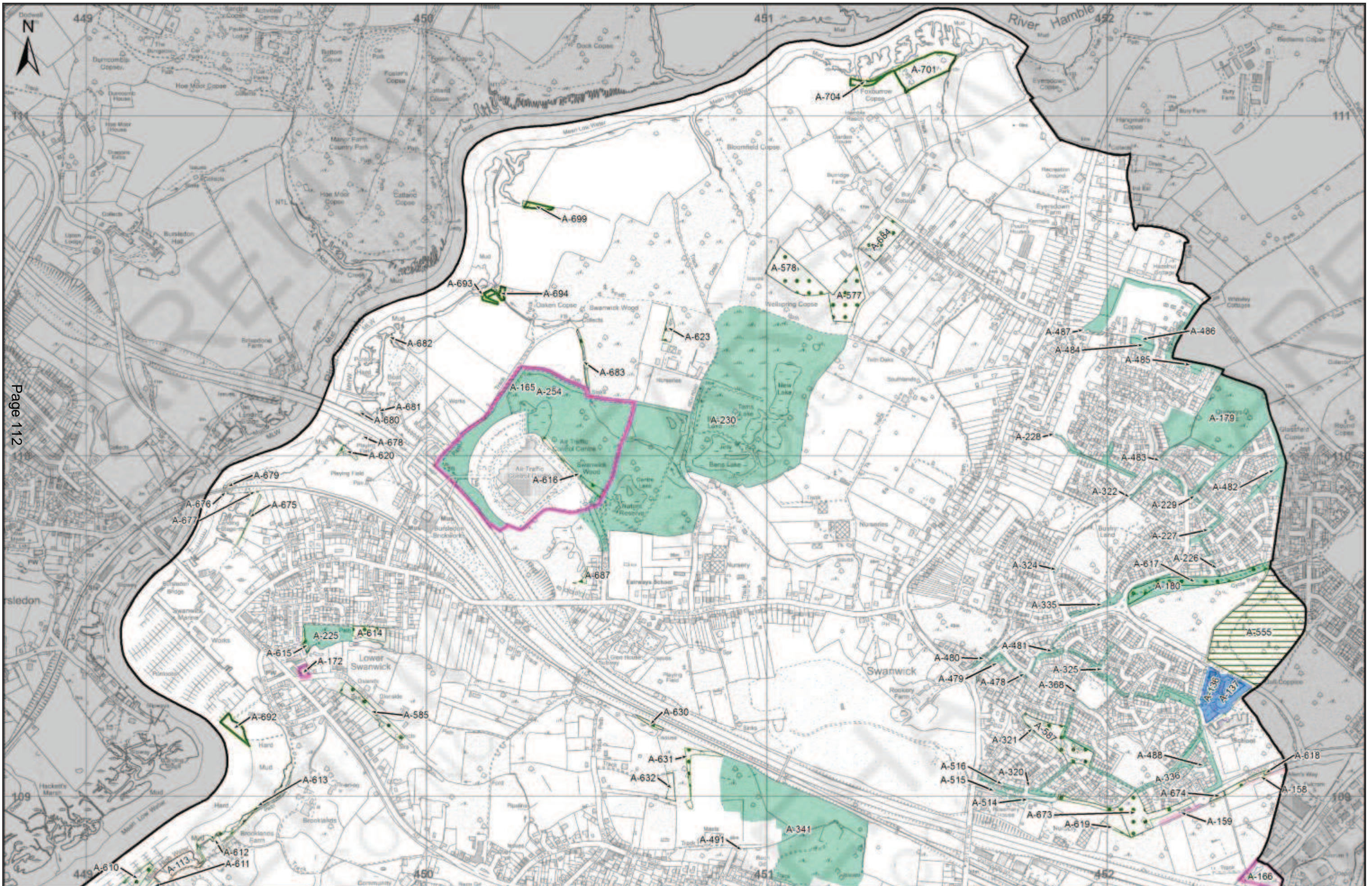
INSET MAP OVERVIEW

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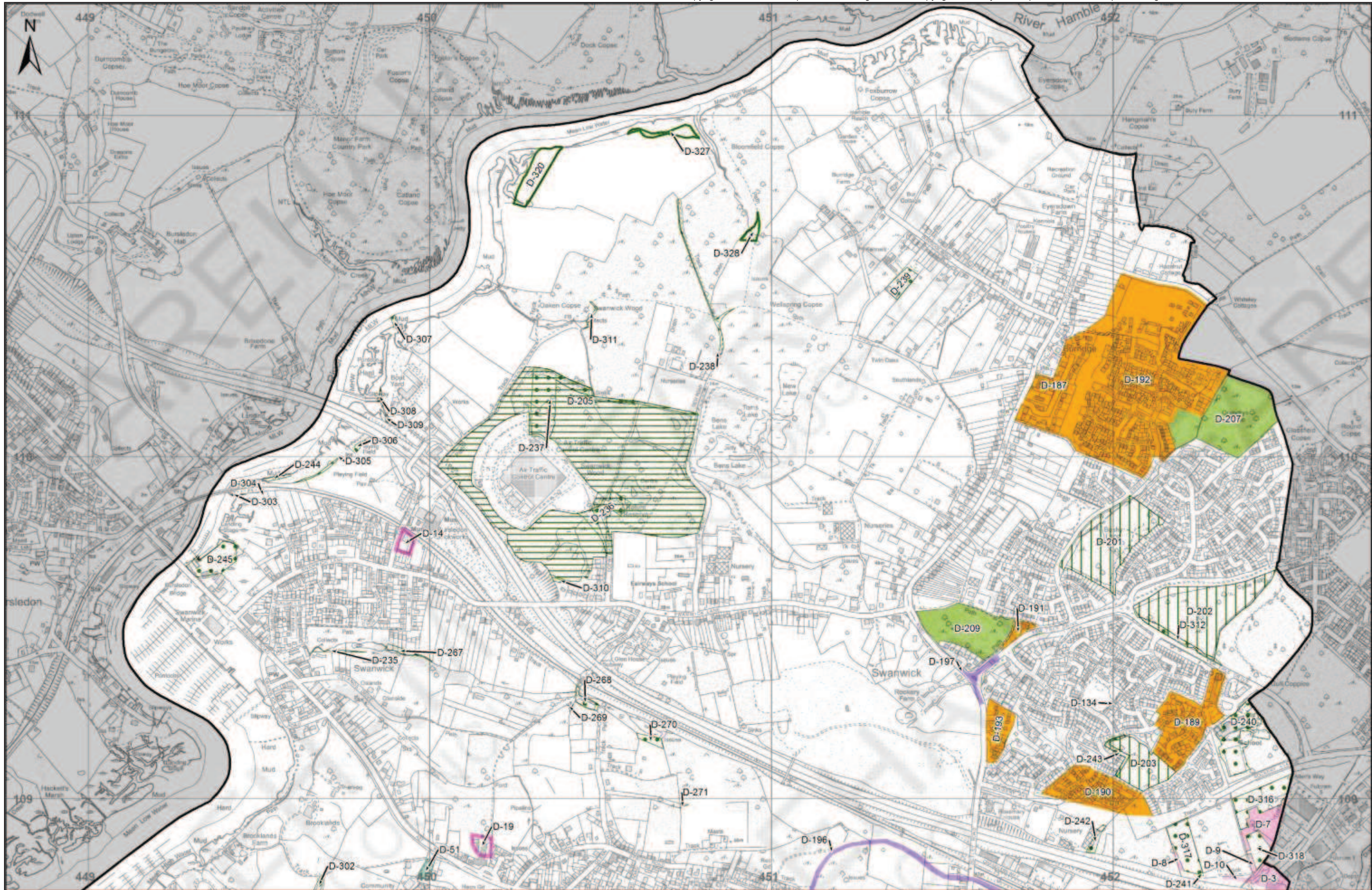
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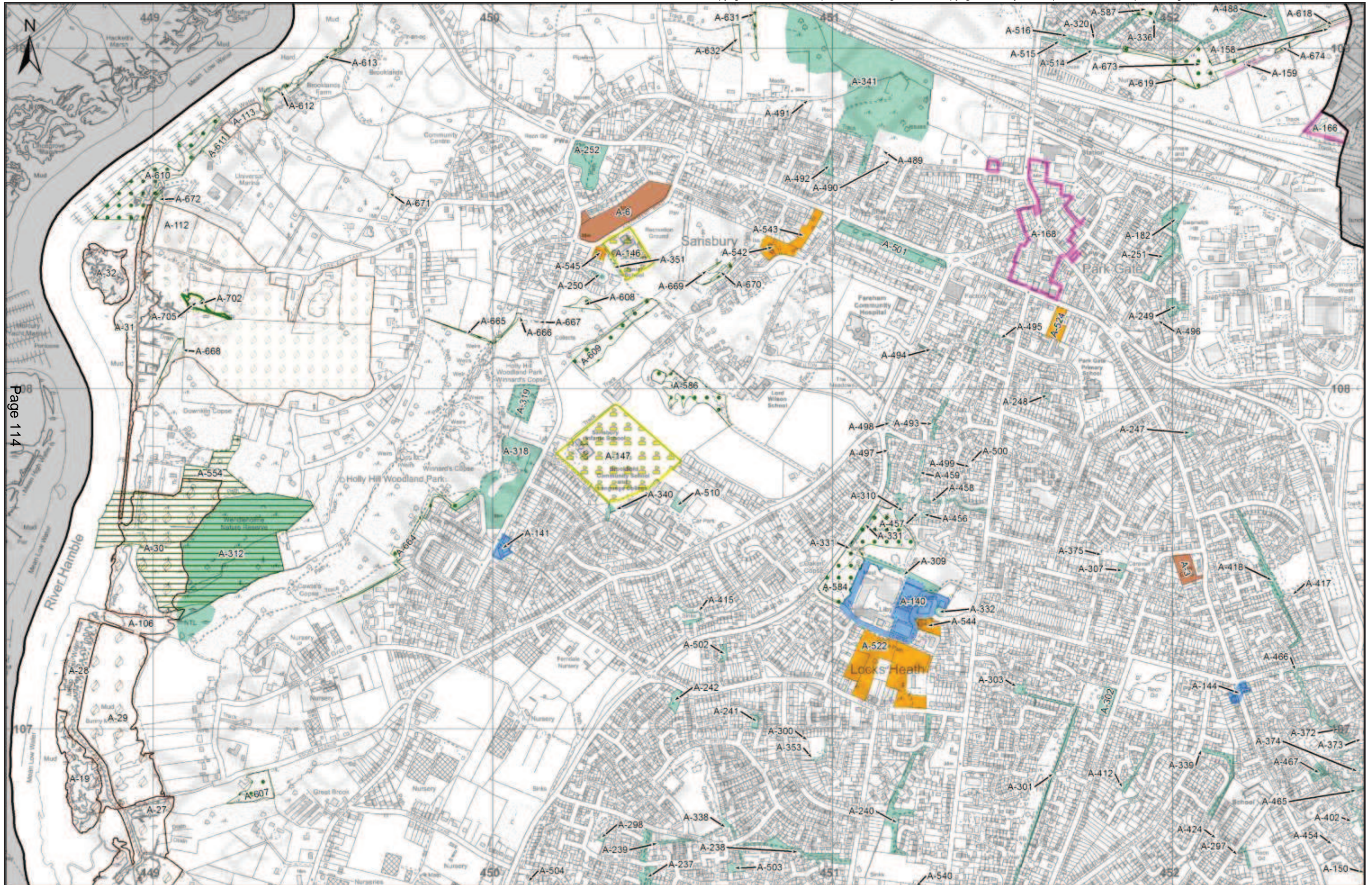
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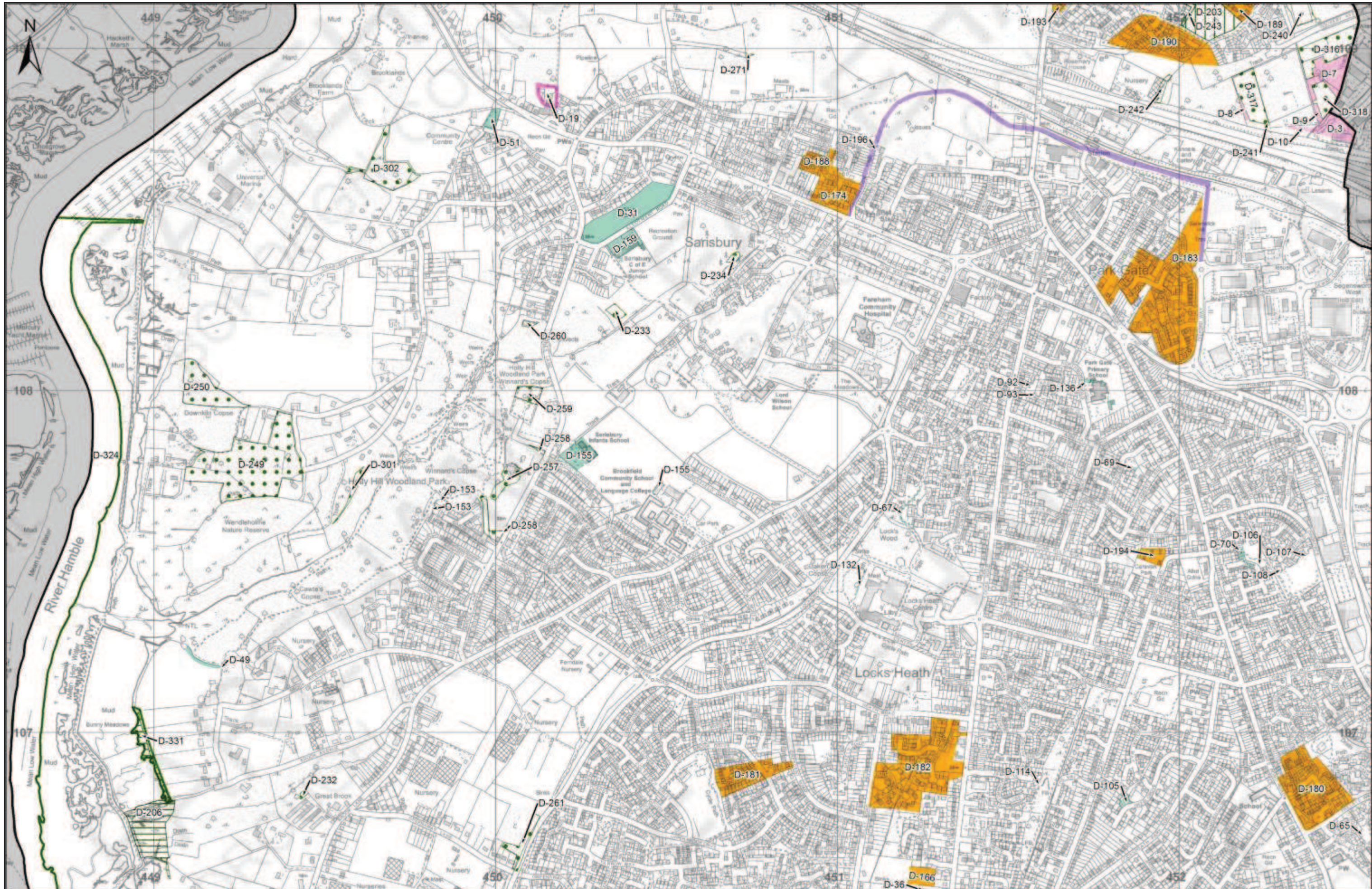
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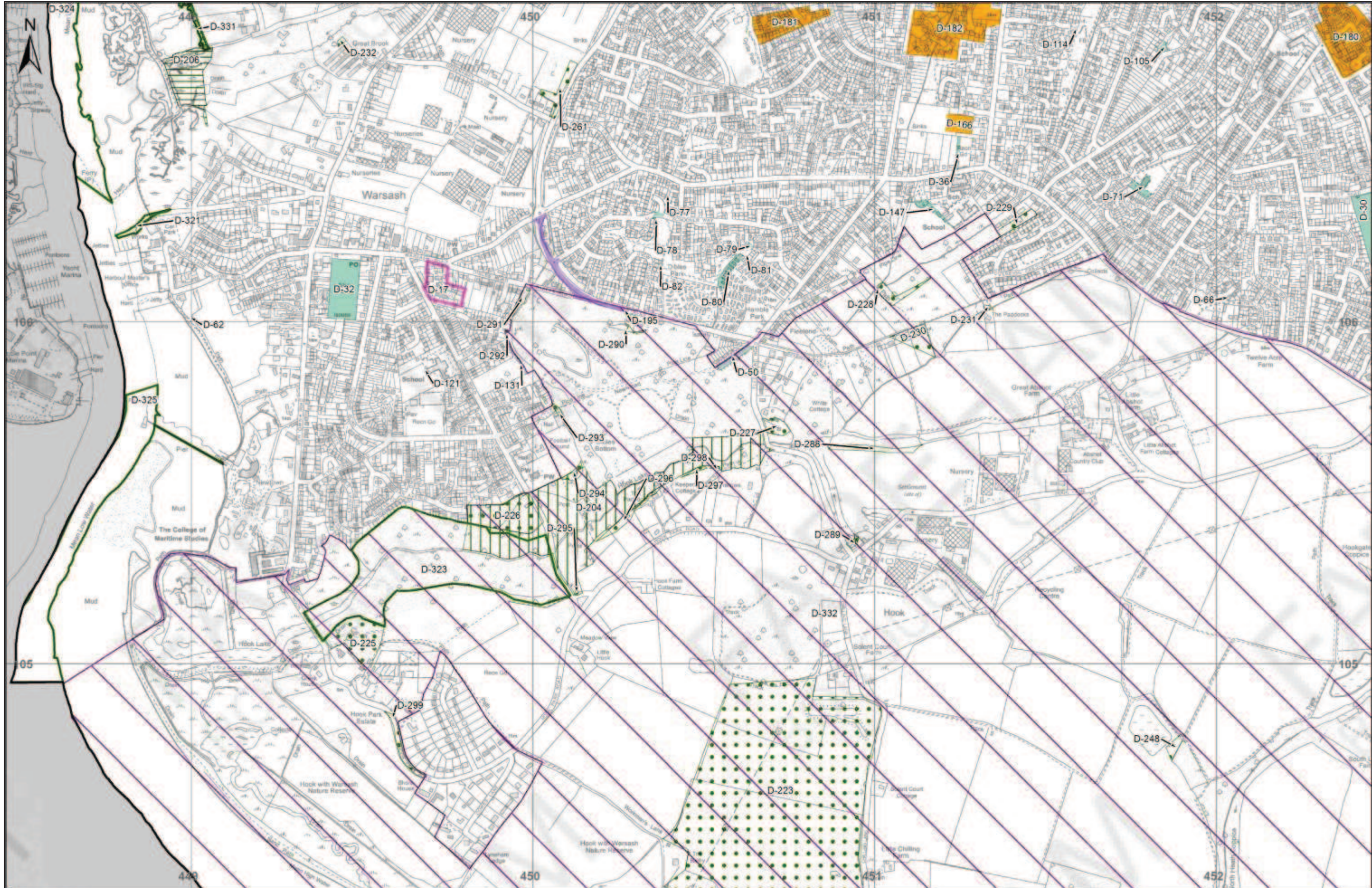






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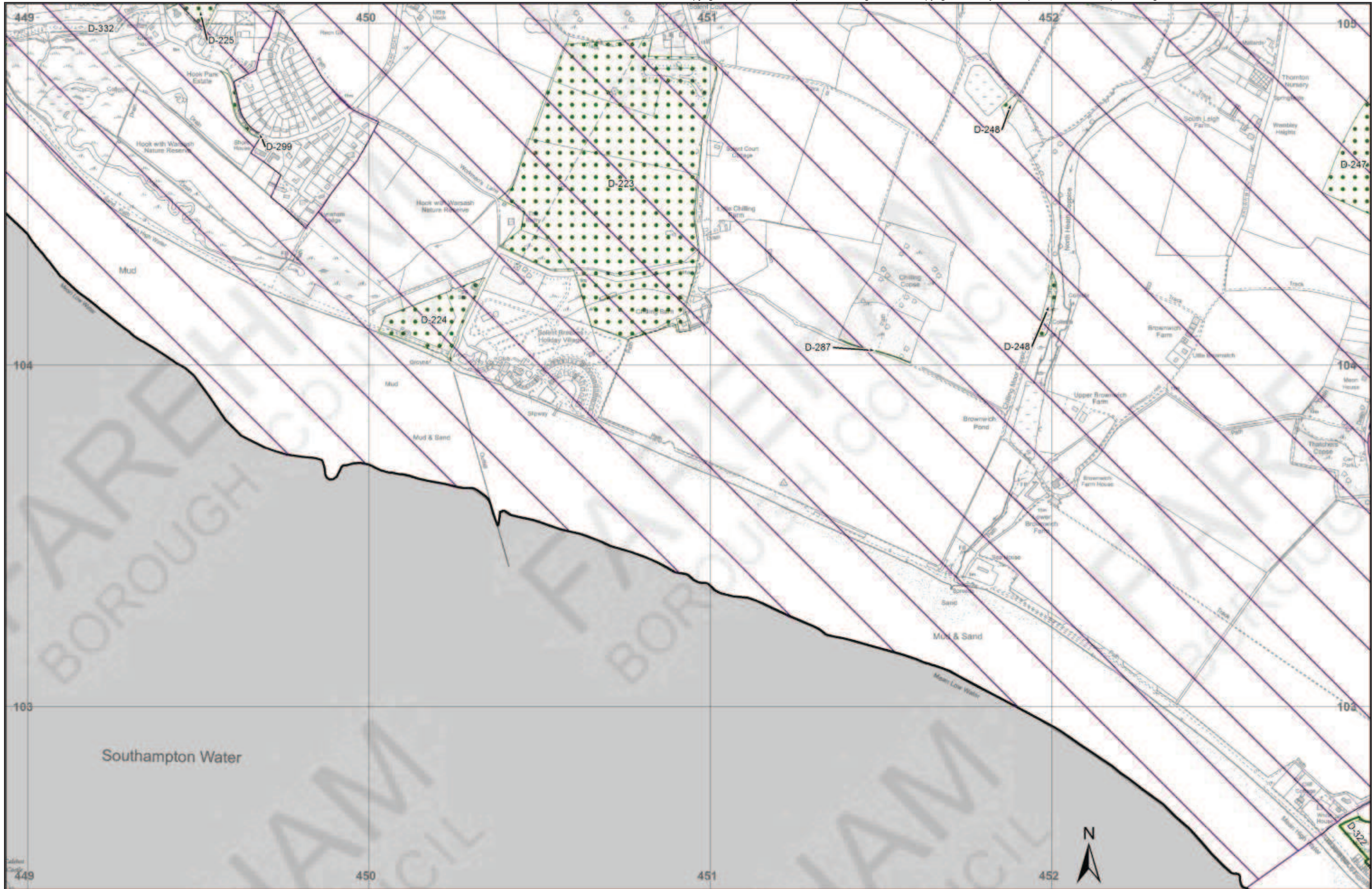
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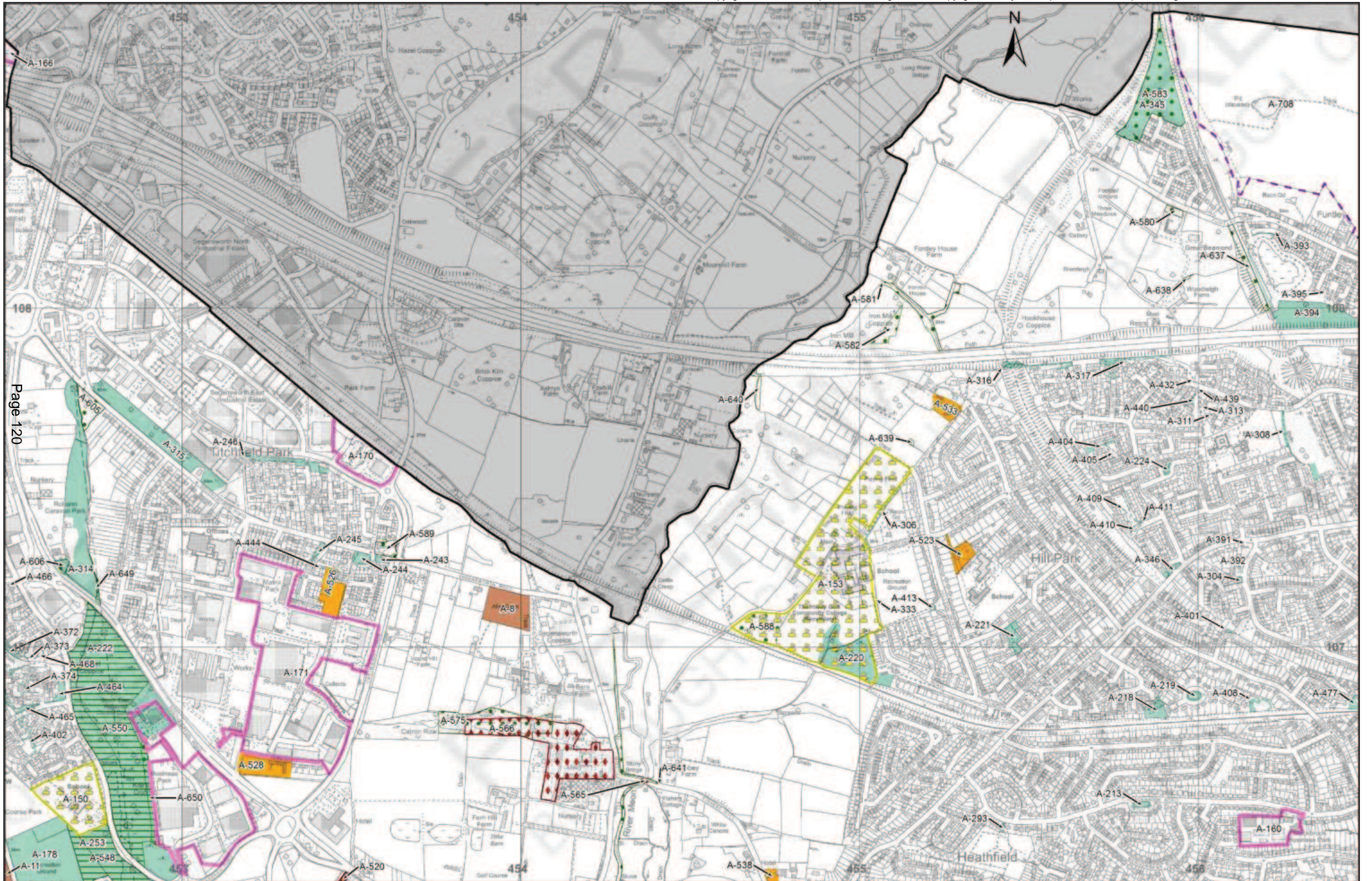
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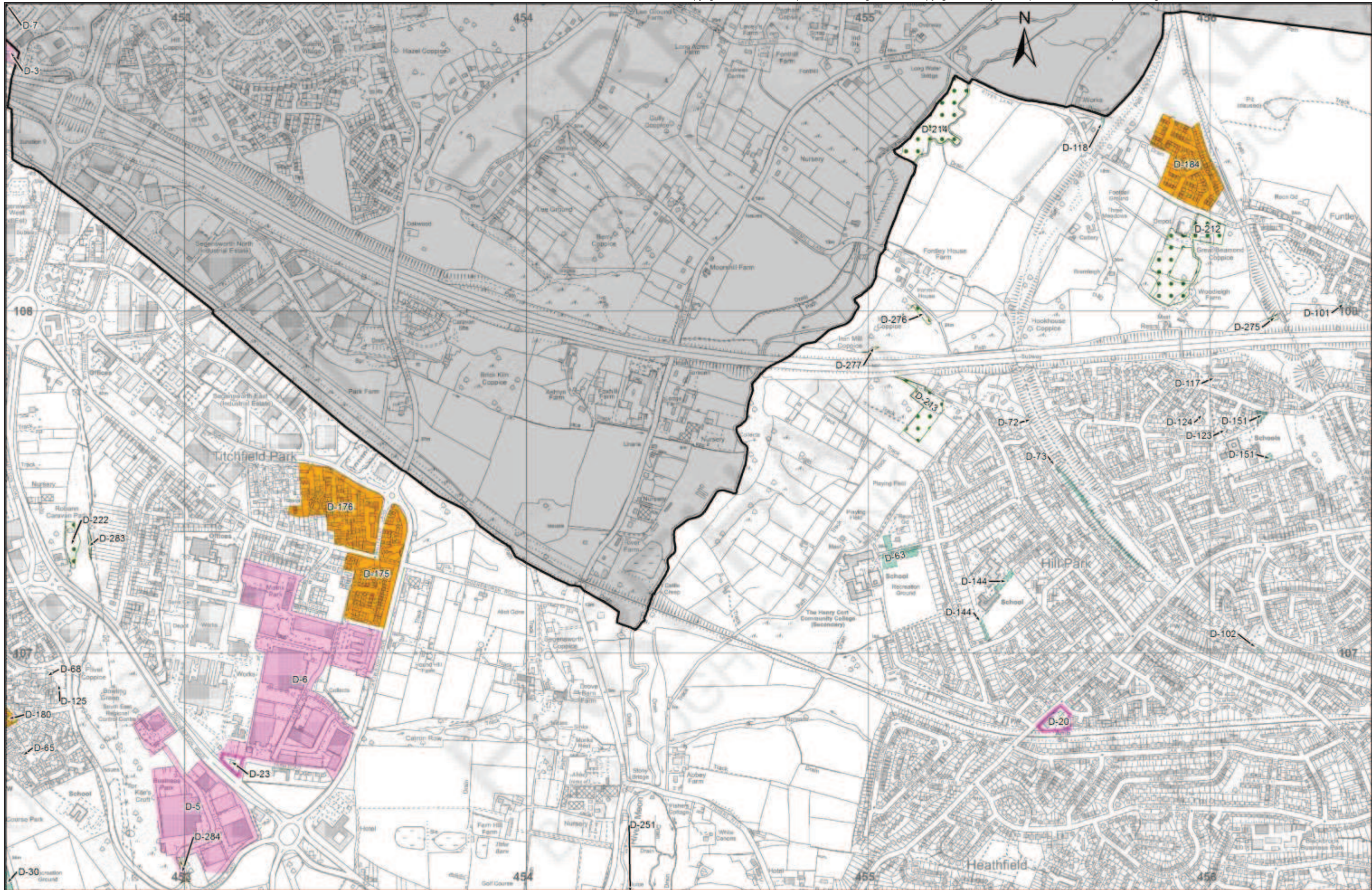
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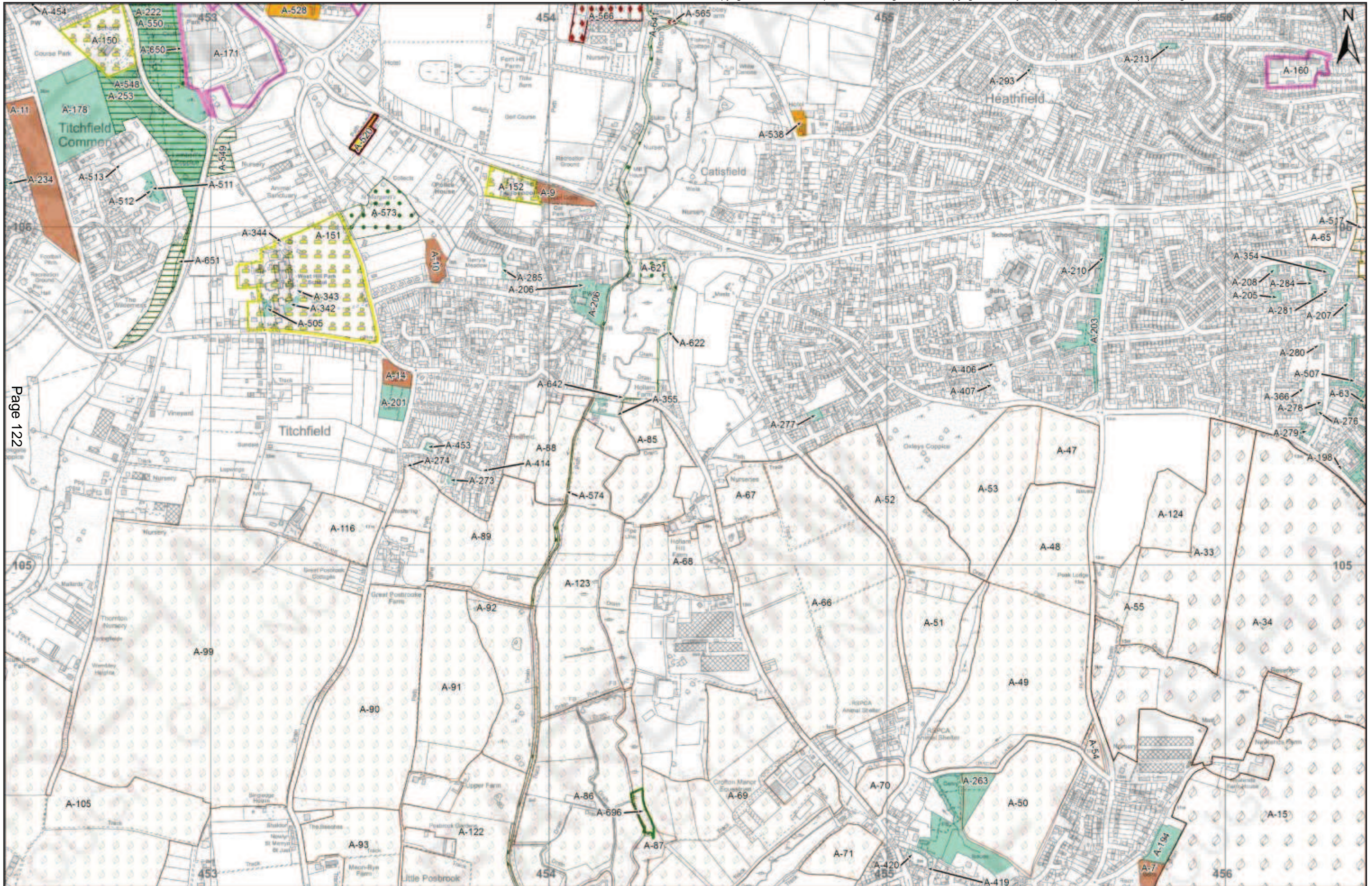
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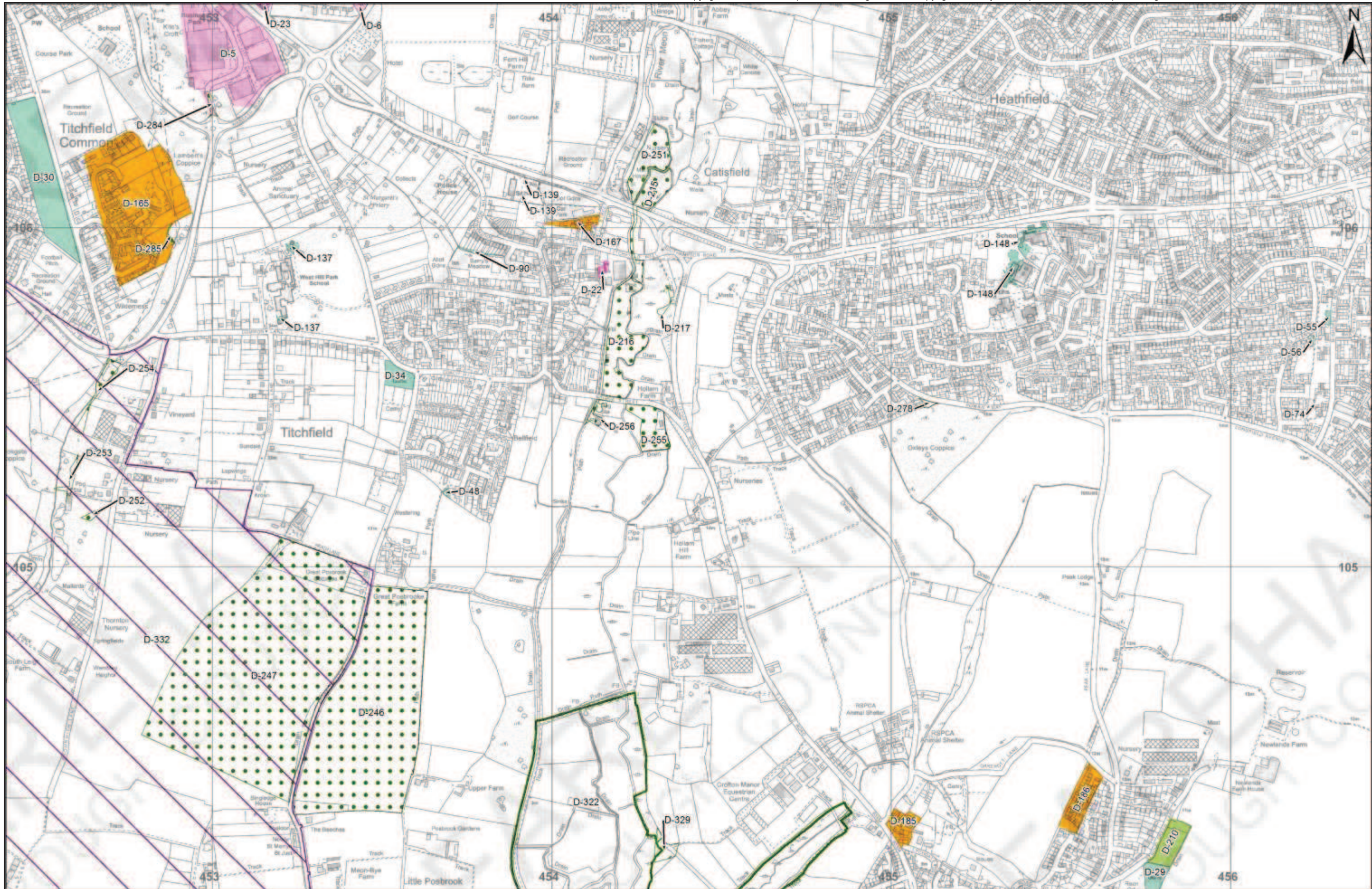
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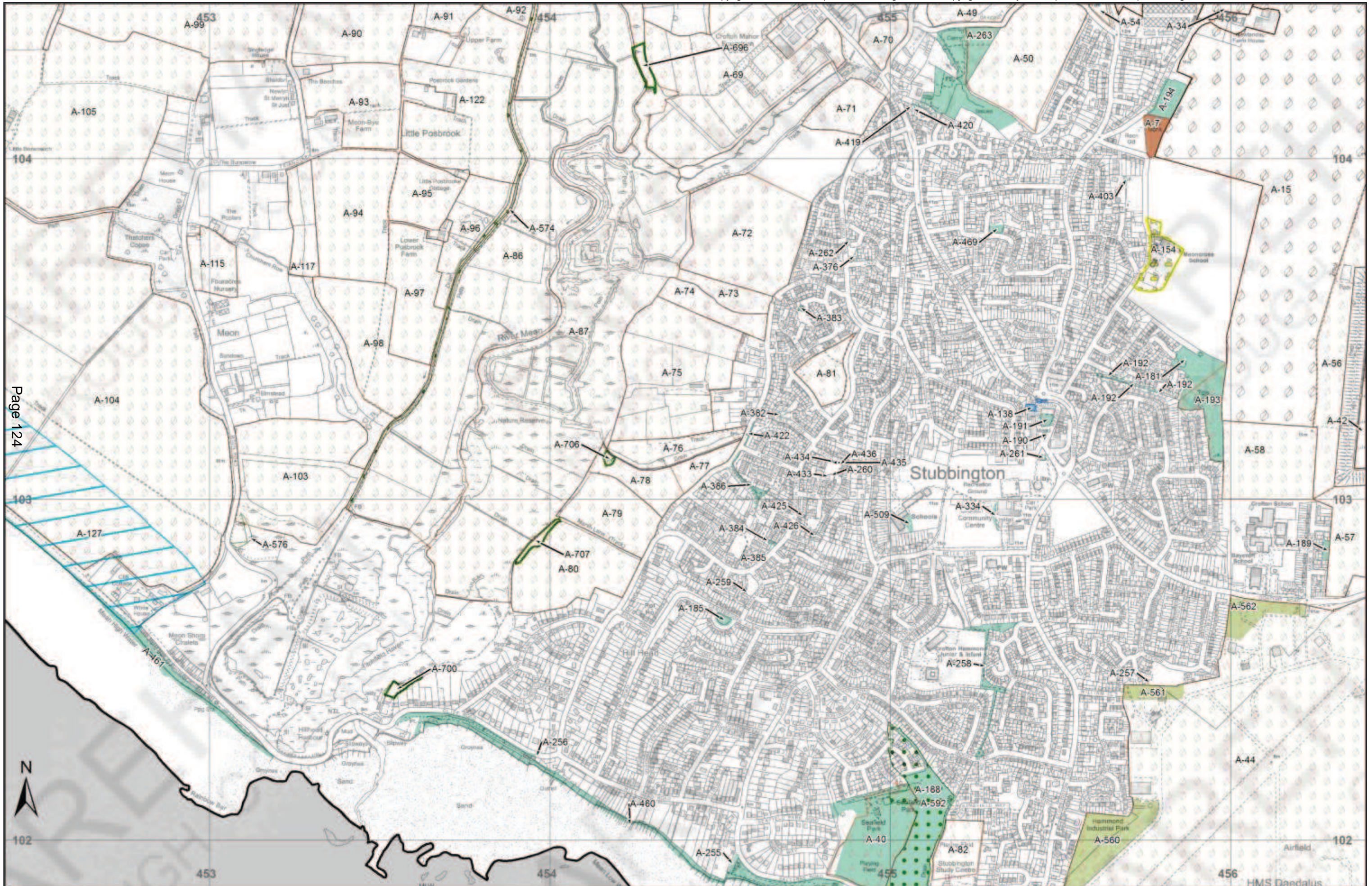
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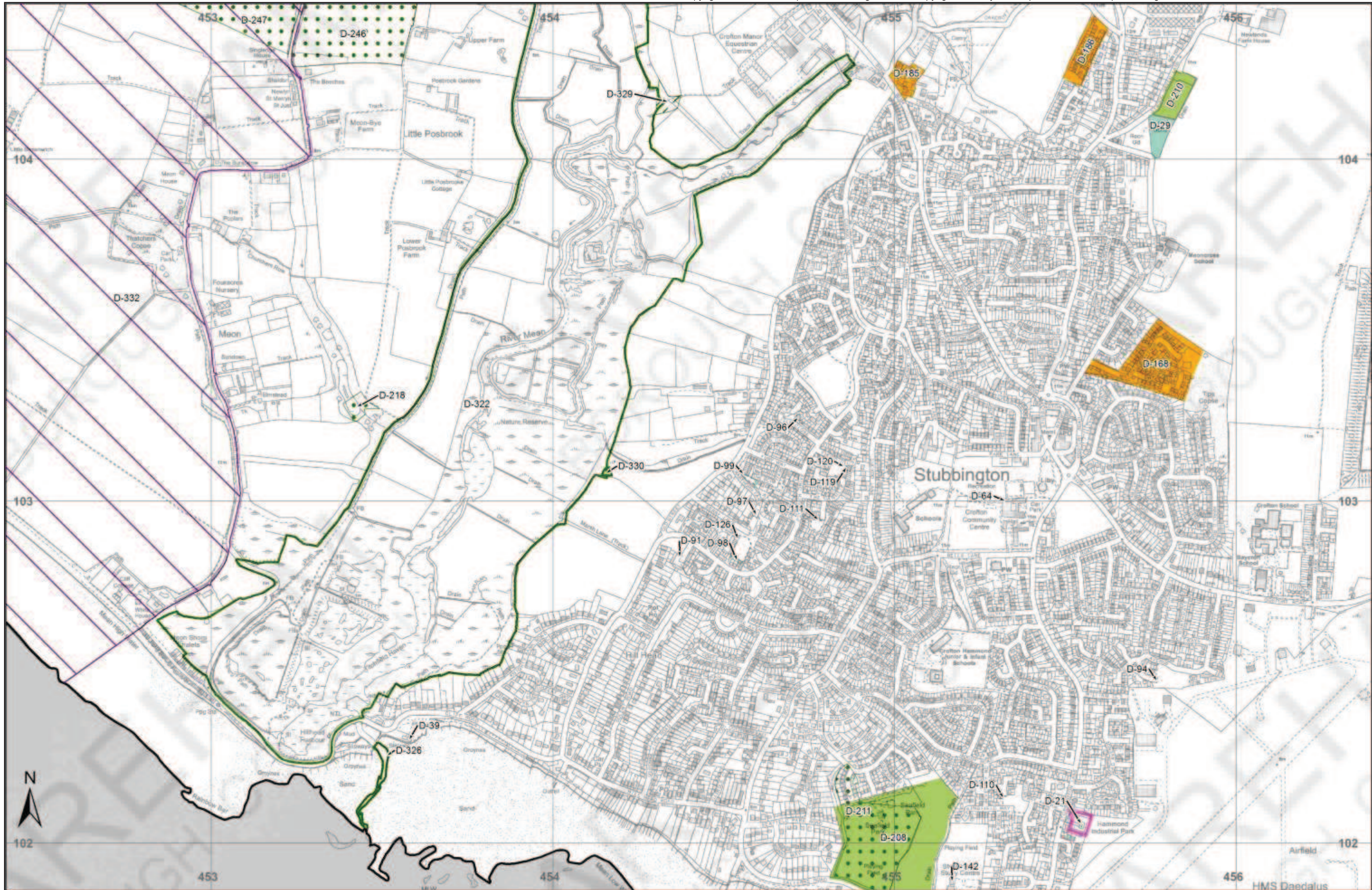


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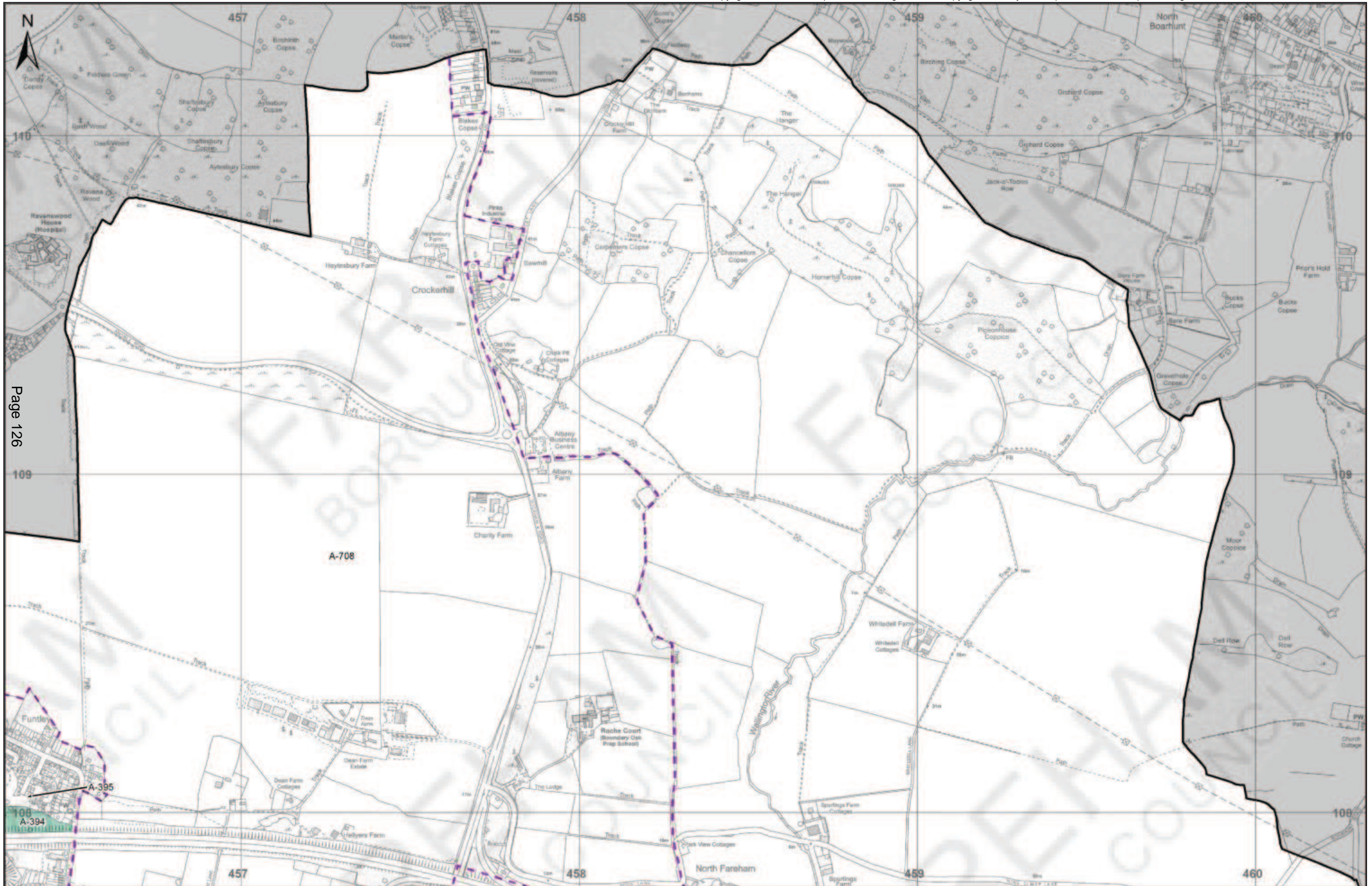
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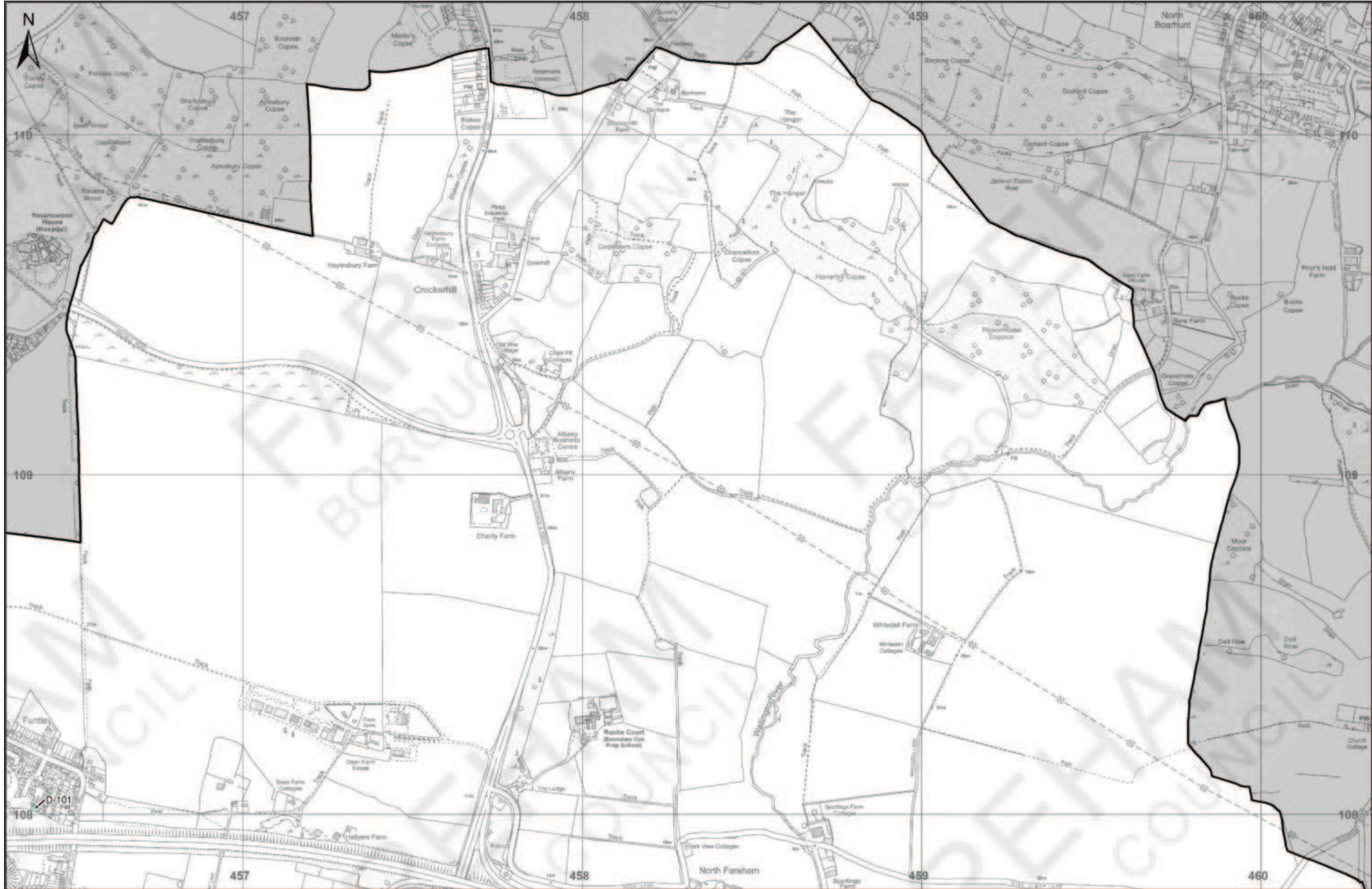
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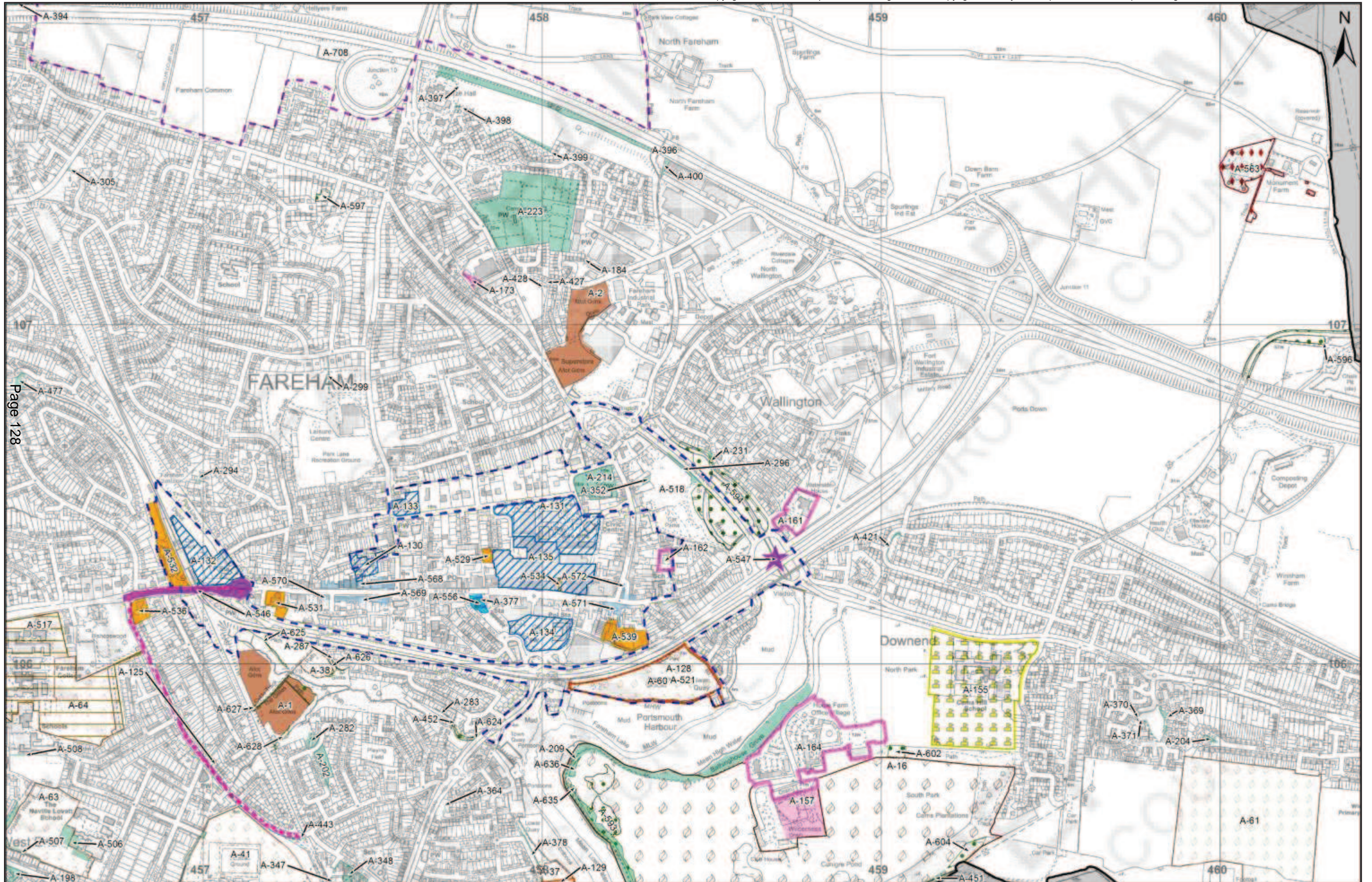
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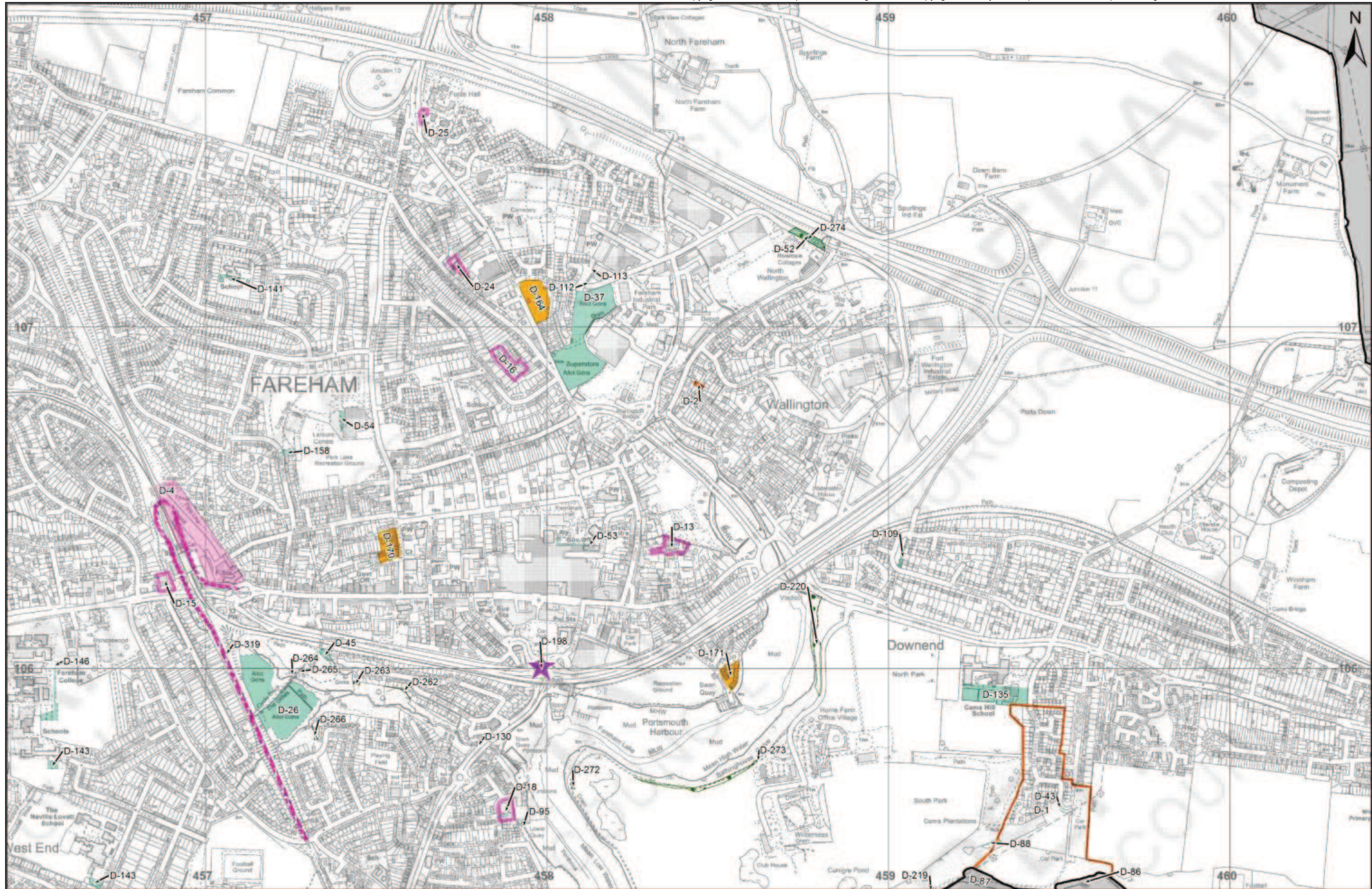
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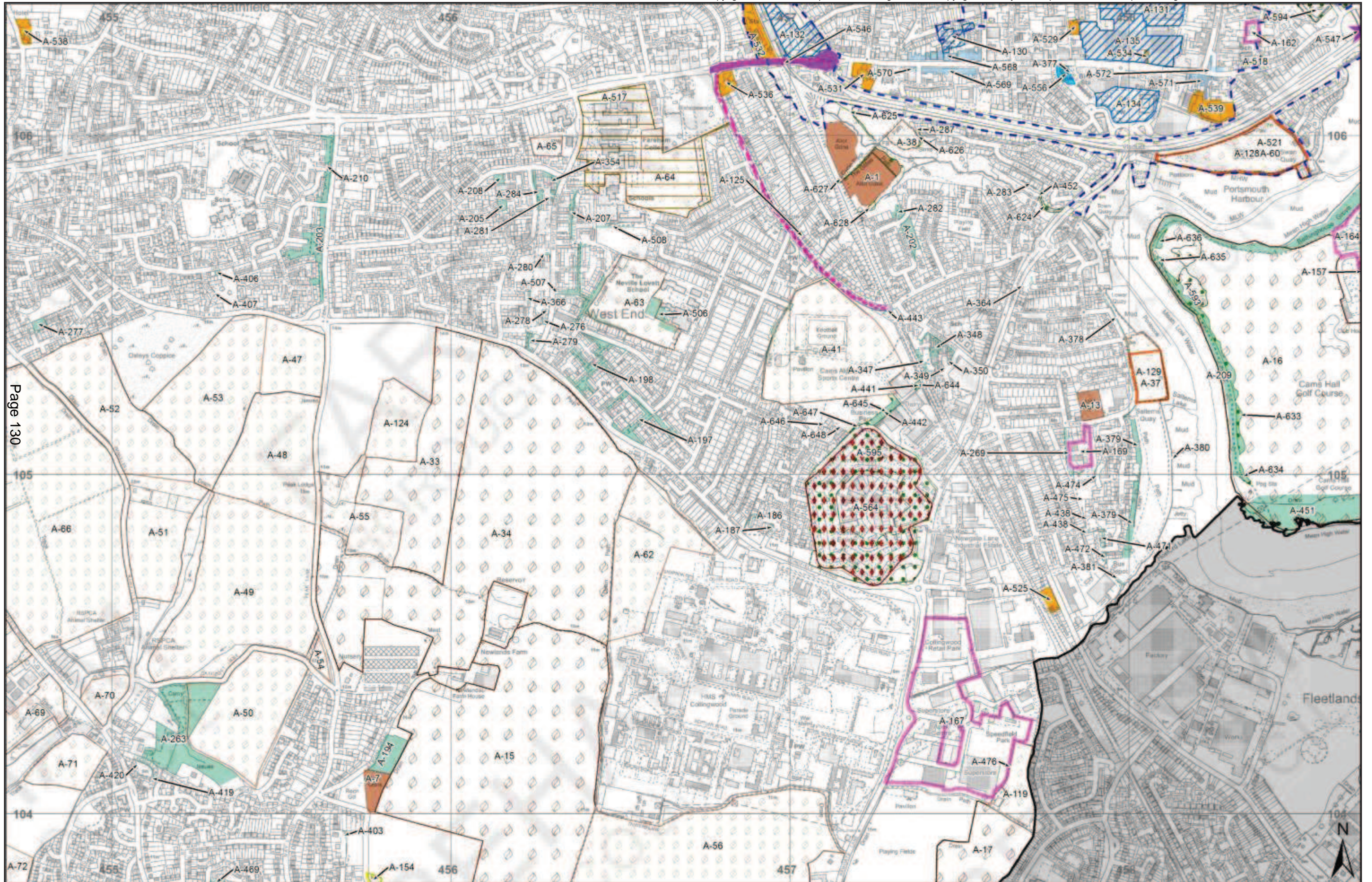
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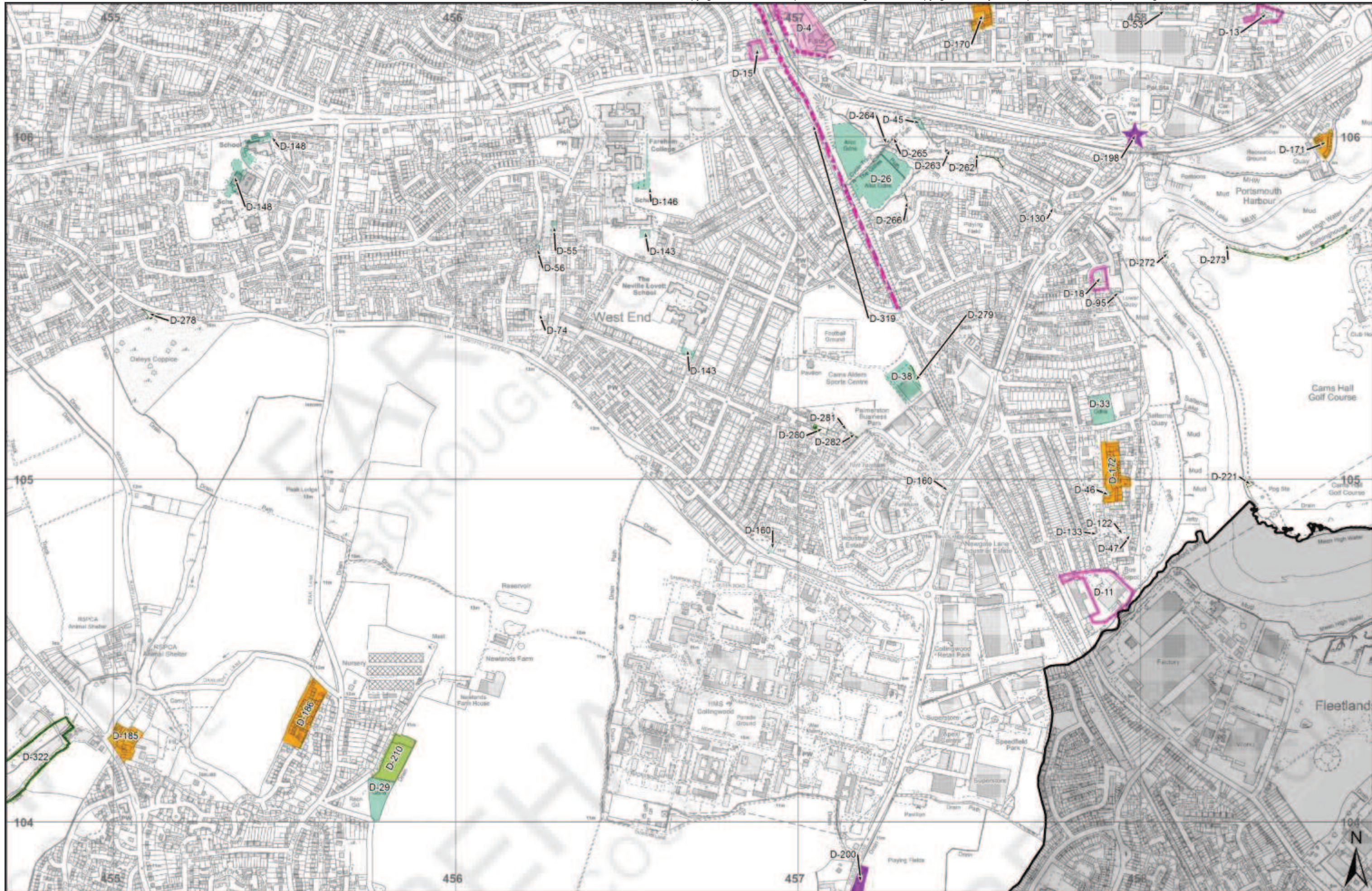
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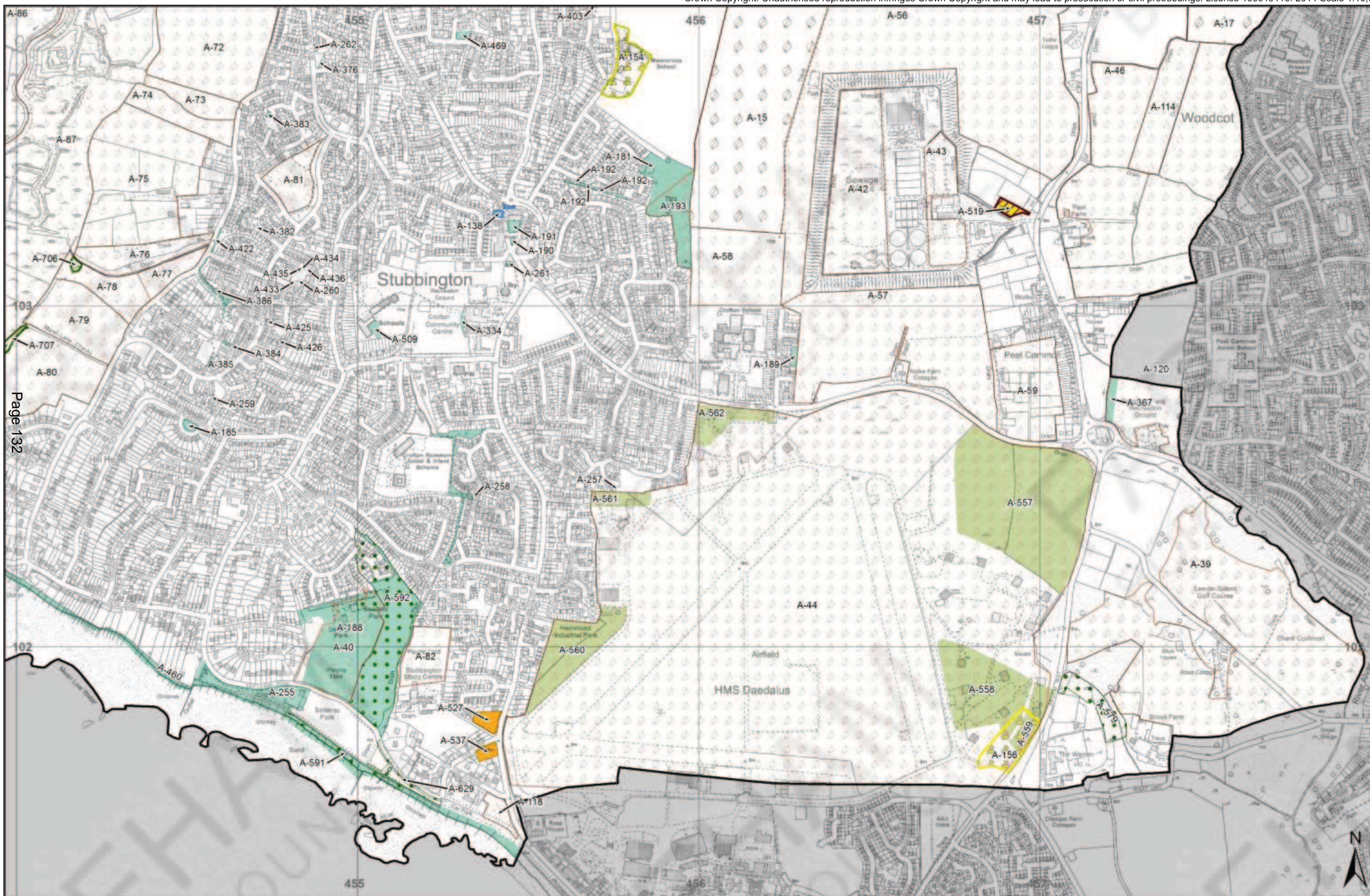
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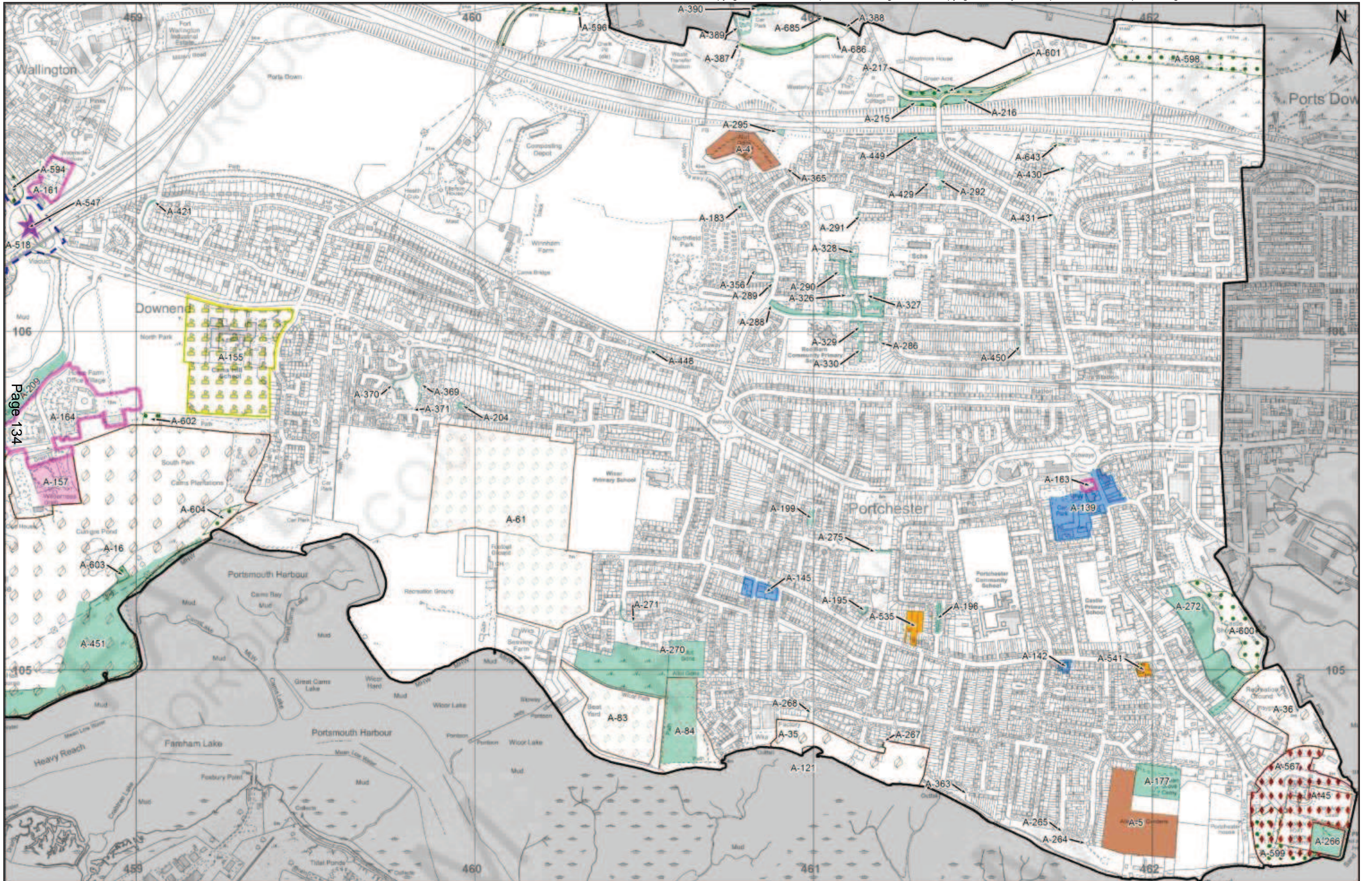
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# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Strategic Planning and Environment
<b>Subject:</b>	<b>Local Development Scheme Review</b>
<b>Report of:</b>	Director of Planning and Environment
<b>Strategy/Policy:</b>	Fareham Local Plan
<b>Corporate Objective:</b>	Protecting and Enhancing our Environment Maintaining and Extending Prosperity A Safe and Healthy place to Live and Work Leisure for Health and for Fun A Balanced Housing Market Strong and Inclusive communities A Dynamic, Prudent, Progressive, Best Practice Council

**Purpose:**  
To approve the revised version of the Local Development Scheme (February 2014) to take effect from 28 February 2014.

**Executive summary:**  
The Local Development Scheme (LDS) is a programme management tool that sets out timetables for the preparation of Local Plan documents. It will update and replace the existing Local Development Scheme, which came into effect on 1<sup>st</sup> March 2012.

The LDS provides a brief description of the Local Plan documents that Fareham Borough Council is preparing, together with information about their content and the geographic area which they will cover. It explains how the different planning documents are related to each other.

- Recommendations:**
- (a) That the revised Local Development scheme be approved, as set out in Appendix A to this report.
  - (b) That the Director of Planning and Environment, in consultation with the Executive Member for Strategic Planning and the Environment, be authorised to make any necessary minor typographical amendments to the document.
  - (c) That the revised Local Development Scheme shall take effect from 28 February 2014.
  - (d) That a commitment be made to an early review of the Fareham Local Plan following a review of the South Hampshire Strategy.

**Reason:**

The Planning and Compulsory Purchase Act 2004, as amended by the Planning Act 2008, and the Localism Act 2011, requires each local planning authority to prepare and maintain a Local Development Scheme.

The Local Development Scheme has been updated to ensure that Fareham Borough Council has an up-to-date and appropriate programme management plan to address the future development needs of the Borough through a resourced programme of work that is realistic and achievable.

**Cost of proposals:**

The costs associated with revision of the Local Development Scheme itself (production and distribution) can be met within the current Local Plan budget.

However, there are costs to be incurred in preparing each Local Plan document. Cost estimates for these have been prepared to inform the budget reports considered by the Executive each year. The Welborne Plan in particular has been highlighted as a spending pressure and a quarterly financial update is provided to the Executive.

**Appendix A:** Local Development Scheme (Revised February 2014)

**Background papers:** None

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February, 2014

**Subject:** Local Development Scheme Review

**Briefing by:** Director of Planning and Environment

**Portfolio:** Strategic Planning and Environment

#### INTRODUCTION

1. The Local Development Scheme (LDS) is a programme management tool that sets out timetables for the preparation of Local Plan documents. It will update and replace the existing Local Development Scheme, which came into effect on 1<sup>st</sup> March 2012.
2. The Planning and Compulsory Act 2004, as amended by the Planning Act 2008, and the Localism Act 2011, requires each local planning authority to prepare and maintain an LDS.
3. The LDS provides a brief description of all the Local Plan documents that Fareham Borough Council is preparing, together with information about their content and the geographic area which they will cover. It explains how the different planning documents are related to each other.

#### NEED FOR A REVISED LOCAL DEVELOPMENT SCHEME

4. Since the LDS March 2012 was published, circumstances and priorities have changed. The policies and site allocations of the Fareham Town Centre Area Action Plan have been combined within the Site Allocations & Development Management Policies Plan, which is renamed. The Area Action Plan for the New Community North of Fareham has also been renamed. The Community Infrastructure Levy Charging Schedule has been adopted.
5. Following publication of the Draft Plans for consultation, further work has been required to address the comments received. This includes further evidence studies to support revised and additional policies and some new allocations, further appraisals of the policies and proposals to meet the requirements to address sustainability and the Habitats Regulations, and further consultations. This has required extension of the plan preparation timetables.

6. When the Plans are submitted for independent examination they need to be in compliance with the published timetable for their preparation. The revised LDS (February 2014), which is attached as Appendix A to this report, also takes account of plan-making advice contained within the National Planning Policy Framework (NPPF).

## **CONTENT OF REVISED LOCAL DEVELOPMENT SCHEME**

7. The revised LDS sets out the Council's commitment to preparing a Local Plan comprising three parts. Local Plan Part 1: Core Strategy was adopted in August 2011. To complete the Local Plan, the revised LDS sets out timetables and a summary of the contents for the following documents:
  - Local Plan Part 2: Development Sites and Policies; and
  - Local Plan Part 3: The Welborne Plan.
8. The Development Sites and Policies Plan covers the whole borough except for Welborne. The Plan allocates sites for specific types of development to meet the requirements set out in the Core Strategy for the period up to 2026. The locations of sites, along with designations such as areas to be protected from development, are shown on the Policies Map. Other policies are included to replace the remaining saved policies from the Fareham Borough Local Plan Review (June 2000).
9. The Welborne Plan sets out further detail from the Core Strategy of how, when and where the 6,000 homes, employment, community and infrastructure development will be provided at Welborne. The Plan is also illustrated on the Policies Map. Due to the length of time which this amount of development will take to be completed, the plan covers the period up to 2036.
10. The LDS also provides some details on the Supplementary Planning Documents (SPDs) that are needed to provide further guidance on policies within the Local Plan. Their timetables are not required to be set out in the LDS but will be published separately on the Council's website. These SPDs include:
  - Design (Rest of Borough) SPD;
  - Welborne Design Guidance SPD;
  - Non-Residential Parking Standards SPD;
  - Planning Obligations & Affordable Housing (Rest of Borough) SPD; and
  - Welborne Planning Obligations SPD.
11. The Design SPDs will provide urban design principles and guidance to achieve high quality in all new developments.
12. The Non-Residential Parking Standards SPD will set out the parking standards that applicants will be expected to adhere to when providing for new non-residential developments.
13. The Planning Obligations and Affordable Housing (Rest of Borough) SPD will set out the Council's approach to securing planning obligations from new development in the Borough (excluding Welborne). It will also update and replace the Affordable Housing SPD.



14. The Planning Obligations (Welborne) SPD will set out the Council's approach to securing planning obligations from development at Welborne, either to ensure that infrastructure is put in place to address the effects of developments, or to control and/or enhance specific elements of the development.
15. It is understood that the Partnership for Urban South Hampshire (PUSH) has an intention to soon undertake a review and update of the South Hampshire Strategy, to take account of the most up-to-date background evidence, including the Strategic Housing Market Assessment (SHMA). A report to the PUSH Joint Committee on 28 January concerning the publication of the SHMA also makes recommendations asking the Joint Committee to authorise preparation of a specification, budget and timetable for the roll forward of the South Hampshire Strategy to 2036, with work to commence in April 2014 through to March 2015. The Local Development Scheme, in paragraph 2.1.4, acknowledges the need for an early review of the Local Plan Parts 1 and 2 to extend the time horizon beyond 2026, in line with the Welborne Plan to 2036. The review of the South Hampshire Strategy to 2036 will inform the early review of Fareham's Local Plan, and ensure that the Duty to Cooperate is met.

## **RISK ASSESSMENT**

16. The risks associated with some elements of the timetable contained within the Local Development Scheme are as a result of the uncertainty once the Local Plans have been submitted to the Secretary of State for independent examination.

## **FINANCIAL IMPLICATIONS**

17. The costs associated with the publication of the revised Local Development Scheme can be met within existing budgets.
18. Where possible external funding will be targeted to reduce the impact on the taxpayers in the borough.

## **NEXT STEPS**

19. If approved, the Local Development Scheme (February 2014) will be published on the Council's website from 28 February 2014 and paper copies will be available to view at the Council's Civic Offices and libraries within the Borough. The Planning Inspectorate will also be advised of the revised plan preparation timetables.

## **CONCLUSION**

20. For the reasons set out above, the published timetables for the Development Sites and Policies Plan and The Welborne Plan need to be updated and published through a revised LDS.

### **Reference Papers:**

Report to Executive 6 February 2012: Local Development Framework – Revised Timetables

Local Development Scheme – Revised March 2012



# **FAREHAM**

**BOROUGH COUNCIL**

Fareham Local Plan - Shaping Fareham's Future

## **Local Development Scheme**

**Revised February 2014**

## Further Information and Contacts

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If you have any questions regarding the Fareham Local Plan, or this Local Development Scheme, please contact a member of the Planning Strategy Team at Fareham Borough Council.

Telephone: 01329 236100

Email: [planningpolicy@fareham.gov.uk](mailto:planningpolicy@fareham.gov.uk)

Address: Planning Strategy & Environment  
Department of Planning and Environment  
Fareham Borough Council  
Civic Offices  
Civic Way  
Fareham  
Hampshire  
PO16 7AZ

Information including updates on the progress of Fareham's Local Plan and current consultations, is also available on the Council's website: [www.fareham.gov.uk](http://www.fareham.gov.uk)

### **Please note:**

**This revised Local Development Scheme came into effect on [INSERT DATE] following approval by the Executive.**

If you require this document in large print, or help with translation into other languages, please call 01329 236100 for further information.

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# 1. Introduction

## 1.1 REQUIREMENT FOR A LOCAL DEVELOPMENT SCHEME

1.1.1 The Planning and Compulsory Purchase Act 2004, as amended by the Planning Act 2008 and the Localism Act 2011, requires the local planning authority to prepare and maintain a Local Development Scheme. Further requirements and guidance are set out in the Town and Country Planning (Local Planning) (England) Regulations 2012.

## 1.2 WHAT IS THE FAREHAM LOCAL DEVELOPMENT SCHEME?

1.2.1 The Local Development Scheme (LDS) is a programme management tool that sets out timetables for the preparation of planning documents. Since it is no longer a requirement to include timetables for the preparation of Supplementary Planning Documents (SPDs), and for the Community Infrastructure Levy (CIL) Charging Schedule, these have not been included in the LDS, but they will be available to view on the Council's website.

1.2.2 The Fareham LDS was initially approved by the Secretary of State and first came into effect on 19 April, 2005. Since then it has been necessary to update the document to reflect changed circumstances and the last revised version was published in March 2012. Shortly after publishing that revision, the Government introduced the National Planning Policy Framework (NPPF). The current revision (February 2014) takes into account the plan-making advice contained within the NPPF and sets out an up-to-date timetable for plan preparation.

## 2. Fareham Local Plan: Structure & Content

### 2.1 THE LOCAL PLAN

2.1.1 The Local Plan sets out Fareham's principal planning strategy, policies and proposals, and guides development decisions. The Local Plan is required to be accompanied by a sustainability appraisal, and to have been informed by extensive consultation in accordance with the Council's Statement of Community Involvement (SCI). The Local Plan will comprise three parts all of which are required to undergo an independent public examination conducted by a planning inspector.

2.1.2 Local Plan Part 1: Core Strategy was adopted in August 2011. The remaining Local Plan documents that are programmed in this LDS include:

- Local Plan Part 2: Development Sites and Policies; and
- Local Plan Part 3: The Welborne Plan



2.1.3 The diagram above illustrates the hierarchy of the three Local Plan documents that will comprise the Local Plan once Parts 2 and 3 have been adopted. The key milestones in their preparation, together with the estimated timing of their adoption, are in the table at Appendix 1.

2.1.4 The Core Strategy has a time horizon to 2026, in line with the South Hampshire Strategy (October 2012). The Development Sites and Policies Plan, which seeks to deliver in more detail the requirements of the Core Strategy, therefore also runs to 2026. The NPPF states a preference for a plan to have a time horizon 15 years from the date of adoption. As the Development Sites and Policies Plan will complete the Local Plan that was started through the Core Strategy, the end date of 2026 is considered to be an appropriate time scale, being consistent with both the Core Strategy and the South Hampshire Strategy. However there is a need to commence the review of the parts 1 and 2 of the Local Plan as soon as possible upon adoption of the Development Sites and Policies Plan with a new time horizon to 2036, in line with that of the Welborne Plan. This will be assisted by a review of the South Hampshire Strategy to 2036, following on from the publication of the Strategic Housing Market Assessment.



## Local Plan Part 2: Development Sites & Policies

- 2.1.5 The Development Sites & Policies Plan will allocate non-strategic sites for specific land uses whose locations, along with designations such as areas to be protected from development; will be illustrated on the Policies Map.
- 2.1.6 Consultation on Issues and Options took place alongside Local Plan Part 1: Core Strategy with a Sustainability Appraisal Scoping Report prepared in 2008. Although summarising and reporting on the responses received from organisations and individuals has been carried out, no further progress towards preparing preferred options was made due to the need to concentrate resources on Local Plan 1: Core Strategy.
- 2.1.7 The timetable for the Development Sites & Policies Plan has been reprogrammed following adoption of the Core Strategy. Work on the Development Sites & Policies Plan recommenced with a 'call for sites' exercise in November 2011. This sought to provide the Council with an update of available sites given that the previous 'call for sites' was held in 2007 prior to the economic downturn.
- 2.1.8 Evidence to inform the plan has been updated and supplemented including the following: a study reviewing the Strategic Gap boundaries, a new Gypsy and Traveller Accommodation Assessment to inform any allocation of Gypsy and Traveller site(s), a Renewable Energy Study, an updated Employment Study, and Viability Assessments. The policies and site allocations of the draft Fareham Town Centre Area Action Plan have been combined with the Site Allocations & Development Management Policies Plan which has been renamed.
- 2.1.9 The Draft Plan was consulted on between 15 October and 26 November 2012, with further specific consultations on policies for Solent Breezes, Gypsy and Traveller accommodation and Fareham College site redevelopment during 2013. The reprogrammed timetable is set out in Appendix 2.

## Local Plan Part 3: Welborne Plan

- 2.1.10 During the preparation of Local Plan Part 1: Core Strategy, a significant amount of background work was undertaken in relation to Welborne, formerly known as the New Community North of Fareham. This included visioning, capacity analysis, transport and economic evidence. The landowners produced a Strategic Masterplan in consultation with representatives of local communities, service providers and other key bodies.
- 2.1.11 The revised Statement of Community Involvement (SCI) was adopted by the Council in January 2011. It sets out a range of methods to be used for consultation on Local Plan Part 3: Welborne Plan and the Masterplan. It has been supplemented by a revised Community Engagement Plan, which demonstrates the different ways that the Council has engaged and will continue to engage people in the preparation of the Welborne Plan. Community engagement on the Welborne Plan commenced in January 2012.
- 2.1.12 A Governance Structure was agreed by the Executive (6 February 2012) setting out an

organisational structure to guide the project forward. The Governance Structure diagram shows the roles and responsibilities and key membership of the various groups that are needed to address specific issues and make decisions.

2.1.13 The Council has made significant progress on a range of work streams, including a number of supporting evidence studies. Masterplanning and other options were consulted on in summer 2012, and the Draft Welborne Plan, including the Preferred Concept Masterplan was consulted on between 29<sup>th</sup> April and 10<sup>th</sup> June 2013. The 'Publication Draft' of Local Plan Part 3: Welborne Plan will undergo a formal six-week representation period in March/April 2014 and the plan will be submitted to the Secretary of State at the end of May 2014. The examination stage will follow with the hearings scheduled to take place in late summer 2014 and adoption of the Welborne Plan by Winter 2014/15. The full timetable for Local Plan 3: Welborne Plan is set out in Appendix 2.

## 2.2 COMMUNITY INFRASTRUCTURE LEVY

2.2.1 The Community Infrastructure Levy (CIL) Charging Schedule has been prepared, subjected to two stages of consultation, independent examination and came into force on 1 May 2013.

2.2.2 Following more detailed viability work for the Welborne Plan there is a need to review the Charging Schedule. This will also enable the outcome of the Solent Disturbance and Mitigation Project, specifically the costs associated with the mitigation of the impacts of development on the Solent Special Protection Area, to be taken into account.

## 2.3 SUPPLEMENTARY PLANNING DOCUMENTS

2.3.1 Supplementary Planning Documents (SPDs) provide more detailed guidance to explain policies and proposals set out in the Local Plan. They should be used where they can help applicants make successful applications or aid infrastructure delivery. They may include a development brief for an allocated site setting out in more detail how a site should be developed, or more detailed guidance on how a particular policy (or policies) should be implemented. SPDs are not subject to an independent public examination. Their timetables for preparation are no longer required to be included in the LDS but will be published on the planning pages on the Council's website.

2.3.2 Preparation of the following Supplementary Planning Documents has commenced:

- Design (Rest of Borough) SPD;
- Welborne Design Guidance SPD;
- Non-Residential Parking Standards SPD;
- Planning Obligations and Affordable Housing (Rest of Borough) SPD; and
- Welborne Planning Obligations SPD.

### **Design (Rest of Borough) SPD**

- 2.3.3 The Design SPD for the borough other than Welborne will provide urban design principles and guidance for development management, to achieve high quality in all new development. It will seek to meet the Council's adopted Quality Places Charter and provide elaboration and greater understanding of the principles set out in Core Strategy Policy CS17: High Quality Design.

### **Welborne Design Guidance SPD**

The Welborne Design Guidance SPD will expand on the design principles in Policy WEL6 of the Welborne Plan and will set out the high-level design guidance to enable Welborne's site promoters to draw up comprehensive masterplanning and strategic design codes for the whole site.

### **Non-Residential Parking Standards SPD**

- 2.3.4 The Non-Residential Parking Standards SPD will set out the standards and key requirements for parking provision that developers will be expected to following when providing for new non-residential developments.

### **Planning Obligations and Affordable Housing (Rest of Borough) SPD**

- 2.3.5 The Planning Obligations and Affordable Housing (Rest of Borough) SPD will set out the Council's approach to securing planning obligations and affordable housing from new development in the borough (excluding Welborne), either to ensure infrastructure is put in place to address the effects of development, or to control and/or enhance specific elements of the development. It sets out the mechanisms that will be used in mitigating the impacts of development as well as specific guidance on the different types of planning obligations and levels and type/tenure of affordable housing that may be sought.

### **Welborne Planning Obligations SPD**

- 2.3.6 The Welborne Planning Obligations SPD will set out the Council's approach to securing planning obligations from development at Welborne, either to ensure infrastructure is put in place to address the effects of development, or to control and/or enhance specific elements of the development. It sets out the mechanisms that will be used in mitigating the impacts of development as well as specific guidance on the different types of planning obligations that may be sought.

## **2.4 POLICIES MAP**

- 2.4.1 The Policies Map will show the location and extent of the adopted development plan policies on an Ordnance Survey map base. It will include areas of protection such as conservation areas, as well as sites allocated for particular land uses and development proposals. The Policies Map will be revised as each part of the Local Plan is adopted. The timetable for adoption is set out in Appendix 2.

## 2.5 **AUTHORITY'S MONITORING REPORT**

- 2.5.1 Monitoring Reports have been produced by the Borough Council since 2005. The Localism Act 2011 removed the requirement to send the monitoring report to the Secretary of State. The Monitoring Report must contain information regarding the implementation of the LDS and the extent to which policies in the Local Plan are being achieved. It can be produced and published more frequently and its timing is no longer prescribed.

## 2.6 **GEOGRAPHICAL COVERAGE OF THE LOCAL PLAN**

- 2.6.1 Local Plan Part 1: Core Strategy applies to the whole Borough. Local Plan Part 2: Development Sites & Policies applies to the whole Borough with the exception of the area covered by Local Plan Part 3: Welborne Plan. Local Plan Part 3: the Welborne Plan applies only to Welborne. Appendix 3 illustrates the geographical coverage of the Local Plan documents.

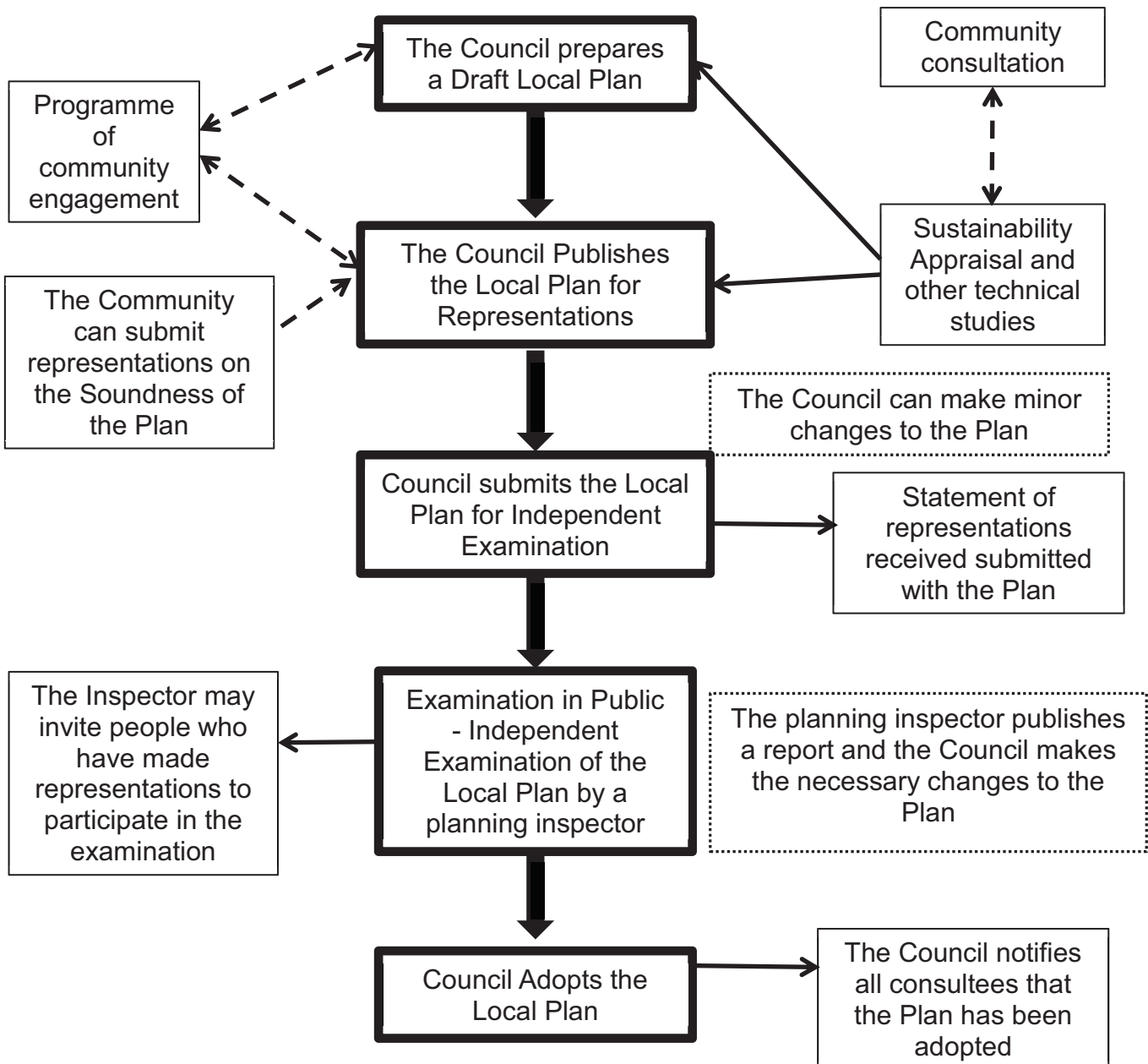
## 2.7 **DELETION OF PREVIOUSLY SAVED FAREHAM BOROUGH LOCAL PLAN REVIEW (JUNE 2000) POLICIES**

- 2.7.1 Since the commencement of the Planning & Compulsory Purchase Act 2004, the policies of the Fareham Borough Local Plan Review (2000) were 'saved' for a period of three years until September 2007. On 25 September 2007 Fareham Borough Council received a Direction from the Secretary of State indicating the Local Plan policies that have been saved beyond 27 September 2007. Those not saved, ceased to exist after 27 September 2007. The policies not saved are principally policies where proposed development had been implemented.
- 2.7.2 The adoption of the Core Strategy replaced a number of the saved policies in 2011. The remaining saved policies will be replaced and deleted upon adoption of the Development Sites & Policies Plan.
- 2.7.3 In addition, Core Strategy Policy CS19: Gypsies, Travellers and Travelling Showpeople Population will be deleted and replaced by Development Sites and Policies Plan Policy DSP47: Gypsies, Travellers, and Travelling Showpeople.

# 3. Fareham Local Plan: Process & Preparation

## 3.1 PROCESS OF PREPARING A LOCAL PLAN

3.1.1 The process of preparing a Local Plan is indicated in the diagram below, with further detail given in the diagram at Appendix 5.



## 3.2 RELATIONSHIP WITH OTHER STRATEGIES

### Other Strategies

- 3.2.1 There are several other relevant strategies produced by the Council and other bodies that can influence plan preparation. The most notable is the South Hampshire Strategy prepared by the Partnership for Urban South Hampshire.

## 3.3 THE EVIDENCE BASE

- 3.3.1 In preparing the Local Plan, a range of 'evidence gathering' will be undertaken to ensure a robust and credible evidence base for planning policies and proposals. Generally this 'evidence' takes the form of research, surveys and technical studies on particular topics that are produced for the principal purpose of informing the Local Plan. The evidence needed to inform the Local Plan is published on the Council's website.

## 3.4 COMMUNITY INVOLVEMENT

- 3.4.1 The progress of all documents within the Local Plan will be aided and informed by statutory periods of community involvement. Appendices 2 and 3 indicate when these periods will occur. The methods by which the Council will engage the community and other interested parties are set out in the Statement of Community Involvement (SCI).

## 3.5 SUSTAINABILITY APPRAISAL

- 3.5.1 Local Plans are required to undergo sustainability appraisals to assess their economic, environmental and social impacts, and to ensure that the policies and proposals promote sustainable development. The sustainability appraisals will ensure that the requirements of the Strategic Environmental Assessment Directive are met.

## 3.6 EXAMINATION AND ADOPTION

- 3.6.1 Local Plans must be submitted to the Secretary of State for independent examination. The Planning Inspectorate will assess the document for soundness and ensure that it conforms to the National Planning Policy Framework and that the Plan has been prepared in accordance with the Duty to Cooperate, the legal and procedural requirements.
- 3.6.2 When a Local Plan is submitted for examination, there is a presumption on behalf of the local planning authority that the plan is sound. The emphasis on community involvement at the early stages of plan preparation is expected to resolve issues and differences prior to the plan being published for representations on its soundness. The examination considers the soundness of the plan against a number of tests rather than examining individual objections.
- 3.6.3 As a result of the changes made by the Localism Act 2011, the Council, before adopting a plan, may make modifications to the plan and the Inspector's main modifications, providing they do not materially affect the policies.

## 4. Fareham Local Plan: Delivery and Review

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### 4.1 DELIVERY OF THE LOCAL PLAN

#### **Member Responsibilities**

- 4.1.1 Fareham Borough Council's Executive will be responsible for key decisions relating to the preparation of Local Plan documents. The portfolio holder will be the Executive Member for Strategic Planning and Environment. The Executive will be assisted by detailed consideration of the issues by a Project Working Group (a cross-party group of non-Executive members, chaired by the Executive Member) for each Local Plan document.
- 4.1.2 All documents proposed for inclusion will form part of the Council's Policy Framework, and will therefore need to be approved by the full Council. Given that all Plans submitted for examination should be as the Council would wish to adopt, the Council will approve all Local Plan documents for the formal publication stage prior to submission for examination.

#### **Programme Management Responsibilities and Staff Resources**

- 4.1.3 The Local Plan is recognised as being the key to delivering or enabling many of the Council's priorities and improvement actions associated with the Corporate Strategy. Close liaison between the Planning services and other local authority services, as well as external services and partner organisations, is essential to ensure that work is co-ordinated. An effective programme management approach to the preparation of the plans will be implemented to ensure the delivery of the plans in accordance with the timescales set out in this LDS.
- 4.1.4 Dedicated officer teams are taking forward the preparation of Fareham's Local Plan and other related documents including the Community Infrastructure Levy Charging Schedule and Supplementary Planning Documents (SPDs).
- 4.1.5 Overseen by the Head of Planning Strategy and Environment, the Planning Strategy Team Leader, assisted by the Principal Planner (Strategy), two Planners and the Technical Officer will be responsible for the preparation of Local Plan Part 2: Development Sites and Policies.
- 4.1.6 The Principal Planner (Welborne) will be responsible for the preparation of Local Plan Part 3: Welborne Plan, overseen by the Head of Welborne, and assisted by the Senior Planner (Welborne) the Infrastructure Project & Delivery Officer, and the Governance and Engagement Officer.

## Financial Resources

- 4.1.6 The Local Plan is a key Council Strategy, which will facilitate the delivery or enable many of the Council's priorities and improvement actions. Consequently, the Council has previously prioritised the Local Plan with regard to the Housing & Planning Delivery Grant settlements. Other grant funding has also been pursued and sums obtained towards more detailed evidence studies in relation to Welborne.
- 4.1.7 Costs likely to be incurred in preparing each Local Plan document have been estimated to inform the budget reports considered by the Executive each year. The Welborne Plan in particular has been highlighted as a spending pressure and a quarterly financial update is provided to the Executive.

## Risk Assessment

- 4.1.8 The program management approach to be employed in the preparation of the Local Plan will enable continual review of the risks associated with the delivery of the Local Plan. The types of risk associated with the delivery of the Local Plan, and risk reduction measures, are identified and reviewed on a regular basis by the Chief Executive's Management Team and the Executive.
- 4.1.9 Particular risks facing the preparation of the Local Plan include staff knowledge, skills and turnover, political decision making, the capacity of outside agencies, soundness of development plan documents, major opposition from interested parties, legal challenge, further changes to the planning regulations or guidance, adequacy of budget provision and program slippage. These risks are considered throughout the process of project management and are reviewed regularly.

## 4.2 MONITORING AND REVIEW

- 4.2.1 The Local Plan will be monitored through the Authority's Monitoring Report, which will be prepared and published following the collection of annual development completions data. The primary purposes are to:
- assess progress on meeting the targets and milestones in the LDS;
  - if targets have not been met, or progress is not on track to reach milestones, explain the reasons why;
  - set out which policies in the Fareham Borough Local Plan Review (June 2000) are 'saved', and if any are no longer required;
  - assess the impact of 'saved' and adopted policies, measured in relation to national, and local targets;
  - in particular, include housing trajectories to demonstrate the delivery of housing in accordance with targets and indicate future supply;
  - assess whether policies need changing because they are not achieving the intended effect, or to reflect changes in national policy;
  - consider, as a result of the above, whether any new plans need to be produced or if any proposed plans can be deleted from the LDS.
- 4.2.2 If the monitoring report identifies the need for alterations, a revised LDS will be prepared.



# APPENDICES

## APPENDIX 1

## SCHEDULE OF DOCUMENTS IN THE LOCAL PLAN (including key milestones &amp; Policies Map updates)

Document Title	Brief Description	Geographical Coverage	Period for consulting statutory bodies on scope of SA	Period for publication of Local Plan document	Date for submission to Secretary of State	Date of Hearing	Date for adoption
Local Plan Part 2: Development Sites & Policies	Sets out the allocation of land for specific uses; the identification of sites being based upon site assessments regarding the suitability and availability of land. Includes development management policies.	Fareham Borough (except Welborne )	March – April 2008	March to April 2014	May 2014	Late summer 2014	Winter 2014/15
Local Plan Part 3: Welborne Plan	Sets out detailed objectives, community and infrastructure provisions, the disposition and phasing of land uses, developing the Core Strategy policy approach to Welborne, comprising approximately 6,000 homes and employment developments	Welborne	July - August 2009 and July 2012	March to April, 2014	May 2014	Autumn 2014	Winter 2014/15
Policies Map	Shows location of proposals of development plan documents on an Ordnance Survey base map	Borough wide	Updated to reflect site specific allocations and designations in Local Plan Part 2: Development Sites & Policies and Local Plan Part 3: Welborne Plan. At the same time updated to show any new or amended designations approved under other legislation or procedures since adoption of the Local Plan – e.g. Scheduled Ancient Monuments, Sites of Special Scientific Interest, and Conservation Areas etc; and to remove policies no longer saved.				Winter 2014/15

## APPENDIX 2

## LOCAL PLAN PROFILES

<b>Local Plan Part 2: Development Sites and Policies - Plan Profile</b>	
<b>Document Details</b>	
Role and Content	To allocate specific sites for development including housing, employment, retail, leisure, sport and community facilities and for open space and to provide a framework to stimulate regeneration and the promotion of a comprehensive development solutions for Fareham town centre. The identification of sites is based upon principles established within the Core Strategy, and site assessments regarding the suitability and availability of land. The Plan will also establish the boundaries of specific policy designations set out in Local Plan 1: Core Strategy and include criteria based development management policies.
Geographical Coverage	Fareham Borough (except Welborne)
Document Status	Local Plan
Will it be produced jointly with other authorities?	No
Chain of Conformity	To conform to Local Plan 1: Core Strategy and the National Planning Policy Framework
<b>Arrangements for Production</b>	
Lead organisation, department and group.	Fareham Borough Council, Planning and Environment department, Planning Strategy Team
Lead officer	Planning Strategy Team Leader
Management arrangements (e.g. steering group)	Fareham Borough Council Executive & Member/Officer Project Working Group
Approach taken to involve interested parties and the community	Community involvement during production is to be in accordance with the Statement of Community Involvement (SCI)
Resources required to produce Plan including external resources	Fareham Borough Council's Planning Strategy Officers with assistance from specialist consultants as required.

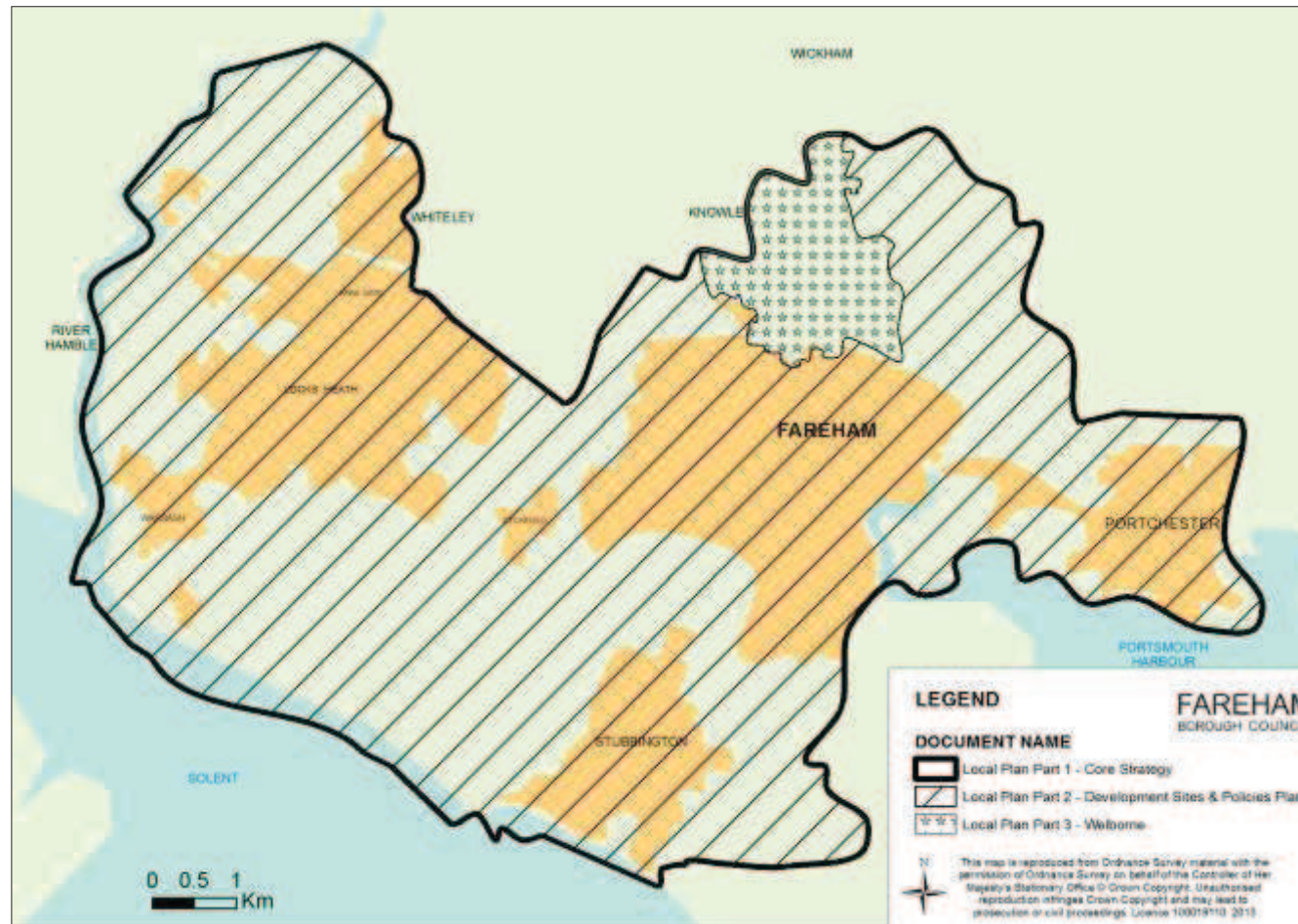
<b>Local Plan Part 2: Development Sites and Policies</b>		
<b>Timetable and Milestones</b>		
Regulation 18	Consultation on Issues and Options including <b>Consultation on Sustainability Appraisal scoping report</b>  Consultation on preferred approach to draft plan with Sustainability Re-appraisal  Prepare Pre-Submission document and Sustainability Appraisal Report	January 2008 - April 2008  Sept - October 2012  November 2012 - June 2013
	Approval by Full Council for Publication	February 2014
Reg. 19	<b>Public Consultation on Pre-Submission Document and Sustainability Appraisal</b> (minimum 6 weeks)	<b>March–April 2014</b>
	Collate Representations and finalise Submission Documents	April – May 2014
Reg. 22	<b>Submission of document and Sustainability Appraisal to Secretary of State for Examination</b>	<b>May 2014</b>
	Pre-Hearing Meeting ( <i>if required</i> )	<i>Summer 2014</i>
	<b>Examination in Public</b>	<b>Autumn 2014</b>
	Preparation and Receipt of Inspectors Report	Winter 2014/15
	<b>Adoption</b>	<b>Winter 2014/15</b>
<b>Post Production</b>		
Monitoring and review mechanisms	Monitoring of progress undertaken as part of Authority's Monitoring Report. Review mechanism built into assessment process for producing Authority's Monitoring Report	

NB Once the Plan has been submitted for Examination the timetable is largely in the hands of the Inspector. The timing of the following stages depend on whether the Inspector decides to hold a pre-hearing meeting, to explain the procedure for the hearing, and whether the Development Sites and Policies Plan is examined before or after the Welborne Plan. The timing of the Examination and Adoption above assume that the Welborne Plan is examined before the Development Sites and Policies Plan.

<b>Local Plan Part 3: Welborne - Plan Profile</b>	
<b>Document Details</b>	
Role and Content	Sets out detailed objectives, community and infrastructure provisions, the disposition and phasing of land uses, developing the Core Strategy policy approach for Welborne comprising approximately 6,000 homes and employment developments. The Welborne Plan will include a Strategic Masterplan.
Geographical Coverage	Land North of Fareham (north of M27, east and west of A32)
Document Status	Local Plan
Will it be produced jointly with other authorities?	No, but liaison through the Partnership for Urban South Hampshire (PUSH) and close consultation with Winchester City Council (also a Programme Group member) will be required.
Chain of Conformity	To conform to the Local Plan Part 1: Core Strategy and the National Planning Policy Framework
<b>Arrangements for Production</b>	
Lead organization, department and group.	Fareham Borough Council, Planning and Environment department, Welborne Team
Lead officer	Principal Planner (Welborne)
Management arrangements (e.g. steering group)	Fareham Borough Council Executive and Project Working Group informed by a Programme Group and in consultation with PUSH Joint Committee.
Approach taken to involve interested parties and the community	<p>Community involvement during production is in accordance with the Statement of Community Involvement.</p> <p>The Standing Conference brings together the groups interested in Welborne in a formal round-table setting to advise on the progress being made and to provide an opportunity to make comments.</p> <p>Community involvement as set out in the Community Engagement Plan.</p>
Resources required to produce Plan including external resources	Fareham Borough Council's Welborne Team with assistance from specialist consultants as required.

<b>Local Plan Part 3: Welborne Plan</b>		
<b>Timetable and Milestones</b>		
Regulation 18	<p>Scoping contents of AAP, Sustainability Appraisal (SA) and Evidence Gaps</p> <p><b>Publication of Sustainability Appraisal Scoping Report &amp; Consultation</b></p> <p>Update of Sustainability Appraisal Scoping Report &amp; Consultation</p> <p>Consultation on Options</p> <p>Consultation on preferred approach to draft plan</p> <p>Prepare Publication Document and SA Report</p>	<p>January – June 2009</p> <p><b>July - August 2009</b></p> <p>January - August 2012</p> <p>July 2012</p> <p>April - June 2013</p> <p>June 2013 - January 2014</p>
	Approval by full Council for publication	February 2014
Reg. 19	<b>Public Consultation on Pre-Submission Document and Sustainability Appraisal</b> (minimum 6 weeks)	<b>March – April 2014</b>
	Collate Representations and finalize Submission Documents	April - May 2014
Reg. 22	<b>Submission of document and Sustainability Appraisal to Secretary of State for Examination</b>	<b>May 2014</b>
	Pre-Hearing Meeting ( <i>if required</i> )	<i>Summer 2014</i>
	<b>Examination in Public</b>	<b>Late Summer 2014</b>
	Preparation and Receipt of Inspectors Report	Autumn 2014
	<b>Adoption</b>	<b>Winter 2014/15</b>
<b>Post Production</b>		
Monitoring and review mechanisms	Monitoring of progress undertaken as part of Authority Monitoring Report. Review mechanism built into assessment process for producing Authority Monitoring Report.	

### GEOGRAPHICAL COVERAGE OF THE LOCAL PLAN



# Glossary

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**Authority's Monitoring Report (AMR)** – a report on how the authority is performing with regard to meeting the timetables for the preparation of development plan documents and the performance of planning policies, and indicating any remedial action to be taken if required.

**Chain of Conformity** – This identifies the document(s) to which any part of the Local Plan is required be in conformity.

**Community Infrastructure Levy (CIL)** - a planning charge that local planning authorities can impose on new developments in their area through the Community Infrastructure Levy Regulations 2010 that came into force on 6 April 2010. The money can be used to support development by funding infrastructure that has been identified by the Council and the local community.

**Development Plan** – the development plan sets out the parameters for all development in the Borough. It comprises the Local Plan (Parts 1, 2 and 3), and the Hampshire Minerals and Waste Plan.

**Evidence Base** - studies that are informed by the local community, national policies and background information. An evidence base is the evidence that supports planning documents.

**Habitat Regulations Assessment (HRA)** - is a requirement of the Conservation of Habitats and Species Regulations 2010. It is an assessment of the likely significant effects of the plan on the nature conservation interests of European-protected areas. It seeks to establish whether or not there will be any adverse effects on the ecological integrity of these protected areas as a direct result of the proposals in a plan.

**Local Plan** – spatial planning documents that have development plan status. They cover a range of policy areas that will undergo a process of consultation and are subject to Sustainability Appraisal and independent examination.

**National Planning Policy Framework (NPPF)** - sets out the Government's planning policies for England and how these are expected to be applied. It sets out the Government's requirements for the planning system and provides a framework, within which local people and their accountable councils can produce their own distinctive local and neighbourhood plans.

**Planning and Compulsory Purchase Act 2004 (amended by the Planning Act 2008 and the Localism Act 2011)** – the Act has fundamentally reformed the planning system,



by introducing Local Development Frameworks to replace the system of local, structure and unitary development plans. The Act and associated regulations changed the plan preparation process to frontload community engagement and put the emphasis of the examination of Development Plan Documents on 'soundness' of the plan rather than individual objections.

**Regulations** - The regulations set out detailed requirements for the local planning authority to follow in carrying out their duties under the relevant Acts.

**Statement of Community Involvement (SCI)** – describes how the Council intends to involve the community in the preparation and review of planning documents. It also provides details of how the Council and developers should consult during the preparation and consideration of planning applications.

**Strategic Environmental Assessment (SEA)** – an internationally used term to describe the environmental assessment to be applied to plans, policies and programs to ensure a high level of protection of the environment. This is derived from European Directive 2001/42/EC.

**Supplementary Planning Document (SPD)** – Provides additional guidance and detail to development plan policies for a specific area or a specific topic but is not part of the development plan.

**Sustainability Appraisal (SA)** – a tool to assess the environmental, economic and social impact of the Local Plan. It is used to ensure that the policies and proposals within all the documents promote sustainable development in the Borough.

**Sustainable Development** – development that meets the needs of the present without compromising the ability of future generations to meet their own needs.



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

**Portfolio:** Policy and Resources  
**Subject:** **Cash Collection Service Tender**  
**Report of:** Director of Finance and Resources  
**Strategy/Policy:** Procurement

**Corporate Objective:** A dynamic, prudent, progressive and best value Council

**Purpose:**

This report considers the tenders received for the provision of Cash Collection Services for Fareham Borough Council and neighbouring Authorities under a collaborative framework contract. The report recommends an award of contract for the services.

**Executive summary:**

To put in place a new 4 year contract for the provision of cash collection services to replace the existing contract on its expiry in April 2014. Cash collections are required from diverse outlets including Council operated car parks, civic offices, Ferneham Hall and other buildings related to Council services. The service provider securely delivers the Councils cash to our banking partner.

This report provides the Executive with information regarding the tenders received for this agreement and seeks an award of contract.

**Recommendation:**

That the tender submitted by the supplier ranked in 1<sup>st</sup> position (as set out in the confidential appendix), being the most advantageous tender received, be accepted and the contract awarded to the company.

**Reason:**

To provide a secure and cost effective cash collection service for both Fareham Borough Council and the wider collaborative group of HIOW Authorities named as potential users of the framework contract.

To realise the commercial leverage of collaborative procurement for cost and operational improvement benefits for ALL HIOW that engage in the contract.

**Cost of proposals:**

The value of the Cash Collection contract tendered by the supplier ranked in 1<sup>st</sup> position to Fareham BC over the four year contract duration would be £217,853. This contract is to be funded from existing revenue budgets.

**Appendix A:** Executive Briefing Paper detailing Tender Prices and Evaluation Scores (*Exempt By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.*)

**Background papers:** N/A

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Cash Collection Service Tender

**Briefing by:** Director of Finance and Resources

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. In April 2009, the Executive agreed to outsource Cash Collection Services (previously undertaken by FBC parking officers) to a specialist contractor regulated by the Security Industry Authority (SIA).
2. The contract was awarded on 1<sup>st</sup> June 2009 to G4S (the incumbent contractor) under a Hampshire County Council (HCC) framework agreement. The HCC agreement expires in April 2014 having already been extended by HCC by 24 months. As the main users of the contract are Borough and District Councils the Hampshire and IOW Procurement Partnership (HIOWPP) agreed that replacing the existing contract should be a collaborative procurement exercise to secure the benefit of our combined regional spend.
3. Fareham led the tender via the e-tendering portal, with other Councils as named parties to the contract. 8 of the 15 neighbouring authorities named in the contract notice have indicated at an early stage they would join the framework (subject to contract) and therefore supplied detailed content for tenderers to quote against during the tender process. All named HIOWPP neighbouring authorities are able to join the framework at any time during the 4 year contract term should they wish to do so.
4. The contract scope was subject to agreement by potential HIOWPP users and covers the collection of cash (notes / coins / cheques / other documents), counting and reconciliation of cash, through to banking to the Councils nominated banking partners.
5. The tender opportunity was advertised under Public Procurement Regulations via the Official Journal of the European Union (OJEU notice 2013/S094-160483 dated 16<sup>th</sup> May 2013).
6. The opportunity notice resulted in expressions of interest being received from six contractors who were subsequently invited to submit tenders by 2<sup>nd</sup> Dec 2013. Five tenders were received by the closing date.

## **PROPOSAL**

7. On the 2<sup>nd</sup> December 2013, five tenders were received and opened by Democratic Services in the presence of Councillor S Woodward, Executive Leader. The tender price details are presented in the confidential appendix A.

## **EVALUATION PROCESS & AWARD RECOMMENDATION**

8. The contract documents defined a pre-determined scoring mechanism whereby tenders are assessed on price, service and quality.
9. The evaluation panel consisted of the Head of Community Safety & Enforcement, the Management and Financial Accounting Manager, the Procurement Officer and HCC Procurement Partnership Manager. Test Valley Borough Council also contributed by scoring the Quality and Service submissions of ALL bidders.
10. Tenderers were required to complete a 'Tenderers Compliance and Response' pro-forma. This enabled officers to score the quality and service elements of their submission, assessing their method of approach to delivering the service.
11. The tender submissions were evaluated and the scores weighted as specified in the invitation to tender. The scores and ranking for all five tenders received are represented in the confidential appendix A.
12. Based on the evaluation of the tenders received, the five bids have been ranked in order of economic advantage to the Council. The most advantageous supplier, which achieved the highest overall combined score, is recommended for the award of the contract.
13. The outcome framework will be administered by Fareham Borough Council and be open to other named contracting parties who will be able to use the framework, should they wish to do so, by completing the call-off contract template set out in the framework.
14. The framework will have a four-year duration and enable contracting parties to call-off services under the arrangement at any time within the contract term (but not exceeding expiry of the framework). This will allow a staggered entry for those contracting parties with an existing contract.
15. Fareham Borough Council will retain overall contract management responsibility. The planned start date for the framework is April 2014. The Authorities that have indicated they will use the contract upon award are: Fareham BC, Eastleigh BC, Gosport BC, New Forest DC, Portsmouth CC, Southampton CC, Test Valley BC, Hampshire CC (HC3S Catering and Schools).

## **RISK ASSESSMENT**

16. Many of the usual and identifiable risks initially present in this type of project have been negated through the council's rigorous and structured procurement process.

17. All suppliers invited to tender for this contract were required to be accredited by the Security Industry Authority (SIA) for the secure collection, transportation and handling of cash and valuables. <http://www.sia.homeoffice.gov.uk/Pages/about-us.aspx>
18. All suppliers invited to tender for this contract are required to be fully insured.
19. The awarded supplier will carry out a comprehensive implementation programme with each Authority that accesses the contract. This will include a full risk assessment of each cash collection location. Regular contract monitoring will take place and a series of project progress meetings will be held during the course of the implementation.

## **FINANCIAL IMPLICATIONS**

20. The suppliers service charges associated with this contract will be financed from existing revenue budgets.

## **CONCLUSION**

21. Five valid tenders were received for the provision of Cash Collection Services to Fareham BC and neighbouring authorities (HLOWPP) for a four year framework agreement term. It is recommended that the most advantageous tender received from the supplier ranked in 1<sup>st</sup> position (as set out in the confidential appendix) be accepted and a contract awarded.





By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15</b>
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Finance Strategy
<b>Corporate Objective:</b>	A dynamic, prudent and progressive Council

**Purpose:**

This report seeks final confirmation of the recommendations to Full Council, on 21 February 2014, in respect of the revenue budget, capital programme and council tax for 2014/15.

**Executive summary:**

On 6 January 2014, the Executive reviewed the Council's overall finance strategy and considered proposals relating to the capital programme, revenue budgets and the council tax for 2014/15. This report updates the Council's budgets to reflect the decisions taken on 6 January 2014.

The capital programme for the years 2013/14 to 2017/18 will be £34,601,000.

The revenue budget for 2014/15 will be £9,510,600. With Central Government support and retained business rates estimated to be £3,708,796 and the option of accepting additional council tax freeze grant for 2014/15 equating to £56,430 this results in the total amount due from the council tax of £5,745,374.

Taking these changes into consideration, the council tax for 2014/15 will be £140.22 per Band D property and would mean that Fareham's element of the Council Tax will have remained unchanged for 6 years. This represents no increase from the council tax set for 2013/14, compares favourably to the current rate of inflation and complies with the Council's corporate objectives.

**Recommendation:**

That the following proposals be approved and recommended to the special meeting of the Council to be held on 21 February 2014:-

- (i) the capital programme and financing of £34,601,000;
- (ii) an overall revised revenue budget for 2013/14 of £9,823,300;
- (iii) a revenue budget for 2014/15 of £9,510,600; and
- (iv) a council tax for Fareham Borough Council for 2014/15 of £140.22 per band D property, which represents no increase when compared to the current year.

**Reason:**

To allow the Full Council to approve the Council Tax for 2014/15.

**Cost of proposals:**

Not applicable.

**Appendix A:** Revenue Budget Summary 2013/14 and 2014/15

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15

**Briefing by:** Director of Finance and Resources

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. On 6 January 2014 the Executive reviewed the Council's overall finance strategy and considered proposals relating to:
  - The capital programme for 2013/14 to 2017/18;
  - The revised revenue budget for 2013/14;
  - The revenue budget for 2014/15; and
  - The council tax for 2014/15.
2. The purpose of this report is to update the Council's spending plans to take account of the decisions taken by the Executive in relation to these various issues.

#### THE CAPITAL PROGRAMME 2013/14 TO 2017/18

3. The capital programme for the period 2013/14 to 2017/18 is £34,601,000 as shown in the following tables:

	<b>£000s</b>
Public Protection	379
Streetscene	500
Leisure and Community	5,898
Health and Housing	6,065
Planning and Environment	1,071
Policy and Resources	20,688
<b>TOTAL</b>	<b>34,601</b>

	<b>£000s</b>
2013/14	9,154
2014/15	16,306
2015/16	2,671
2016/17	1,361
2017/18	1,053
Unallocated	4,056
<b>TOTAL</b>	<b>34,601</b>

4. It is anticipated that the programme will be financed from the following sources:

	<b>£000s</b>
Capital Receipts	6,504
Capital Fund Account	4,918
Right to Buy receipts for Housing Enabling	4,655
External Contributions	3,669
Revenue Contribution to Capital schemes	473
Major Repairs and Renewals Reserve	302
Matched Funding reserve	248
<b>TOTAL</b>	<b>20,769</b>

5. In addition, the following resources are anticipated to be available between 2013/14 and 2017/18:

	<b>£000s</b>
External Contributions	5,689
Contribution to Capital Fund Account	3,484
Revenue Contribution to Capital schemes	3,871
Borrowing	2,965
New Homes Bonus	1,810
Government Grants	1,250
Capital Receipts	450
<b>TOTAL</b>	<b>19,519</b>

6. The programme and projected resources indicate that, as at 31 March 2018, there will be a surplus of capital resources of £5,687,000.
7. Importantly, the surplus assumes an estimate of future capital receipts as well as continued revenue contributions towards capital investment, totalling nearly £5.5m. In the event that these resources do not materialise, the surplus will be reduced.
8. It must also be borne in mind that the implications of some of the Council's priority actions and emerging capital spending pressures have not yet been included in the capital programme.
9. Spending pressures in this respect include the provision of a pool facility in the western wards, or refurbishment/replacement works to some Council assets (for example community centres and the Osborn Road multi-storey car park) that have yet to be added to the capital programme.

## **SPENDING RESERVE**

10. The spending reserve currently stands at £2,330,000 which is 5% of gross expenditure for 2013/14 which represents the minimum required balance as set out in the approved Medium Term Finance Strategy.
11. At the meeting on 6 January 2014 the Executive agreed to use £435,300 of this balance to support the General Fund budget for 2014/15 with a view to replenishing the fund from efficiencies made in early 2014/15.

## **REVISED BUDGET 2013/14**

12. In January, the Executive considered in detail the revised budget for 2013/14, which totalled £9,823,300 and is no change when compared to the base budget for the year.

## **SERVICE BUDGETS 2014/15**

13. The following paragraphs of this report indicate the changes to the service budgets resulting from the decisions of the Executive on 6 January 2014.

### **Planning Committee**

14. There were no changes to this committee which confirms the budget total as £793,400.

### **Licensing and Regulatory Affairs Committee**

15. No changes were made to this Committee's budget, confirming the total as £503,400.

### **Leisure and Community Portfolio**

16. No changes were made to the portfolio budget, which is now confirmed to be £1,754,000.

### **Health and Housing Portfolio**

17. No changes were made to this portfolio's budget, confirming the total as £1,210,300.

### **Strategic Planning and Environment Portfolio**

18. There were no changes made to the portfolio budget, which is now confirmed to be -£580,000.

### **Policy and Resources Portfolio**

19. There were no changes made to the portfolio budget, which will now be confirmed as £2,374,600.

### **Public Protection Portfolio**

20. There were no changes made to the portfolio budget, which is now confirmed to be £2,679,100.

### **Streetscene Portfolio**

21. There were no changes made to the portfolio budget, which is now confirmed to be £4,292,600.

## OTHER BUDGETS 2014/15

22. Since the January Executive further information has been released regarding Central Government Support. As a result of this less money will be needed from the spending reserve in order to achieve a balanced budget. The figure agreed at the January Executive was £435,300 and this will now be £312,000.
23. As a result of this change the Other Budgets total will be -£3,516,800.

## THE OVERALL BUDGET POSITION FOR 2014/15

24. Taking account of the various changes referred to in the preceding paragraphs, the overall total budget for 2014/15, detailed in Appendix A, is confirmed as £9,510,600. This total is £312,700 below the base budget for 2013/14 of £9,823,300.

## GOVERNMENT SUPPORT

25. The amount of government support that the Council expects to receive in 2014/15 is summarised in the following table:

	<b>2013/14</b>	<b>2014/15</b>
	<b>£</b>	<b>£</b>
Core Funding	3,498,055	3,170,794
Individual grants now included in core funding (local council tax support and homelessness prevention)	442,903	327,654
Council Tax Freeze Grant (2011/12)	150,022	149,351
Council Tax Freeze Grant (2013/14)	61,460	60,997
<b>TOTAL</b>	<b>4,152,440</b>	<b>3,708,796</b>

26. This finance settlement core funding represents a cash reduction of 10.7% when compared to 2013/14.
27. With further cash reductions of approximately £0.5m predicted for 2015/16, it is important that the Council continues to identify and secure cash-releasing efficiencies each year in order to maintain the high level of service currently provided and continue to achieve its high corporate priority of council tax increases at or below the rate of inflation.

## COUNCIL TAX AND NATIONAL NON-DOMETIC RATE BASE

28. The revised council tax base for 2013/14 is 40,244 Band D equivalent properties which is the same as the original estimate.
29. The council tax base for 2014/15 is 40,974 Band D equivalent properties.
30. The net rate yield from National Non-Domestic Rates for 2013/14 (before Transitional arrangements) is £36,922,577.



## COUNCIL TAX FOR 2014/15

31. With a net budget for 2014/15 of £9,510,600 and government support of £3,765,226 (including the option of additional freeze grant for 2014/15 of £56,430), the Executive is able to recommend no council tax increase for 2014/15, as compared to the current rate of inflation of 2.7% (this is the published RPIX inflation rate for November 2013). This is shown in the following table:

	<b>Base Budget 2013/14</b>	<b>Base Budget 2014/15</b>	<b>Variation</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Total Budget</b>	<b>9,823,300</b>	<b>9,510,600</b>	-312,700
Less:			
Government Support	4,090,980	3,708,796	-382,184
Use of Collection Fund surplus	27,846	0	-27,846
Council Tax Freeze Grant	61,460	56,430	-5,030
<b>Total due from Council Tax Payers</b>	<b>5,643,014</b>	<b>5,745,374</b>	+102,360
Council Tax base	40,244	40,974	
Council Tax	£140.22	£140.22	
Cash Increase	+ £0.00	+ £0.00	
Percentage Increase	+ 0.00%	+ 0.00%	

## ASSURANCE STATEMENT BY THE CHIEF FINANCIAL OFFICER (CFO)

32. Section 25 of the Local Government Act 2003 states that when the Council sets a budget for the forthcoming financial year, the CFO must report to the authority on the robustness of the budgets and the adequacy of the financial reserves.
33. The CFO is able to confirm that the Council's co-ordinated finance strategy allows the availability of resources to finance both capital and revenue expenditure to be considered at the same time. It provides the necessary flexibility to allow resources to be allocated to both capital and revenue and this has enabled the delivery of balanced budgets for both capital and revenue.
34. The CFO can also confirm the robustness of the approved budgets and therefore major variations in expenditure and income are not anticipated. However a risk assessment has been carried out to highlight the impact of possible variations in the level of expenditure and income and by maintaining the spending reserve at a minimum of 5% of gross expenditure, resources should be in place to meet any variations that cannot be met from within the Council's overall budget.

## RISK ASSESSMENT

35. While all spending plans can be met from within existing resources, growing financial pressures increase the risk that spending plans exceed desirable levels.

36. Also, the budget reflects the implications of the changing economic situation. However, these changes will continue to affect the Council's finances. It is therefore very important to retain sufficient balances to cater for the unexpected in these uncertain times.
37. Where opportunities exist to increase income sources for the Council, and plans are well advanced, these have been incorporated into the budget.
38. Finally, the largest risk in the budget setting remains changes to Central Government Funding and reliance on government policy keeping damping measures in place.

## **CONCLUSION**

39. In making a recommendation to full Council on the council tax for 2014/15, the Executive has evaluated the Council's overall financial position in relation to existing commitments, the level of resources and the projected financial position in the future; not just the overall budget position for next year.

**Reference Papers:** None

## ACTUAL REVENUE BUDGET

	Budget 2013/14 £	Revised Budget 2013/14 £	Variation Base to Rev £	Budget 2014/15 £	Variation Base to base £
Committees					
Planning	669,000	707,400	38,400	793,400	124,400
Licensing and Regulatory Affairs	395,800	399,700	3,900	503,400	107,600
Executive - Portfolio Budgets					
- Leisure and Community	1,681,800	1,837,200	155,400	1,754,000	72,200
- Health and Housing	1,369,400	1,444,800	75,400	1,210,300	-159,100
- Strategic Planning and Environment	-234,100	-181,700	52,400	-580,000	-345,900
- Policy and Resources	2,113,000	2,621,900	508,900	2,374,600	261,600
- Public Protection	2,435,700	2,745,100	309,400	2,679,100	243,400
- Streetscene	4,281,600	4,292,600	11,000	4,292,600	11,000
<b>SERVICE BUDGETS</b>	<b>12,712,200</b>	<b>13,867,000</b>	<b>1,154,800</b>	<b>13,027,400</b>	<b>315,200</b>
Capital Charges	-1,763,400	-2,152,200	-388,800	-2,152,200	-388,800
Capital Financing Costs					
- Use of Housing Capital Receipts	-415,600	-495,400	-79,800	-230,000	185,600
- Direct Revenue Funding	1,301,000	1,351,800	50,800	1,301,000	0
- Direct Revenue Funding NHB	897,900	912,100	14,200	897,900	0
Interest on Balances	-874,500	-770,700	103,800	-676,900	197,600
Portchester Crematorium	-150,000	-150,000	0	-150,000	0
New Homes Bonus	-1,092,700	-1,106,900	-14,200	-1,480,000	-387,300
Contribution from Reserves	-791,600	-1,632,400	-840,800	-1,026,600	-235,000
<b>OTHER BUDGETS</b>	<b>-2,888,900</b>	<b>-4,043,700</b>	<b>-1,154,800</b>	<b>-3,516,800</b>	<b>-627,900</b>
<b>BUDGET TOTAL</b>	<b>9,823,300</b>	<b>9,823,300</b>		<b>9,510,600</b>	<b>-312,700</b>
<b>NET BUDGET</b>	<b>9,823,300</b>	<b>9,823,300</b>		<b>9,510,600</b>	<b>-312,700</b>

	<b>Budget 2013/14 £</b>	<b>Budget 2014/15 £</b>
<b>NET BUDGET</b>	<b>9,823,300</b>	<b>9,510,600</b>
<b>EXTERNAL SUPPORT</b>		
Non-Domestic Rates	1,558,458	1,717,625
Revenue Support Grant	2,532,522	1,991,171
Council Tax Freeze Grant	61,460	56,430
	<u><b>4,152,440</b></u>	<u><b>3,765,226</b></u>
<b>USE OF COLLECTION FUND BALANCE</b>	<b>27,846</b>	<b>0</b>
<b>NET AMOUNT DUE FROM COUNCIL TAX PAYERS</b>	<b>5,643,014</b>	<b>5,745,374</b>
<b>COUNCIL TAX BASE</b>	<b>40,244</b>	<b>40,974</b>
<b>COUNCIL TAX PER BAND D PROPERTY (ROUNDED)</b>	<b>£140.22</b>	<b>£140.22</b>
<b>CASH INCREASE</b>	<b>£0.00</b>	<b>£0.00</b>
<b>PERCENTAGE INCREASE</b>	<b>0.00%</b>	<b>0.00%</b>

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Housing Revenue Account Spending Plans, including the Capital Programme for 2014/15</b>
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Housing Strategy
<b>Corporate Objective:</b>	A balanced housing market

#### **Purpose:**

This report seeks Executive approval for the revised budget for 2013/14, the base budget, rent increases and fees and charges for 2014/15 and the capital programme and its financing for the years 2013/14 to 2017/18.

#### **Executive summary:**

The Executive recommended and the Council approved, in February 2013, the base budget and rent increase for 2013/14, for Housing Revenue Account services.

This report sets out the Housing Revenue Account revised budget for 2013/14 and base budget for 2014/15 along with the capital programme and its financing for the years 2013/14 to 2017/18. The report examines the issues affecting the Housing Revenue Account including rent increases with effect from 7 April 2014.

Council budgets are susceptible to changes in the level of expenditure and income caused by factors outside the Council's control. A risk assessment has been carried out to indicate the effect on housing balances of changes in the level of expenditure and income. This can be used to estimate the account balances needed to provide a prudent level of reserves and a working balance.

#### **Recommendation:**

- (a) individual rent increases in line with the rent restructuring model, be approved for Council dwellings with effect from 7 April 2014;
- (b) rents for Council garages be increased by 5% with effect from 7 April 2014;
- (c) discretionary fees and charges be increased to provide a minimum increase of 5%, where possible, with effect from 7 April 2014;
- (d) the revised budget for 2013/14 be approved;
- (e) the base budget for 2014/15 be approved;
- (f) the capital programme and financing for 2013/14 to 2017/18 be approved; and
- (g) annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.

**Reason:**

To allow the Full Council to approve the Housing Revenue Account budget for 2014/15.

**Cost of proposals:**

As detailed in the report.

- Appendices A:** Capital Programme and Financing  
**B:** Housing Revenue Account Budget  
**C:** Housing Repairs Account  
**D:** Examples of Rent  
**E:** Fees and Charges  
**F:** Graph of Balances

**Background papers:** October 2013 Consultation – Rents for Social Housing 2015/16 – 2024/25 issued by DCLG

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Housing Revenue Account Spending Plans, including the Capital Programme for 2014/15

**Briefing by:** Director of Finance and Resources

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. This report brings together the revenue and capital spending plans for 2013/14 and 2014/15 for the Board to consider. On 7 October 2013, the Executive approved the Council's Finance Strategy for 2014/15 and later years. The budget guidelines contained with the Strategy have been used as a basis for the Housing Revenue Account (HRA) spending plans.

#### CAPITAL PROGRAMME – APPENDIX A

2. The five year capital programme has been updated and is summarised in the following table. More details of the capital schemes and its financing can be found in Appendix A.

Year	£'000
2013/14	4,275
2014/15	8,297
2015/16	6,951
2016/17	1,769
2017/18	4,222
<b>Total</b>	<u><u>25,514</u></u>

3. The financing of the capital programme is mainly from the Major Repairs Reserve (MRR), external grants, Capital Fund and Revenue Contributions to Capital (RCCO) and retained 1 for 1 receipts from Right-to-Buy sales.
4. The major schemes in 2014/15 and 2015/16 are the new Collingwood House, new accommodation in Palmerston Avenue and the potential purchase of a sheltered scheme at Coldeast.

5. Following the changes to the Right-to-Buy scheme, we are required to utilise retained 1 for 1 Right-to-Buy receipts to increase our housing stock. Such proceeds must represent no more than 30% of the cost of acquisition or new build with the balance being met from revenue reserves or borrowing and to use the monies within three years of being received. It is intended not to borrow for this purpose.

## REVENUE BUDGETS – APPENDICES B & C

6. The following tables summarise the base and revised budgets for 2013/14 and the base budget for 2014/15, of the Housing Revenue Account and Housing Repairs Account. Further information can be found in Appendices B and C.

<b>Housing Revenue Account - Appendix B</b>	<b>Base Budget 2013/14 £'000</b>	<b>Revised Budget 2013/14 £'000</b>	<b>Base Budget 2014/15 £'000</b>
Income from service	-11,426	-11,461	-12,120
Expenditure on service	7,098	6,989	6,962
<b>Net cost of service</b>	<b>-4,328</b>	<b>-4,472</b>	<b>-5,158</b>
Interest	1,707	1,761	1,721
RCCO, Transfer to Capital Development Fund	2,889	2,164	3,852
<b>(Surplus) / deficit</b>	<b>268</b>	<b>-547</b>	<b>415</b>
Opening Balance	-4,593	-4,358	-4,905
Closing Balance	<b>-4,325</b>	<b>-4,905</b>	<b>-4,490</b>
<b>Housing Repairs Account - Appendix C</b>	<b>Base Budget 2013/14 £'000</b>	<b>Revised Budget 2013/14 £'000</b>	<b>Base Budget 2014/15 £'000</b>
Income	-1,680	-1,681	-1,679
Expenditure	1,680	1,681	1,679
<b>(Surplus) / deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>
Opening balance	-1,800	-1,800	-1,800
Closing balance	-1,800	-1,800	-1,800
<b>Overall closing balance</b>	<b>-6,125</b>	<b>-6,705</b>	<b>-6,290</b>
Properties at 31 March	2,368	2,356	2,353
<b>Average balance per property £'s</b>	<b>-2,587</b>	<b>-2,846</b>	<b>-2,673</b>



7. The HRA budget for 2014/15 includes a further transfer of £2,164,000 into the Capital Fund that was set up in 2012/13 for the purpose of repaying debt and for the reinvesting in existing or new stock.
8. The revised budget on the Repairs Account for 2013/14 includes expenditure for work not completed in 2012/13 of:
  - (a) £122,900 Asbestos Survey
  - (b) £98,500 Disabled Modifications
  - (c) £45,900 External Decorations
  - (d) £28,900 Gas Servicing
9. It is the intention to continue to maintain a fixed year-end balance on the Repairs Account of £1,800,000. This provides a sufficient cushion to pay for any unexpected repairs and to protect the HRA from fluctuations in the level of repairs.
10. A graph depicting yearly surpluses/deficits, balance of debt and reserves over a time period of 30 years can be viewed in Appendix D.

## **RENT RESTRUCTURING AND INCREASES – APPENDIX E**

11. Rents are set in line with the Government's rent setting policy which was used in calculating the level of debt that was taken on in 2011/12 to leave the Housing Revenue Account Subsidy System. The target date for convergence was 2015/16.
12. In the Spending Review 2013, the Government announced its intention that social rents would increase by CPI + 1% from 2015/16 - 2024/25. This has been confirmed in a consultation dated October 2013 "Rents for Social Housing from 2015/16".
13. The consultation includes a proposal that the date of 2015/16 be removed for social rents to converge. It is anticipated that by 2015/16, 974 properties will be below formula rent (40% of the stock). The intention and expectation is that when a property is re-let, it will be let at the formula rent for the property type.
14. For 2014/15, rents will continue to increase by September RPI (3.2%) + 0.5% (plus £2 for properties below formula rent). This results in an average rent increase for tenants of 5.35% (£4.52 per week average increase). Housing benefit will cover this increase for around 64% of tenants. Appendix E shows examples of the proposed new rents.
15. Under the Housing Benefit reforms, of the 1513 tenants who receive housing benefit, 112 (122 in 2012/13) are under-occupying. 92 (110) are affected by a 14% reduction in housing benefit and 20 (12) by a 25% reduction.
16. Rents for Council garages are not covered by rent restructuring. The number of garages which are not let is stable year on year. It is proposed that garage rents for 2014/15 increase by 5%.

## FEES AND CHARGES – APPENDIX F

17. The current fees and charges for the HRA and the proposed charges for 2014/15 are set out in appendix F. The proposed discretionary fees have been increased wherever possible to achieve a 5% increase.
18. The statutory charge is subject to the control and advice of Government. The current level of charge has been set at the maximum allowed.

## RISK ASSESSMENT

19. Council budgets are susceptible to changes in the level of expenditure and income caused by factors both outside and within the Council's control. A risk assessment has been carried out to indicate the effect on balances of changes in the level of expenditure and income. This can be used to estimate the account balances needed to provide a prudent level of reserves and working balance.
20. Factors taken into account include revenue repairs which tend to be demand led and include emergency repairs not included in the budgeted provision and not covered by insurance; potential future problems such as those related to asbestos, contaminated land, PRC construction (pre-cast reinforced concrete), fire risks, access, and legionella, which would lead to an increased capital programme; fluctuations in interest rates and uncertainty over the Supporting People funding to provide support for people receiving the sheltered housing service.
21. The table below gives examples of changes in the level of resources and expenditure that could occur in the future as a result of events outside and within the Council's control and which need to be taken into account when considering how much money should be held in reserves. It is very unlikely that all these things would happen at the same time.

<b>Examples of potential changes in level of resources or expenditure</b>	<b>Effect on expenditure £'000s</b>	<b>Effect on income £'000s</b>
10% increase in revenue repairs	+£100	
20% increase in cyclical repairs	+£90	
Loss of income if void rate rises to 2.5%		-£90
Loss of income if bad debts increase to 5%		-£330
Increase from 4 to 10 RTB's per annum – income		-£30
Increase to 10 RTB's per annum – responsive repairs	-£7	

22. The above list of potential risks indicates that it is essential to preserve the account balances held now for the HRA and the Repairs Account. Reserves are held so that we can:

- Continue to manage and maintain homes;
- Improve and redevelop estates;
- Cover any unexpected expenditure;
- Take advantage of new opportunities to meet housing needs;
- Repay debt; and
- Meet the challenges of any change to Decent Homes Standard.

## **CONCLUSION**

23. The Executive will be asked to approve the following recommendations to Full Council:

- (a) individual rent increases in line with the rent restructuring model, be approved for Council dwellings with effect from 1 April 2013; rents for Council garages be increased by 5% with effect from 1 April 2013;
- (b) discretionary fees and charges be increased to provide a minimum increase of 5% with effect from 1 April 2013;
- (c) the revised budget for 2012/13 be approved;
- (d) the base budget for 2013/14 be approved;
- (e) the capital programme and financing for 2012/13 to 2016/17 be approved; and
- (f) annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.

## **Reference Papers:**

- (a) Executive 11 February 2013 – Housing Revenue Account Spending Plans including the Capital Programme 2013/14
- (b) Executive 8 July 2013 – Actual Housing Revenue Account Expenditure and Financing 2012/13  
Executive 7 October 2013 – Annual Review of the Council's Finance Strategy
- (c) HRA 30 year Business Plan

**APPENDIX A**

<b>CAPITAL PROGRAMME AND FINANCING</b>	<b>2013/14 £'000</b>	<b>2014/15 £'000</b>	<b>2015/16 £'000</b>	<b>2016/17 £'000</b>	<b>2017/18 £'000</b>	<b>TOTAL £'000</b>
Improvements, Energy Conservation & Environmental Works	1,293	1,653	1,673	1,744	4,197	10,560
Energy Conservation	973					973
Environmental Works	50					50
Parking Improvements		25	25	25	25	100
Capitalised Repairs / Renewals	220					220
New Builds - Palmerston Avenue		1,600				1,600
Acquisitions - general needs		790				790
<b>New &amp; Redeveloped Sheltered Schemes</b>						
- Collingwood House	1,719	3,329	153			5,201
- Coldeast		900	5,100			6,000
Mobility Scooter Storage	20					20
<b>TOTAL</b>	<b>4,275</b>	<b>8,297</b>	<b>6,951</b>	<b>1,769</b>	<b>4,222</b>	<b>25,514</b>
<b>FINANCED BY:</b>						
Major Repairs Reserve	3,963	3,181	2,308	1,769	1,404	12,625
Revenue contribution to Capital		2,149	2,226		2,818	7,193
1:4:1 Receipts		237				237
Grants & Contributions	312	313				625
Capital Fund		2,417	2,417			4,834
<b>Total Financing</b>	<b>4,275</b>	<b>8,297</b>	<b>6,951</b>	<b>1,769</b>	<b>4,222</b>	<b>25,514</b>

## HOUSING REVENUE ACCOUNT

	Actual 2012/13	Base 2013/14	Revised 2013/14	Base 2014/15
	£000s	£000s	£000s	£000s
<b>Income</b>				
Rents - Dwellings	-10,048	-10,320	-10,360	-10,970
Rents - Garages	-216	-224	-227	-236
Rents - Other	-17	-18	-18	-18
Service Charges (Wardens, extra assistance, heating)	-239	-240	-238	-260
Cleaning	-117	-108	-103	-114
Grounds Maintenance	-73	-75	-74	-79
Other Fees and Charges	-25	-21	-28	-24
Leaseholder Service Charges	-65	-66	-65	-65
Grants receivable	-367	-354	-348	-354
	<b>-11,167</b>	<b>-11,427</b>	<b>-11,461</b>	<b>-12,120</b>
<b>Expenditure</b>				
General Administrative Expenses	1,717	1,488	1,579	1,548
Corporate & Democratic Core	57	61	58	58
Corporate Management	82	87	101	107
Communal Heating Services	74	70	73	76
Communal Lighting	27	38	35	36
Rents, Rates & Other Taxes	50	47	48	49
Communal Cleaning	134	140	131	134
Grounds Maintenance	182	188	196	194
Sheltered Housing Service	537	601	534	542
Fire & Refuse	11	50	50	50
Insurance Liability Provision	33	0	0	0
Sub-total of management costs	<b>2,905</b>	<b>2,770</b>	<b>2,805</b>	<b>2,794</b>
Contribution to Repairs Account	2,099	1,620	1,621	1,619
Bad Debts Provision	75	206	27	27
Bad Debts Written off	14	0	30	10
Depreciation	2,488	2,456	2,476	2,478
Debt Management Expenses	23	46	29	34
	<b>7,602</b>	<b>7,099</b>	<b>6,989</b>	<b>6,962</b>
<b>Net income from service</b>	<b>-3,565</b>	<b>-4,328</b>	<b>-4,472</b>	<b>-5,158</b>

	<b>Actual 2012/13 £000s</b>	<b>Base 2013/14 £000s</b>	<b>Revised 2013/14 £000s</b>	<b>Base 2014/15 £000s</b>
<b>Net income from service</b>	-3,565	-4,328	-4,472	-5,158
Interest Payable	1,864	1,870	1,871	1,871
Premium on Debt Redemption	99	0	0	0
Interest earned on internal balances	-165	-163	-110	-150
Net operating income	-1,767	-2,621	-2,711	-3,437
Revenue contribution to capital	48	725	0	1,688
Pension Interest Cost & Return on Assets	185	0	0	0
Movement on Pension Reserve	260	0	0	0
Transfer to Capital Fund	2,164	2,164	2,164	2,164
Pension Reserve Contributions	-437	0	0	0
<b>(Surplus)/Deficit for year</b>	<b>455</b>	<b>268</b>	<b>-547</b>	<b>415</b>
<b>Housing Revenue Account balance</b>				
Balance brought forward	-4,813	-4,593	-4,358	-4,905
(Surplus)/Deficit for year	455	268	-547	415
Balance carried forward	-4,358	-4,325	-4,905	-4,490

**HOUSING REVENUE ACCOUNT  
EXPENDITURE DETAIL**

	<b>Actual 2012/13</b>	<b>Base 2013/14</b>	<b>Revised 2013/14</b>	<b>Base 2014/15</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
<b>General Administrative Expenses</b>				
Corporate & Democratic Core	57	61	58	58
Corporate Management	82	86	101	108
Employees	804	741	816	776
Premises	97	96	97	98
Transport	13	7	19	19
Supplies and Services	233	94	102	88
Contract Services	43	38	38	48
Internal Support	531	516	516	525
Income	-3	-3	-8	-7
	<b>1,856</b>	<b>1,636</b>	<b>1,738</b>	<b>1,713</b>
<b>Communal Heating Services</b>				
Premises	74	70	73	76
	<b>74</b>	<b>70</b>	<b>73</b>	<b>76</b>
<b>Communal Lighting</b>				
Premises	27	38	35	36
	<b>27</b>	<b>38</b>	<b>35</b>	<b>36</b>
<b>Communal Cleaning</b>				
Employees	32	41	31	37
Premises	99	97	99	95
Internal Support	2	2	2	2
	<b>134</b>	<b>140</b>	<b>131</b>	<b>134</b>
<b>Grounds Maintenance</b>				
Employees	12	14	13	13
Premises	138	148	157	154
Internal Support	32	26	26	27
	<b>182</b>	<b>188</b>	<b>196</b>	<b>194</b>
<b>Sheltered Housing Service</b>				
Employees	448	512	438	448
Premises	49	46	47	47
Transport	8	8	14	14
Supplies and Services	16	20	19	18
Internal Support	18	16	16	16
	<b>537</b>	<b>601</b>	<b>534</b>	<b>542</b>
<b>Other Communal Services</b>				
Premises	34	31	32	32
Supplies and Services	16	17	16	17
Fire & Refuse -Premises	11	50	50	50
Insurance Liability Provision	33	0	0	0
	<b>94</b>	<b>97</b>	<b>98</b>	<b>99</b>

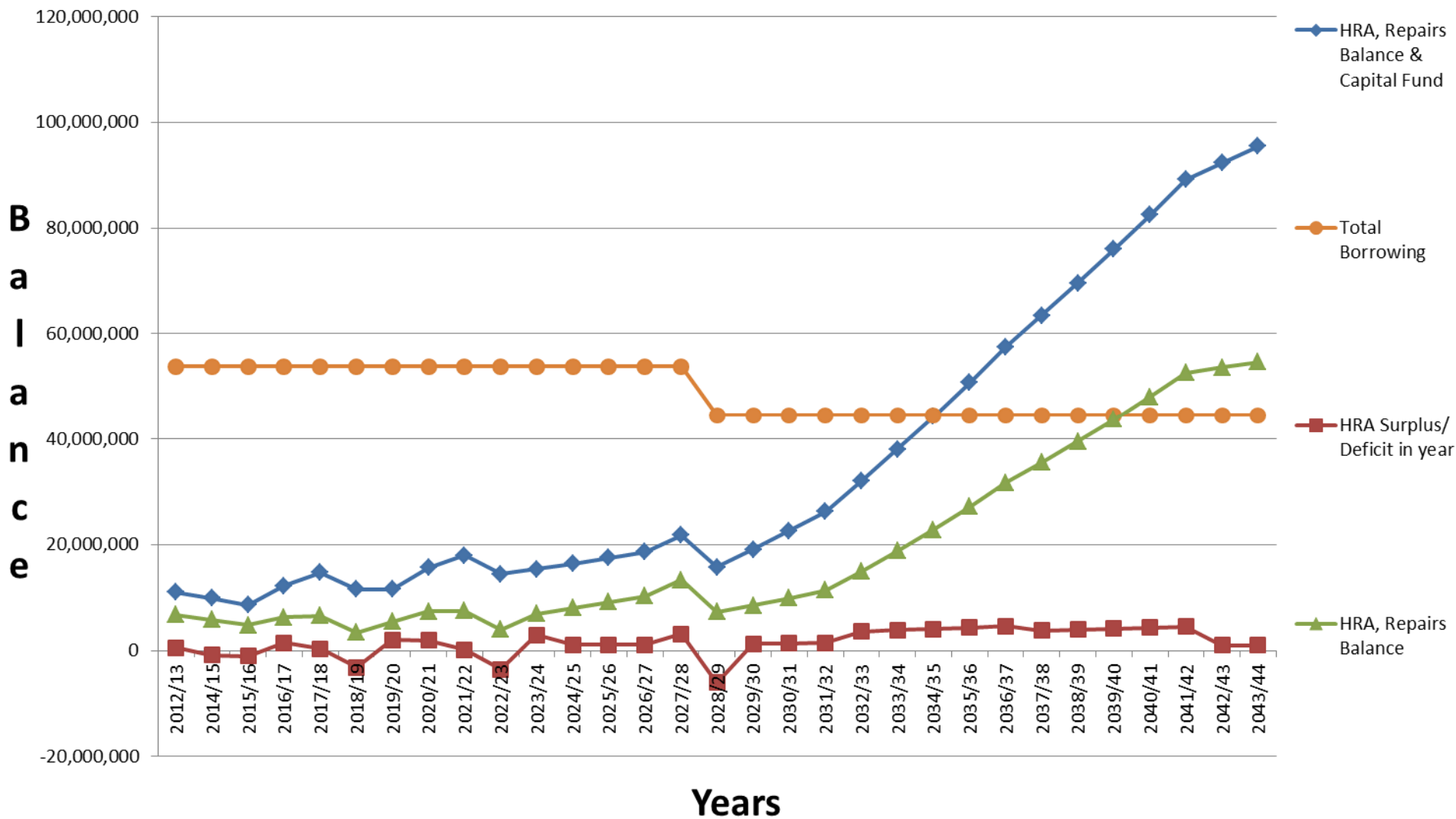
**APPENDIX C**

**HOUSING REPAIRS ACCOUNT**

<b>Expenditure</b>	<b>Actual 2012/13 £000s</b>	<b>Base 2013/14 £000s</b>	<b>Revised 2013/14 £000s</b>	<b>Base 2014/15 £000s</b>
<b>Day to Day</b>				
Internal decorating	22	55	55	55
General repairs	621	574	574	574
External works	161	160	160	160
Work to garages	35	21	21	21
Works to void properties	108	103	103	103
DSO Surplus	-24	0	0	0
Other works	33	83	83	83
	<b>956</b>	<b>996</b>	<b>996</b>	<b>996</b>
<b>Schemes previously in the capital programme</b>				
Repairs	803	222	222	222
Total from capital programme	<b>803</b>	<b>222</b>	<b>222</b>	<b>222</b>
<b>Cyclical repairs</b>				
External decorating	116	108	108	108
Gas service & associated repairs	249	250	250	250
Lift servicing	26	30	32	30
Pre decorating repairs	20	14	14	14
Emergency lighting	49	48	48	48
DSO Surplus	-4	0	0	0
Total cyclical	<b>455</b>	<b>450</b>	<b>452</b>	<b>450</b>
<b>Administration</b>				
Supplies & services	9	9	11	11
	<b>9</b>	<b>9</b>	<b>11</b>	<b>11</b>
<b>Total expenditure</b>	<b>2,223</b>	<b>1,676</b>	<b>1,681</b>	<b>1,679</b>
<b>Income</b>				
Contribution from HRA	-2,099	-1,620	-1,621	-1,619
Fees & charges	-40	-56	-60	-60
Total income	<b>-2,139</b>	<b>-1,676</b>	<b>-1,681</b>	<b>-1,679</b>
Balance brought forward	-1,800	-1,800	-1,800	-1,800
(Surplus)/Deficit for year	84	0	0	0
Tfr from Repairs Reserve	-84	0	0	0
Balance carried forward	<b>-1,800</b>	<b>-1,800</b>	<b>-1,800</b>	<b>-1,800</b>



### Balances over 30 years



HRA EXAMPLES OF RENT

	Property type	2013/14 Actual Rent	2014/15 Proposed Rent	Increase £ p.w.	Increase % p.w.
Nashe Way	1 Bed Bungalow	£82.67	£87.73	£5.06	6.12%
Foster Close	1 Bed Flat	£75.80	£79.40	£3.60	4.75%
Grebe Close	2 Bed Bungalow	£102.06	£107.70	£5.64	5.53%
Addison Road	2 Bed House	£99.30	£103.48	£4.18	4.21%
Foxbury Grove	2 Bed Flat	£85.17	£90.32	£5.15	6.05%
Garden Court	1 Bed Maisonette	£75.70	£79.40	£3.70	4.89%
Sicity House	2 Bed Maisonette	£85.02	£87.63	£2.61	3.07%
Fairfield Avenue	3 Bed House	£101.49	£104.96	£3.47	3.42%
Garden Court	3 Bed Flat	£99.13	£101.15	£2.02	2.04%
Foster Close	4 Bed House	£117.30	£119.95	£2.65	2.26%
Average for total stock		£84.39	£88.91	£4.52	5.35%
Garages		£9.35	£9.82	£0.47	5%

## FEES AND CHARGES 2014/15

	Existing Charge inc VAT	Proposed Charge inc VAT	Increase
<b><u>Discretionary Charges</u></b>			
<b>Sheltered Accommodation for the Elderly</b>			
Guest Room Charge – single occupancy per night	£7.00	£7.35	5.0%
Guest Room Charge - per couple per night	£10.00	£10.50	5.0%
<b>Rechargeable Repairs to Council houses</b>			
a) Abortive visit by Officer, Surveyor or Tradesman – Standard charge per visit	£40.50	£42.50	5.0%
b) Rechargeable works	These will be assessed individually at the time the work is carried out		
c) Service charges to purchasers of flats and maisonettes	These annual charges are made in advance on the basis of estimated costs. Once the actual cost is known, a retrospective adjustment is made.		
<b>Recharge of Officer time in agreeing any consent to freeholders</b>			
Fee per occurrence	£75.60	£79.40	5.03%
<b><u>Statutory Charge</u></b>			
<b>Sale of Council Houses</b>			
Legal and administration fees in connection with granting a service charge loan (statutory maximum of £100)	£100.00	£100.00	0.0%



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

**Portfolio:** Policy and Resources  
**Subject:** Quarterly Financial Monitoring Report 2013/14  
**Report of:** Director of Finance and Resources  
**Strategy/Policy:** Finance Strategy

**Corporate Objective:** A dynamic, prudent and progressive Council

#### Purpose:

This report provides comparative information on the Council's revenue and capital expenditure for the nine months ended 31 December 2013. Members are invited to consider the financial performance in the quarter, and any corrective action that may be deemed appropriate.

#### Executive summary:

This report provides summary information on the overall spending position against the revenue and capital budgets in the current year, as set out in the following tables:-

Revenue	Budget 2013/14	Budget to 31 Dec 13	Actual to 31 Dec 13	Variation
	£000s	£000s	£000s	£000s
Service Budgets	13,867	23,453	22,511	-942
Non-Service Budgets	-4,044	-1,196	-1,180	+17
Net	9,823	22,256	21,331	-925

The main variations in spending to 31 December 2013 are within cost of employment (-£221,719) and housing benefits (-£554,775). Vacancies are the main reason behind the under spend on the cost of employment. Housing benefit payments are under the revised budget although it is expected this will be closer to the budgeted position by the end of the financial year.

Capital Programme	Budget 2013/14	Budget to 31 Dec 13	Actual to 31 Dec 13	Variation
	£000s	£000s	£000s	£000s
General Fund	9,154	4,965	4,049	-916
HRA	4,276	2,221	1,884	-337
Total	13,430	7,186	5,933	-1,253

Revenue and capital spending plans are showing an under spend for the period.

While there are no areas of immediate concern, it is appropriate to monitor financial performance over the final quarter to ensure that any slippage does not adversely affect the services provided to residents and customers. Commentary on the most significant variations is set out in the in the briefing paper accompanying the report.

**Recommendation:**

That the report on revenue and capital budget monitoring be noted.

**Reason:**

To provide members of the Executive with a summary of the Council's budgetary performance to 31 December 2013.

**Cost of proposals:**

Not applicable.

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Quarterly Financial Monitoring Report 2013/14

**Briefing by:** Director of Finance and Resources

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. This report sets out, in detail, the variations between the budgeted and actual income/expenditure to 31 December 2013 for both revenue and capital budgets.

#### REVENUE EXPENDITURE SUMMARY


















2. The details of the budget and spend for each of the Council's committees and portfolios for the first nine months are shown in the following table:-

#### ACTUAL REVENUE EXPENDITURE TO 31 DECEMBER 2013

	Budget 2013/14 £	Budget to 31 Dec 13 £	Actual to 31 Dec 13 £	Variation £
Committees				
Planning	707,400	524,800	471,608	-53,192
Licensing & Regulatory Affairs	399,700	228,200	168,870	-59,330
Executive - Portfolio Budgets				
- Leisure & Community	1,837,200	669,200	628,732	-40,468
- Health & Housing	1,444,800	801,800	819,374	17,574
- Strategic Planning & Environment	-181,700	-479,800	-432,028	47,772
- Policy & Resources	2,621,900	17,115,200	16,461,964	-653,236
- Public Protection	2,745,100	1,810,800	1,719,496	-91,304
- Streetscene	4,292,600	2,782,400	2,672,887	-109,513
<b>SERVICE BUDGETS</b>	<b>13,867,000</b>	<b>23,452,600</b>	<b>22,510,903</b>	<b>-941,697</b>
<b>NON-SERVICE BUDGETS</b>	<b>-4,043,700</b>	<b>-1,196,400</b>	<b>-1,179,543</b>	<b>16,857</b>
<b>NET BUDGET</b>	<b>9,823,300</b>	<b>22,256,200</b>	<b>21,331,360</b>	<b>-924,840</b>

## THE KEY COUNCIL SERVICES

3. The Council has a number of services that would be considered as major or demand led services as they have a large impact on the council tax and any major variation in these budgets could lead to unacceptable rises in council tax. The details are shown in the following table:-

Service	Budget 2013/14 £	Budget to 31 Dec 13 £	Actual to 31 Dec 13 £	Variation £	
Parking Services	-982,100	-822,500	-751,122	71,378	
Commercial Estates	-2,104,500	-1,541,000	-1,474,676	66,324	
Local Tax Collection	1,058,100	934,900	924,553	-10,347	
Community Parks & Open Spaces	991,900	668,400	623,790	-44,610	
Street Cleansing	961,700	696,000	671,739	-24,261	
Processing Planning Applications	216,700	160,800	196,074	35,274	
Homelessness	327,300	341,400	383,211	41,811	
Land Charges	-165,600	-122,400	-152,641	-30,241	
Housing Benefits Payments	0	14,865,800	14,311,025	-554,775	
Waste Collection & Recycling Services	1,839,100	1,439,500	1,435,005	-4,495	
Trade Waste	-67,300	-320,200	-321,984	-1,784	
Ferneham Hall	390,000	54,000	47,375	-6,625	
Interest on Investments	-770,700	-376,900	-339,608	37,292	
Cost of Employment	15,146,200	11,289,780	11,002,433	-287,347	
<b>Key</b>					
	budget currently on track and likely to be in a positive position at year end				
	budget is either off track currently or is expected to be off track at year end				
	budget currently off track and likely to be in a negative position at year end				

4. The main variations in the key services are detailed as follows:-









- (a) Parking Services is showing a variation of £71,000 above the budget, which is mainly as a result of reduced income from users of the Council's car parks which is down on budget and also below the level for the same period during the last financial year.



- (b) Rents derived from commercial estates are less than expected, by £66,000. This is mainly due to the Council's interest in the shopping centre which has seen a fall due to empty units and new lettings on less favourable terms. Recently, after approval from the Executive through the Commercial Property Investment Acquisition Fund, the Council has purchased more commercial properties to attempt to reduce the impact of lower interest rates on income received. The full benefit of the acquisitions and subsequent rental income will not be received until the 2014/15 financial year.
- (c) Housing benefits payments are currently £555,000 under the budget for the year. The forecast was revised earlier this year to reflect the changes in caseload and it is anticipated that the increased expenditure and budget will continue throughout the financial year. Expenditure will be offset by income at year end when Government Grant is received.
- (d) Interest on investments is lower than budgeted for the year due to lower interest rates being achieved. This also reflect the Executive's decision to invest in commercial property as an alternative to treasury investments, in order to benefit from more favourable returns.
- (e) Expenditure on employees represents approximately 60% of the Council's gross expenditure (excluding benefit payments) and therefore it is important that the total establishment cost is monitored collectively, as well as monitoring at service level. During the first 9 months of the year, savings on salaries and wages have arisen, mainly as a result of employee vacancies and also due to organisational structure changes. While this has been partly offset by the additional expenditure on agency employees, it is anticipated that there will be an overall saving in this area at the end of the year.

## **THE COUNCIL'S FUNDAMENTAL PARTNERSHIPS**

5. The Council has five fundamental partnerships and it is appropriate that the expenditure in relation to each partnership is specifically monitored. The table below shows the financial performance relating to this Council's element of each partnership:-

Service	Budget 2013/14 £	Budget to 31 Dec 13 £	Actual to 31 Dec 13 £	Variation £	
Project Integra	25,000	25,000	24,937	-63	
Community Safety Partnership	344,000	199,700	183,625	-16,075	
Fareham & Gosport CCTV Partnership	181,200	83,600	78,984	-4,616	
Portchester Crematorium Joint Committee	- 150,000	0	0	0	
Building Control Partnership	225,600	169,500	148,066	-21,434	
<b>Key</b>					
	budget currently on track and likely to be in a positive position at year end				
	budget is either off track currently or is expected to be off track at year end				
	budget currently off track and likely to be in a negative position at year end				

6. There are no particular causes for concern within the Council's fundamental partnerships.

















## CAPITAL PROGRAMME

7. Since the capital programme was approved earlier in the year, a number of new schemes have been added and some have been rephased over the 5 year capital programme.
8. The following table sets out the updated capital programme for 2013/14 and has been used as the basis for monitoring progress to 31 December 2013:-

	Approved Programme £	2012/13 Slippage £	New/ Rephased Schemes £	Updated Programme £
Public Protection	0	0	0	0
Streetscene	22,800	31,800	58,900	113,500
Leisure & Community	1,609,300	613,200	-804,700	1,417,800
Health & Housing	585,600	249,800	710,000	1,545,400
Strategic Planning & Environment	160,000	125,300	56,000	341,300
Policy & Resources	702,600	355,900	4,677,500	5,736,000
<b>Total General Fund</b>	<b>3,080,300</b>	<b>1,376,000</b>	<b>4,697,700</b>	<b>9,154,000</b>
Housing Revenue Account	5,333,100	384,400	-1,441,200	4,276,300
<b>Updated Capital Programme</b>	<b>8,413,400</b>	<b>1,760,400</b>	<b>3,256,500</b>	<b>13,430,300</b>

## MAJOR CAPITAL SCHEMES

9. The Council has a number of major capital schemes where expenditure is in excess of £200,000. These schemes, with forecast budget to 31 December 2013, are detailed in the following table:-

Capital Scheme	Budget 2013/14 £	Budget to 31 Dec 13 £	Actual to 31 Dec 13 £	Variation £	
Commercial Property Investment Acquisition	3,000,000	2,600,000	2,580,609	-19,391	
Collingwood House	1,719,400	400,000	376,115	-23,885	
Daedalus	1,385,000	30,000	29,795	-205	
HRA: Tenants Modernisation	950,000	862,000	1,022,378	160,378	
Purchase of Properties from HCA	800,000	0	0	0	
Vehicles and Plant	712,800	584,000	394,845	-189,115	
Disabled Facilities Grants	549,000	350,000	328,632	-21,368	
HRA: Replacement Windows and Doors	488,100	306,600	80,979	-225,621	
HRA: Central Heating and Boiler Replacement	485,400	317,800	99,407	-218,393	
ICT	264,100	118,500	106,865	-11,635	
HRA: Electrical Upgrading	243,400	171,800	148,774	-23,026	
Salterns Promenade	212,500	0	0	0	
Car Park Surface Improvements	206,200	93,350	20,205	-73,145	
	budget currently on track and likely to be in a positive position at year end				
	budget is either off track currently or is expected to be off track at year end				
	budget currently off track and likely to be in a negative position at year end				

10. The main variations in the major schemes where expenditure is over £200,000 are detailed below:-

- (a) In January 2013, the Executive agreed £3m to fund a commercial property investment acquisition programme. A further £5m was agreed by the Executive in November 2013. Completion of the first purchase Clifton House, an industrial premises located in Segensworth, completed on 1 August 2013 at a purchase price of £1.7m. The second purchase of a ground floor convenience store in Eastbourne completed on the 20 December 2013 at a purchase price of £825,000. A third purchase of a convenience store in Streatham is currently with solicitors to conclude.

- (b) A contract has been entered into with Leadbitters for the redevelopment of Collingwood House. Works started on site in mid-October with the scheme finishing in late 2014 or early 2015. The old buildings have now been demolished and a new access road created to serve Gibraltar Close.
- (c) The Council's investment project at Daedalus is progressing as planned, with the delivery of an Innovation Centre at Daedalus on schedule for completion in March 2015. Airfield improvements and provision of new hangar space should also be completed in 2014/15, and the programme of work is being overseen by a Member Working Group, chaired by Cllr T Cartwright.
- (d) For the Tenants Modernisation scheme, a number of properties have received new kitchens and bathrooms due to age and condition. Although expenditure has exceeded budget, demand for modernisations has significantly declined therefore the current contract has been suspended.
- (e) Legal work is underway to purchase properties from the Homes and Communities Agency and architectural feasibility work is being undertaken.
- (f) Two refuse lorries, a street cleansing sweeper, garden waste bin lift, two grounds maintenance ride-on mowers and a Transit tipper have been purchased to date from the Vehicles and Plant rolling programme. An additional budget of £266,000 has been brought forward from the 2014/15 programme to purchase two more refuse vehicles in 2013/14.
- (g) £328,632 has been spent on Disabled Facilities Grants with 79 cases completed and a further 33 approved. There are 42 pending cases with an estimated value of £170,000.
- (h) Replacement doors are currently being installed to over 200 properties this year following a recent tender exercise. This timely work commenced in December 2013 and will conclude during March 2014.
- (i) Replacement of old and inefficient boilers is being progressed following breakdowns where major repairs have been identified and are considered to be beyond economical repair. A planned boiler replacement programme will be considered in 2014/15 therefore the anticipated under spend will be carried forward.
- (j) The major projects for the year for the ICT programme include the on-going SharePoint development for the HUB, expanding the use of mobile technology to improve customer contact and data collection at source, replacing and upgrading the internal security infrastructure and continuation of the rolling programme of PC and server upgrades.
- (k) Tenders have been received for the repairs to Salterns Promenade and works are expected to commence in April 2014 and should complete by mid-July. Hampshire County Council have been unable to progress their scheme to provide a cycleway, so we are looking at the possibility of obtaining funding from Sustrans to enable this to be delivered in combination with the promenade repairs. There is however a risk that the cycleway will not be delivered due to funding and legal considerations.

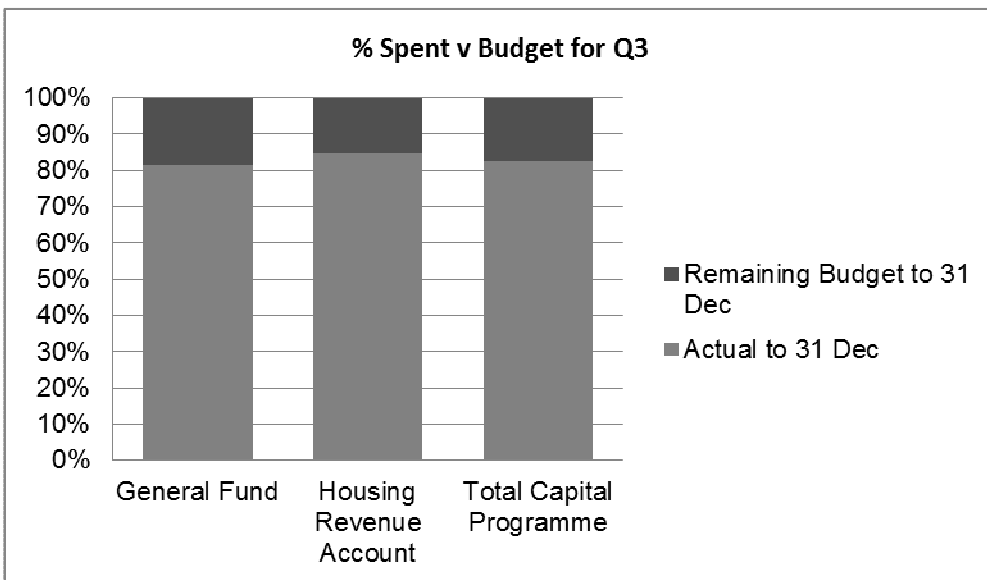
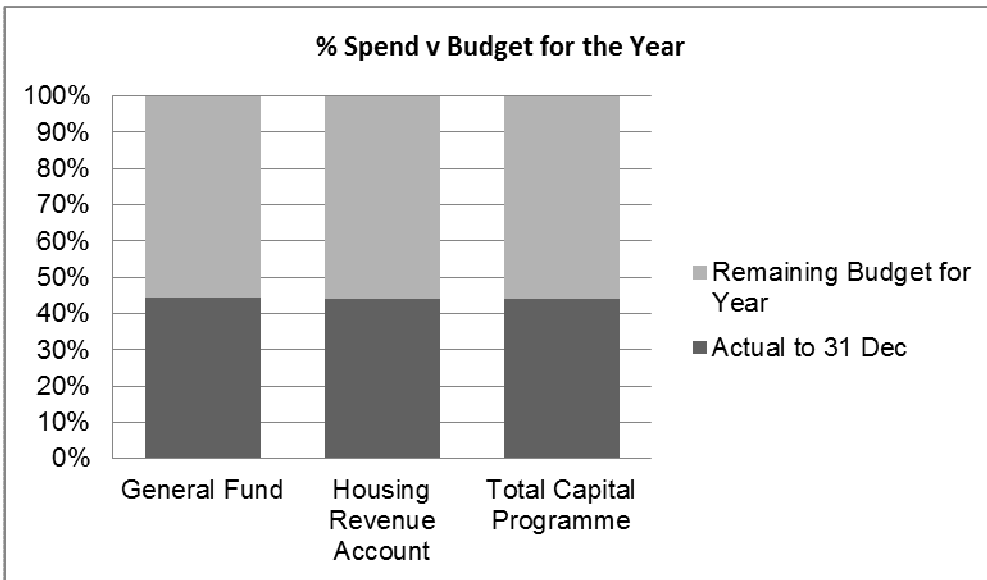
- (l) The electrical upgrades scheme is progressing in line with budget. A programme of periodic electrical inspections is continuing with urgent remedial works being undertaken as identified. Garden Court and Frosthole Close communal areas are programmed to receive a lighting renewal improvement which incorporates the upgrade of the emergency lighting to meet the current British Standard. The project is scheduled to commence in February 2014.
  
- (m) The planned car park improvement works for 2013/14 are part of an on-going programme of improvements to the town centre surface car parks, district car parks and leisure car parks and mainly involves resurfacing, line marking, trees and drainage works. A contract was awarded for this work and is progressing well with invoices due to be paid once snagging and final inspections have been completed. Work is still continuing through to March and it is envisaged that the expenditure will be on track at year end.

## CAPITAL MONITORING

11. The following table provides summary information for the third quarter to 31 December 2013, for the schemes within each portfolio.

	<b>Budget 2013/14 £</b>	<b>Budget to 31 Dec 13 £</b>	<b>Actual to 31 Dec 13 £</b>	<b>Variation £</b>
<b>Public Protection</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Streetscene</b>	<b>113,500</b>	<b>0</b>	<b>2,080</b>	<b>2,080</b>
<b>Leisure &amp; Community</b>	<b>1,417,800</b>	<b>714,450</b>	<b>315,830</b>	<b>-398,620</b>
- Buildings	570,800	312,100	52,261	-259,839
- Play & Parks	133,000	66,500	44,817	-21,683
- Outdoor Recreation	336,700	228,350	111,252	-117,098
- Grants to Community Groups	115,000	107,500	107,500	0
- Other Community Schemes	262,300	0	0	0
<b>Health &amp; Housing</b>	<b>1,545,400</b>	<b>611,400</b>	<b>396,860</b>	<b>-214,540</b>
- Home Improvement Loans	673,800	459,800	344,015	-115,785
- Enabling	871,600	151,600	52,845	-98,755
<b>Strategic Planning &amp; Environment</b>	<b>341,300</b>	<b>200,900</b>	<b>108,465</b>	<b>-92,435</b>
- Environmental Improvements	120,000	100,000	93,235	-6,765
- Car Parks	221,300	100,900	15,230	-85,670
<b>Policy &amp; Resources</b>	<b>5,736,000</b>	<b>3,438,700</b>	<b>3,226,155</b>	<b>-212,545</b>
- Fareham Town Centre	58,000	0	0	0
- Vehicles & Plant	712,800	584,000	394,845	-189,155
- ICT	264,100	118,500	106,865	-11,635
- Depot	76,900	49,200	48,938	-262
- Civic Offices	80,200	57,000	65,103	8,103
- Commercial Property Acquisition	3,000,000	2,600,000	2,580,609	-19,391
- Daedalus	1,530,000	30,000	29,795	-205
- Other Schemes	14,000	0	0	0
<b>Total General Fund</b>	<b>9,154,000</b>	<b>4,965,450</b>	<b>4,049,390</b>	<b>-916,060</b>
<b>Housing Revenue Account</b>				
- Improvement Work	1,293,400	1,083,800	1,178,815	95,015
- Energy Conservation	973,500	624,400	180,386	-444,014
- Environmental Work	80,000	70,700	97,664	26,964
- Capitalised Repairs/Renewals	190,000	42,540	50,584	8,044
- New Build	1,719,400	400,000	376,115	-23,885
- Other HRA Schemes	20,000	0	0	0
<b>Total Housing Revenue Account</b>	<b>4,276,300</b>	<b>2,221,440</b>	<b>1,883,564</b>	<b>-337,876</b>
<b>Total Capital Programme</b>	<b>13,430,300</b>	<b>7,186,890</b>	<b>5,932,954</b>	<b>-1,253,936</b>

12. The graphs below show the actual expenditure to 31 December 2013 as a percentage of the programme for the equivalent period and for the whole year. 83% of the capital programme has been spent compared to the profiled budget for the third quarter of the year. 44% has been spent compared to the budget for the year.



## RISK ASSESSMENT

13. Whilst it would be too early to draw very firm conclusions regarding the final revenue and capital budget position for 2013/14 after nine months, it is equally important that the Executive is made aware of the trends in both expenditure and income where they differ from those anticipated when the original budgets were prepared.
14. It is also worth noting that expenditure tends to increase during the latter months of the year as work programmes proceed so any under spends in the first quarter of the financial year are unlikely to continue throughout the whole of the financial year.
15. A potential risk to the capital programme relates to scheme slippages. Delayed schemes could result in increased contract costs for which funding may not be available and could also impact on the Council achieving its corporate objectives.

16. The Council's expenditure and income are monitored by officers throughout the year and these projections will be updated each quarter, as part of the budget monitoring reports. These have been reflected in the Finance Strategy for 2014/15 that which was presented to the Executive at its meeting in October. The budget reflects the revised position that was reported to the Executive in December.
17. There remains concerns with the general economic climate, which could continue to affect other Council services, particularly within the business sector where a large proportion of the Council's income is reliant on businesses continuing to rent property owned by the Council such as industrial estates or the trade waste service where businesses ceasing to trade can affect income to that service. There is also an impact on services such as car parking where income levels have been reducing over the last couple of years and are continuing to reduce in the current financial year and with increasing competition from other shopping centres.

## **CONCLUSION**

18. It is important that there is a timely reporting system in place to focus the Executive on key variances. To reflect this, revenue and capital monitoring reports include detailed information about the more significant areas of the Council's expenditure and income.
19. No particular actions are considered necessary at the present time. Officers will, however, continue to monitor the actual revenue and capital expenditure very closely and any variance that will impact on the Council's overall financial position will be reported to the Executive as soon as possible, in advance of the normal monitoring arrangements.

## **Reference Papers:**

- (a) 11 February 2013 Executive Report - Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2013/14.
- (b) 11 February 2013 Executive Report - HRA Spending Plans including the Capital Programme for 2013/14.
- (c) 8 July 2013 Executive Report - Actual Capital Expenditure and Financing 2012/13.



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

**Portfolio:** Policy and Resources  
**Subject:** **Treasury Management Strategy and Prudential Indicators 2014/15**  
**Report of:** Director of Finance and Resources  
**Strategy/Policy:** Finance and Treasury Management Strategies  
**Corporate Objective:** A dynamic, prudent, progressive and best practice Council

**Purpose:**

This report considers the draft Treasury Management Strategy Statement and Prudential Indicators for 2014/15, prior to its submission to the Council for approval.

**Executive summary:**

Members will be aware that the Local Government Act 2003 and subsequent regulations have introduced the "Prudential" framework that has governed the capital financing and treasury management arrangements of local authorities since 1 April 2004.

The regulations require each Council to prepare and formally approve both an annual treasury management strategy and Prudential Indicators. The document for 2014/15 is attached as Appendix A for consideration by the Executive before being submitted to Council for approval.

**Recommendation:**

That the draft Treasury Management Strategy and Prudential Indicators for 2014/15, attached as Appendix A to this report, be endorsed and submitted to the Council for approval.

**Reason:**

In accordance with the Code of Practice for Treasury Management in the Public Services and guidance from the Department of Communities and Local Government (DCLG), the Treasury Management Strategy and Prudential Indicators have to be approved by full Council.

**Cost of proposals:**

Not applicable.

**Appendix A:** Treasury Management Strategy and Prudential Indicators 2014/15

**Background papers:** None



**TREASURY MANAGEMENT STRATEGY 2014/15****SECTION 1 - INTRODUCTION****BACKGROUND**

1. The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management service is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return.
2. The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure that the Council can meet its capital spending obligations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses. On occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.
3. The Chartered Institute of Public Finance Accountants (CIPFA) defines treasury management as:

*"The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."*

**REPORTING REQUIREMENTS**

4. The Council is required to receive and approve, as a minimum, three main reports each year, which incorporate a variety of polices, estimates and actuals. The responsibility for the implementation and monitoring of these reports is the Executive with the Audit & Governance Committee responsible for the effective scrutiny of the treasury management strategy and policies.
5. The three reports are:
  - (1) Treasury Management Strategy and Prudential Indicators, covering:
    - the capital plans (including prudential indicators);
    - the Treasury Management Strategy (how the investments and borrowings are to be organised) including treasury indicators; and
    - the investment strategy (the parameters on how investments are to be managed).
  - (2) Mid Year Treasury Management Report - updating members with the progress of the capital position and investment activity, amending prudential and treasury indicators as necessary and whether the treasury strategy is being met or requires revision. In addition, the Executive will receive quarterly update reports.

- (3) Annual Treasury Report - This provides details of the actual prudential and treasury indicators and actual treasury activity compared to the estimates within the strategy.

## **TREASURY MANAGEMENT STRATEGY FOR 2014/15**

6. The strategy for 2014/15 covers two main areas:
  - (1) Capital Issues
    - capital plans;
    - prudential indicators;
  - (2) Treasury Management Issues
    - current treasury position;
    - treasury indicators which will limit the treasury risk and activities of the Council;
    - prospects for interest rates;
    - borrowing strategy;
    - policy on borrowing in advance of need;
    - investment strategy;
    - investment counterparty selection criteria; and
    - policy on use of external service providers.
7. These elements cover the requirements of the Local Government Act 2003, the CIPFA Prudential Code, the CIPFA Treasury Management Code and the DCLG Investment Guidance.

## **TRAINING**

8. The CIPFA Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny. Recent member training was undertaken by Capita Asset Services in November 2013 and further training will be arranged as required.
9. The training needs of treasury management officers are periodically reviewed.

## **TREASURY MANAGEMENT CONSULTANTS**

10. The Council uses Capita Asset Services, as its external treasury management advisors. The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon our external service providers.
11. It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented, and subjected to regular review.

## SECTION 2 - CAPITAL PRUDENTIAL INDICATORS 2013/14 - 2016/17

12. The Council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in prudential indicators, which are designed to assist member's overview and confirm capital expenditure plans.
13. A summary of all prudential and treasury indicators can be found in Annex A.

### **Capital Expenditure (Aff.3)**

14. This prudential indicator is a summary of the Council's capital expenditure plans and those forming part of this budget cycle.

<b>Capital Expenditure £'000</b>	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>	<b>Un- allocated</b>
Public Protection	0	0	0	0	379
Streetscene	114	36	0	0	350
Leisure & Community	1,418	3,433	810	205	0
Health & Housing	1,545	480	480	480	2,600
Strategic Planning & Environment	341	75	20	21	614
Policy & Resources	5,736	12,282	1,361	655	113
<b>Total General Fund</b>	<b>9,154</b>	<b>16,306</b>	<b>2,671</b>	<b>1,361</b>	<b>4,056</b>
HRA	4,276	8,297	6,951	1,769	0
<b>Total</b>	<b>13,430</b>	<b>24,603</b>	<b>9,622</b>	<b>3,130</b>	<b>4,056</b>

15. The table below summarises the above capital expenditure plans and how these plans are being financed by capital or revenue resources. Any shortfall of resources results in a funding need (borrowing).

<b>Capital Expenditure £'000</b>	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>	<b>Un- allocated</b>
General Fund	9,154	16,306	2,671	1,361	4,056
HRA	4,276	8,297	6,951	1,769	0
<b>Total</b>	<b>13,430</b>	<b>24,603</b>	<b>9,622</b>	<b>3,130</b>	<b>4,056</b>
<b>Financed by:</b>					
Capital receipts	3,895	5,467	230	230	2,600
Capital grants	3,024	5,870	1,135	325	350
Capital reserves	5,462	8,099	5,485	2,035	113
Revenue	1,049	2,202	2,772	540	993
<b>Net financing need for the year</b>	<b>0</b>	<b>2,965</b>	<b>0</b>	<b>0</b>	<b>0</b>

### **The Council's Borrowing Need (Capital Financing Requirement) (Aff.5)**

16. The second prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is simply the total historic outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of the Council's underlying borrowing need. Any capital expenditure in the table above, which has not immediately been paid for, will increase the CFR.

17. The CFR projections are as follows:

£'000	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate
General Fund	-2,754	211	211	211
HRA	53,805	53,805	53,805	53,805
<b>Total CFR</b>	<b>51,051</b>	<b>54,016</b>	<b>54,016</b>	<b>54,016</b>

#### **Affordability Prudential Indicators**

18. The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the Council's overall finances. The Council is asked to approve the following indicators:

#### **Financing costs as a percentage of net revenue stream (Aff.1)**

19. This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.
20. The positive percentage for the HRA for 2013/14 to 2016/17 reflects the net borrowing costs for the HRA settlement.

	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate
General Fund	-14%	-12%	-12%	-12%
HRA	15%	14%	14%	14%
<b>Total</b>	<b>2%</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>

#### **Incremental impact of capital investment decisions on council tax and housing rents (Aff.2)**

21. This indicator identifies the revenue costs associated with proposed changes to the capital programme compared to the Council's existing approved commitments and current plans. The assumptions are based on the budget, but will invariably include some estimates, such as the level of Government support, which are not published over a three year period.
22. Similar to the council tax calculation, the housing rents indicator identifies the trend in the cost of proposed changes in the housing capital programme compared to the Council's existing commitments and current plans, expressed as a discrete impact on weekly rent levels. This indicator shows the revenue impact on any newly proposed changes, although any discrete impact will be constrained by rent controls.

	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate
Council tax band D	£1.15	£2.70	£0.54	£1.10
Weekly housing rent levels	£0.65	£0.63	£0.51	£0.12

### 23. HRA Ratios

	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>
HRA debt £'000	49,268	49,268	49,268	49,268
HRA revenues £'000	11,462	12,120	12,613	13,020
Number of HRA dwellings	2,397	2,389	2,379	2,369
Ratio of debt to revenues %	4.29:1	4.06:1	3.91:1	3.78:1
Debt per dwelling £	£20,554	£20,622	£20,709	£20,796

### SECTION 3 - TREASURY MANAGEMENT STRATEGY 2014/15

24. The capital expenditure plans set out in Section 2 provide details of the service activity of the Council. The treasury management function ensures that the Council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet this service activity. This will involve both the organisation of the cash flow and, where capital plans require, the organisation of appropriate borrowing facilities. The strategy covers the relevant treasury/prudential indicators, the current and projected debt positions and the annual investment strategy.

#### **CURRENT PORTFOLIO POSITION**

25. The Council's treasury portfolio position at 31 March 2013, with forward projections are summarised below. The table shows the actual external borrowing (the treasury management operations), against the capital borrowing need (the Capital Financing Requirement - CFR), highlighting any under or over borrowing.

£'000	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate
Borrowing at 1 April	42,471	42,271	45,036	44,836
Expected change in borrowing	(200)	2,765	(200)	(200)
Other long term liabilities	0	0	0	0
<b>Borrowing at 31 March</b>	<b>42,271</b>	<b>45,036</b>	<b>44,836</b>	<b>44,636</b>
The Capital Financing Requirement	51,051	54,016	54,016	54,016
<b>Under/(over) borrowing</b>	<b>8,780</b>	<b>8,980</b>	<b>9,180</b>	<b>9,380</b>

26. Within the prudential indicators there are a number of key indicators to ensure that the Council operates its activities within well defined limits. One of these is that the Council needs to ensure that its gross debt does not, except in the short term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for 2014/15 and the following two financial years. This allows some flexibility for limited early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes.
27. The Director of Finance and Resources reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes into account current commitments, existing plans, and the proposals in this budget report.

#### **TREASURY INDICATORS: LIMITS TO BORROWING ACTIVITY**

##### **The Operational Boundary (Aff.4)**

28. This is the limit beyond which external borrowing is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual borrowing.



<b>Operational Boundary £'000</b>	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>
Borrowing	47,000	48,000	45,000	45,000
Other long term liabilities	2,000	2,000	2,000	2,000
<b>Total</b>	<b>49,000</b>	<b>50,000</b>	<b>47,000</b>	<b>47,000</b>

### **The Authorised Limit for External Borrowing**

29. A further key prudential indicator represents a control on the maximum level of borrowing. This represents a limit beyond which external borrowing is prohibited, and this limit needs to be set or revised by the full Council. It reflects the level of external borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.
30. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all councils' plans, or those of a specific council, although this power has not yet been exercised.
31. The Council is asked to approve the following Authorised Limit:

<b>Authorised Limit £'000</b>	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>
Borrowing	57,000	69,000	71,000	74,000
Other long term liabilities	4,000	4,000	4,000	4,000
<b>Total</b>	<b>61,000</b>	<b>73,000</b>	<b>75,000</b>	<b>78,000</b>

32. Separately, the Council is also limited to a maximum HRA CFR through the HRA self-financing regime. This limit is currently:

<b>HRA Debt Limit £'000</b>	<b>2013/14 Estimate</b>	<b>2014/15 Estimate</b>	<b>2015/16 Estimate</b>	<b>2016/17 Estimate</b>
HRA debt cap	56,851	56,851	56,851	56,851
HRA CFR	53,805	53,805	53,805	53,805
HRA headroom	3,046	3,046	3,046	3,046

### **PROSPECTS FOR INTEREST RATES**

33. The Council has appointed Capita Asset Services as its treasury advisor and part of their service is to assist the Council to formulate a view on interest rates. The following table gives the Capita Asset Services central view on interest rates.

Annual Average %	Bank Rate	PWLB Borrowing Rates		
		5 year	25 year	50 year
March 2014	0.50	2.50	4.40	4.40
June 2014	0.50	2.60	4.50	4.50
Sept 2014	0.50	2.70	4.50	4.50
Dec 2014	0.50	2.70	4.60	4.60
March 2015	0.50	2.80	4.60	4.70
June 2015	0.50	2.80	4.70	4.80
Sept 2015	0.50	2.90	4.80	4.90
Dec 2015	0.50	3.00	4.90	5.00
March 2016	0.50	3.10	5.00	5.10
June 2016	0.75	3.20	5.10	5.20
Sept 2016	1.00	3.30	5.10	5.20
Dec 2016	1.00	3.40	5.10	5.20
March 2017	1.25	3.40	5.10	5.20

34. Until 2013, the economic recovery in the UK since 2008 had been the worst and slowest recovery in recent history. However, growth rebounded during 2013 to surpass all expectations, propelled by recovery in consumer spending and the housing market. Forward surveys are also currently very positive in indicating that growth prospects are strong for 2014, not only in the UK economy as a whole, but in all three main sectors, services, manufacturing and construction.
35. This is very encouraging as there does need to be a significant rebalancing of the economy away from consumer spending to construction, manufacturing, business investment and exporting in order for this start to recovery to become more firmly established.
36. One drag on the economy is that wage inflation continues to remain significantly below CPI inflation so disposable income and living standards are under pressure, although income tax cuts have ameliorated this to some extent. This therefore means that labour productivity must improve significantly for this situation to be corrected by the warranting of increases in pay rates.
37. The US, the main world economy, faces similar debt problems to the UK, but thanks to reasonable growth, cuts in government expenditure and tax rises, the annual government deficit has been halved from its peak without appearing to do too much damage to growth.

38. The current economic outlook and structure of market interest rates and government debt yields have several key treasury management implications:
- For the Eurozone, concerns have subsided considerably in 2013. However, sovereign debt difficulties have not gone away and major concerns could return in respect of any countries that do not dynamically address fundamental issues of low growth, international uncompetitiveness and the need for overdue reforms of the economy (as Ireland has done). It is, therefore, possible over the next few years that levels of government debt to GDP ratios could continue to rise to levels that could result in a loss of investor confidence in the financial viability of such countries. This could mean that sovereign debt concerns have not disappeared but, rather, have only been postponed. Counterparty risks therefore remain elevated. This continues to suggest the use of higher quality counterparties for shorter time periods;
  - Investment returns are likely to remain relatively low during 2014/15 and beyond;
  - Borrowing interest rates have risen significantly during 2013 and are on a rising trend. The policy of avoiding new borrowing by running down spare cash balances has served well over the last few years. However, this needs to be carefully reviewed to avoid incurring even higher borrowing costs, which are now looming ever closer, where authorities will not be able to avoid new borrowing to finance new capital expenditure and/or to refinance maturing debt, in the near future;
  - There will remain a cost of carry to any new borrowing which causes an increase in investments as this will incur a revenue loss between borrowing costs and investment returns.

## **BORROWING STRATEGY**

39. The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk is relatively high.
40. Against this background and the risks within the economic forecast, caution will be adopted with the 2014/15 treasury operations. The Director of Finance and Resources will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances:
- *if it was felt that there was a significant risk of a sharp FALL in long and short term rates* (e.g. due to a marked increase of risks around relapse into recession or of risks of deflation), then long term borrowings will be postponed, and potential rescheduling from fixed rate funding into short term borrowing will be considered.

- *if it was felt that there was a significant risk of a much sharper RISE in long and short term rates than that currently forecast, perhaps arising from a greater than expected increase in the anticipated rate to US tapering of asset purchases, or in world economic activity or a sudden increase in inflation risks, then the portfolio position will be re-appraised with the likely action that fixed rate funding will be drawn whilst interest rates are still lower than they will be in the next few years.*

#### **Treasury Management Limits on Activity (Pru.3 and 4)**

41. There are three debt related treasury activity limits. The purpose of these are to restrain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of any adverse movement in interest rates. However, if these are set to be too restrictive they will impair the opportunities to reduce costs / improve performance. The indicators are:

- Upper limits on variable interest rate exposure. This identifies a maximum limit for variable interest rates based upon the debt position net of investments;
- Upper limits on fixed interest rate exposure. This is similar to the previous indicator and covers a maximum limit on fixed interest rates;
- Maturity structure of borrowing. These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

42. The Council is asked to approve the following treasury indicators and limits:

<b>Upper limits on interest rate exposures</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>
	%	%	%	%
- Upper limit on variable interest rate exposures	25	25	25	25
- Upper limit on fixed interest rate exposures	100	100	100	100
<b>Maturity structure of borrowing</b>	<b>Upper Limit</b>			
	%	%	%	%
- Loans maturing within 1 year	25	25	25	25
- Loans maturing within 1 - 2 years	25	25	25	25
- Loans maturing within 2 - 5 years	25	25	25	25
- Loans maturing within 5 - 10 years	50	50	50	50
- Loans maturing in over 10 years	100	100	100	100

#### **POLICY ON BORROWING IN ADVANCE OF NEED**

43. The Council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure that value for money can be demonstrated and that the Council can ensure the security of such funds.

44. Risks associated with any borrowing in advance of activity will be subject to prior appraisal and subsequent reporting through the quarterly or annual reporting mechanism.

## DEBT RESCHEDULING

45. As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. However, these savings will need to be considered in the light of the current treasury position and the size of the cost of debt repayment (premiums incurred).
46. The reasons for any rescheduling to take place will include:
  - the generation of cash savings and / or discounted cash flow savings;
  - helping to fulfil the treasury strategy;
  - enhance the balance of the portfolio (amend the maturity profile and/or the balance of volatility).
47. Consideration will also be given to identify if there is any residual potential for making savings by running down investment balances to repay debt prematurely as short term rates on investments are likely to be lower than rates paid on current debt.
48. All rescheduling will be reported to the Council at the earliest meeting following its action.

## **SECTION 4 - ANNUAL INVESTMENT STRATEGY 2014/15**

### **INVESTMENT POLICY**

49. The Council's investment policy has regard to DCLG's Guidance on Local Government and the 2011 revised CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes.
50. The Council's investment priorities will be security of capital first, liquidity second and then the return.
51. In accordance with the above guidance from DCLG and CIPFA, and in order to minimise the risk to investments, the Council has below clearly stipulated the minimum acceptable credit quality of counterparties for inclusion on the lending list. The creditworthiness methodology used to create the counterparty list fully accounts for the ratings, watches and outlooks published by all three ratings agencies with a full understanding of these reflect in the eyes of each agency. Using the Capita Asset Services ratings service, potential counterparty ratings are monitored on a real time basis with knowledge of any changes notified electronically as the agencies notify modifications.
52. Further, the Council's officers recognise that ratings should not be the sole determinant of the quality of an institution and that it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To this end the Council will engage with its advisors to maintain a monitor on market pricing such as "credit default swaps" and overlay that information on top of the credit ratings.
53. Other information sources used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.
54. The aim of the strategy is to generate a list of highly creditworthy counterparties which will also enable diversification and thus avoidance of concentration risk.
55. The intention of the strategy is to provide security of investment and minimisation of risk.

### **INVESTMENT COUNTERPARTY SELECTION CRITERIA**

56. The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle the Council will ensure that:
  - It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the sections below; and

- It has sufficient liquidity in its investments. For this purpose it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council's prudential indicators covering the maximum principal sums invested.
57. The Director of Finance and Resources will maintain a counterparty list in compliance with the following criteria and will revise the criteria and submit them to Council for approval as necessary. These criteria are separate to that which determines which types of investment instrument are either specified or non-specified as it provides an overall pool of counterparties considered high quality which the Council may use, rather than defining what types of investment instruments are to be used.
58. The minimum rating criteria uses the lowest common denominator method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution. For instance, if an institution is rated by two agencies, one meets the Council's criteria, the other does not the institution will fall outside the lending criteria.
59. Credit rating information is supplied by Capita Asset Services, our treasury consultants, on all active counterparties that comply with the criteria below. Any counterparty failing to meet the criteria would be omitted from the counterparty (dealing) list. Any rating changes, rating watches (notification of a likely change), rating outlooks (notification of a possible longer term change) are provided to officers almost immediately after they occur and this information is considered before dealing.
60. All credit ratings will be monitored daily. The Council is alerted to changes to ratings of all three agencies through its use of the Capita Asset Services creditworthiness service.
- if a downgrade results in the counterparty/investment scheme no longer meeting the Council's minimum criteria, its further use as a new investment will be withdrawn immediately.
  - in addition to the use of credit ratings, the Council will be advised of information in movements in Credit Default Swap and other market data on a weekly basis. Extreme market movements may result in downgrade of an institution or removal from the Council's lending list.
61. Sole reliance will not be placed on the use of this external service. In addition the Council will also use market data and market information (for example Credit Default Swaps, negative rating watches/outlooks). This additional information will be applied to compare relative security of differing investment counterparties.

62. The following internal measures are also in place:

- Investment decisions formally recorded and endorsed using a Counterparty Decision Document; and
- Monthly officer reviews of the investment portfolio and quarterly reviews with the Chief Executive Officer.

63. The criteria for providing a pool of high quality investment counterparties (both specified and non-specified investments) is:

- Banks 1 - good credit quality. The Council will use banks which are UK banks and/or are non-UK and domiciled in a country which has a minimum sovereign rating of AA and have as a minimum, the following Fitch, Moody's and Standard and Poor's credit ratings (where rated):

	<b>Fitch</b>	<b>Moody's</b>	<b>Standard and Poor's</b>
Short Term	F1	P-1	A-1
Long Term	A	A2	A
Viability/Financial Strength	bb-	C-	-
Support	3	-	-

- Banks 2 - Part nationalised UK banks (Lloyds Banking Group and Royal Bank of Scotland). These banks can be included if they continue to be part nationalised or they meet the ratings in Banks 1 above.
- Bank 3 - The Council's own banker for transactional purposes if the bank falls below the above criteria, although in this case balances will be minimised in both monetary size and time.
- Bank subsidiary and treasury operation - The Council will use these where the parent bank has provided an appropriate guarantee or has the necessary ratings outlined above.
- Building Societies - Building societies have formed the basis of the UK's savings culture and are under strict FSA directives in regard to their borrowing and lending criteria. The Council will use all societies which meet the ratings for banks outlined above and/or have assets in excess of £5bn.
- Other investment counterparties:
  - i. UK Government (including gilts and the Debt Management Account Deposit Facility)
  - ii. Local authorities
  - iii. Money market funds
  - iv. Enhanced cash funds



## COUNTRY AND SECTOR CONSIDERATIONS

64. The Council will only use approved counterparties from countries with a minimum sovereign credit rating of AA from Fitch. This list will be added to, or deducted from by officers should ratings change in accordance with this policy.
65. The Council will limit the amount of investments with building societies to 25% of the portfolio.
66. As far as possible, the Council will aim to maintain at least 25% of investments maturing within 1 year, and have no more than 50% of investments that have a maturity date of more than 1 year.

## TIME AND MONETARY LIMITS APPLYING TO INVESTMENTS

67. The time and monetary limits for institutions on the Council's counterparty list are as follows (these will cover both specified and non-specified investments):

	<b>Fitch Long Term Rating</b>	<b>Money Limit</b>	<b>Time Limit</b>
Banks 1 - good credit quality	A	£6m	5 years
Banks 2 - part-nationalised	N/A	£8m	3 years
Building societies - Assets over £5bn	N/A	£2m	1 year
Debt Management Account Deposit Facility	AAA	Unlimited	6 months
Local Authorities	N/A	Unlimited	5 years
Money Market Funds	AAA	£6m per fund	Liquid
Enhanced Cash Funds	AAA	£6m per fund	Liquid

## INVESTMENT STRATEGY

68. The Council's in-house managed funds are mainly existing resources earmarked to finance future capital expenditure and resources derived from favourable cash flow with a core balance of £10 - £15 million available for investment over a year.
69. Investments will accordingly be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months).
70. The Bank Rate is forecast to remain unchanged at 0.5% before starting to rise from quarter 2 of 2016. The Bank Rate forecasts for financial year ends (March) are:

<b>Year</b>	<b>Bank Rate</b>
2013/14	0.50%
2014/15	0.50%
2015/16	0.50%
2016/17	1.25%

71. There are upside risks to these forecasts (i.e. start of increases in Bank Rate occurs sooner) if economic growth remains strong and unemployment falls faster than expected. However, should the pace of growth fall back, there could be downside risk, particularly if Bank of England inflation forecasts for the rate of fall of unemployment were to prove to be too optimistic.

**Investment Treasury Indicator and Limit (Pru.5)**

72. Total principal funds invested for greater than 364 days. These limits are set with regard to the Council’s liquidity requirements and to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

£M	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate
Principal sums invested > 364 days	16	16	17	17

73. For its cash flow generated balances, the Council will seek to utilise its call accounts, money market funds and short-dated deposits (overnight to three months) in order to benefit from the compounding of interest.

**External Fund Managers**

74. Up to £13 million of the Council’s investments are externally managed on a discretionary basis by Tradition. This level is based on the core balance of £10-15 million and is reviewed periodically as the core balance changes.
75. Tradition will comply with the Annual Investment Strategy and their performance is reviewed quarterly by the Director of Finance and Resources.
76. The agreement between the Council and Tradition additionally stipulate guidelines and duration and other limits in order to contain and control risk.

**OTHER ISSUES**

77. Where cash flows determine it necessary, the Council's bankers - NatWest (part of the RBS group) will be used on an unlimited basis. If their credit quality is reduced, the Council will continue to use their banking services but no investments will be placed with them.
78. The unprecedented changes in the economy and the financial sector are such that this Strategy Statement provides a framework within which Officers will operate. The Director of Finance and Resources will take further precautionary steps to manage the investment portfolio within the framework, responding to the economic conditions as they evolve throughout the year.

**SCHEME OF DELEGATION**

**(i) Full Council**

- receiving and reviewing reports on treasury management policies, practices and activities
- approval of annual strategy.

**(ii) Responsible body - Executive**

- approval of/amendments to the organisation's adopted clauses, treasury management policy statement and treasury management practices
- budget consideration and approval
- approval of the division of responsibilities
- receiving and reviewing regular monitoring reports and acting on recommendations
- approving the selection of external service providers and agreeing terms of appointment.

**(iii) Responsibility for scrutiny - Audit and Governance Committee**

- reviewing the treasury management policy and procedures and making recommendations to the responsible body.

## SUMMARY OF PRUDENTIAL AND TREASURY INDICATORS

Indicator	Description	2013/14	2014/15	2015/16	2016/17
<b>Aff.1</b>	<b>Affordability Measure: Financing Costs as a percentage of net revenue stream</b>				
	Overall Position	2%	3%	3%	3%
1a	General Fund	-14%	-12%	-12%	-12%
1b	Housing Revenue Account	15%	14%	14%	14%
<b>Aff.2</b>	<b>Affordability Measure: Incremental impact of capital investment on Council Tax and Housing Rents</b>				
2a	Council Tax increases, borrowing costs only	£1.15	£2.70	£0.54	£1.10
2b	Housing Rent increases, borrowing costs only	£0.65	£0.56	£0.47	£0.12
<b>Aff.3</b>	<b>Affordability Measure: Capital Expenditure (£'000s)</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	General Fund	£9,154	£16,306	£2,671	£1,361
	Housing Revenue Account	£4,276	£8,297	£6,951	£1,769
	Total Capital Expenditure	<b>£13,430</b>	<b>£24,603</b>	<b>£9,622</b>	<b>£3,130</b>
<b>Aff.4</b>	<b>Affordability Measure: External Debt Level (£'000s)</b>				
	Authorised limit, comprising	£61,000	£73,000	£75,000	£78,000
	- borrowing	£57,000	£69,000	£71,000	£74,000
	- other long term liabilities	£4,000	£4,000	£4,000	£4,000
	Operational boundary, comprising	£49,000	£50,000	£47,000	£47,000
	- borrowing	£47,000	£48,000	£45,000	£45,000
	- other long term liabilities	£2,000	£2,000	£2,000	£2,000
<b>Aff.5</b>	<b>Affordability Measure: Capital Financing Requirement (CFR) (£'000s)</b>				
	General Fund CFR closing balance in the year	£51,051	£54,016	£54,016	£54,016
		-£2,754	£211	£211	£211
	HRA CFR closing balance in the year	£53,805	£53,805	£53,805	£53,805
<b>Pru.1</b>	<b>Prudence Measure: Gross Debt and Capital Financing Requirement (CFR) (£'000s)</b>				
	Gross Debt	£42,271	£44,204	£41,039	£40,839
	CFR (for last, current and next 2 years)	£204,204	£213,099	£216,064	£216,064
	Has measure been achieved?	Achieved	Achieved	Achieved	Achieved
	Memorandum Item : Prudence margin	£161,933	£168,895	£175,025	£175,225
<b>Pru.2</b>	<b>Prudence Measure: Adoption of the CIPFA Treasury Management Code of Practice</b>				
	Has the Code been adopted in its entirety?	Yes	Yes	Yes	Yes
<b>Pru.3</b>	<b>Prudence Measure: Upper Limits to fixed and variable interest rate exposure</b>				
	Upper limit to variable interest rate exposures	25%	25%	25%	25%
	Upper limit to fixed interest rate exposures	100%	100%	100%	100%
<b>Pru.4</b>	<b>Prudence Measure: Maturity structure of borrowing</b>	<u>Upper Limit</u>	<u>Upper Limit</u>	<u>Upper Limit</u>	<u>Upper Limit</u>
	Loans maturing within 1 year	25%	25%	25%	25%
	Loans maturing within 1 - 2 years	25%	25%	25%	25%
	Loans maturing within 2 - 5 years	25%	25%	25%	25%
	Loans maturing within 5 - 10 years	50%	50%	50%	50%
	Loans maturing in over 10 years	100%	100%	100%	100%
<b>Pru.5</b>	<b>Prudence Measure: Total Principal sums invested for periods of more than 364 days (£'000s)</b>				
	Upper Investment Limit for the year	£16,000	£16,000	£17,000	£17,000

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Delegated Approval for Community Funding Applications</b>
<b>Report of:</b>	Director of Community
<b>Strategy/Policy:</b>	Corporate Strategy
<b>Corporate Objective:</b>	Strong and Inclusive Communities

**Purpose:**

To obtain permission from the Executive for delegated approval for Community Funding Applications of £100 or less.

**Executive summary:**

The Council receives a number of Community Funding Applications; currently these are either dealt with via an Individual Member Decision for amounts under £5,000 or the Executive for amounts over £5,000. The value of the requests can vary significantly, but the work required to gain approval is the same. This report outlines a proposal for delegated powers to be given to the Director of Community and Head of Corporate Services, to allow small Community Funding Applications up to a value of £100 to be processed in a faster, less resource intensive manner.

**Recommendation:**

That the Executive delegates authority to the Director of Community and Head of Corporate Services to consider and approve Community Funding applications of £100 or less.

**Reason:**

The current process for considering Community Funding Applications is resource intensive and time consuming for low value applications. Requests of more than £100 will still be considered via either Individual Member Decision or by the Executive, depending on the amount concerned.

**Cost of proposals:**

There are no cost implications for this proposal.

**Appendix A:** Process for handling Community Fund Applications of £100 or less

**Background papers:** None

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Delegated Approval for Community Funding Application

**Briefing by:** Director of Community

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. The Council receives a number of Community Funding Applications, each year; these are either dealt with as an Individual Member Decision or by the Executive as a whole. The value of funding requested can vary significantly, but the process and work required to gain approval is the same. This report outlines a proposal for delegated powers to be given to the Director of Community and Head of Corporate Services, to allow small Community Funding Applications to be processed in a less resource intensive manner.

#### PROPOSAL

2. It is proposed that both the Director of Community and the Head of Corporate Services be given delegated authority to consider and approve Community Funding Applications, with a value of £100 or less.
3. A streamlined approval process has been outlined in Appendix A, which seeks to reduce the work and length of time taken to consider applications for £100 or less.
4. The Quarterly Matched Funding report will include details of any Community Funding Applications that have been considered under delegated powers.
5. If a Community Funding Application is considered to potentially be controversial, the application will be passed for Individual Member Decision, rather than being considered under delegated powers.

#### FINANCIAL IMPLICATIONS

6. There are no anticipated financial implications resulting from this proposal. Any Community Funding Applications considered, under delegated powers, will be funded from existing budgets.

## **CONCLUSION**

7. The current process for considering Community Fund applications, of £100 or less, is resource intensive and time consuming. By granting delegated powers to key officers, low value applications can be considered under a streamlined process, to save time.

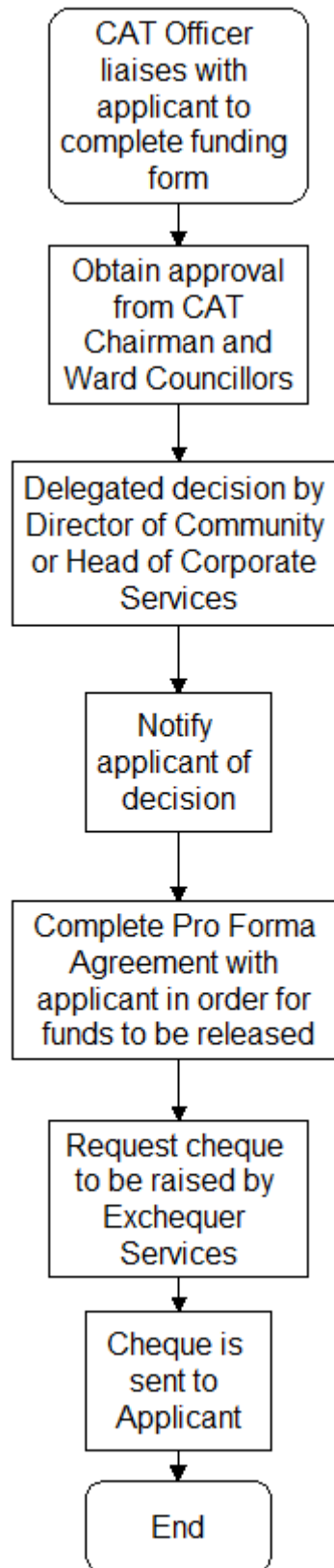
**Reference Papers:** None





## Appendix A: Process for handling Community Fund Applications of £100 or less

The process map below summarises the process that is proposed for handling Community Fund Applications under the delegated powers.





# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Treasury Management Monitoring Report 2013/14</b>
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Finance and Treasury Management Strategies
<b>Corporate Objective:</b>	A dynamic, prudent and progressive council

#### Purpose:

This report summarises the Council's investment activity up to 31 December 2013 and provides details of the Council's money market transactions.

Under the Code of Conduct that governs the operation of the money markets, it is not possible to make public details of specific transactions. For this reason, Appendix A is included in the confidential part of the agenda.

#### Executive summary:

This report gives the Executive the opportunity to review the treasury management activity up to 31 December 2013 along with the Treasury and Prudential Indicators.

The overall position is set out in the following table:

<b>Investments</b>	<b>Externally Managed £m</b>	<b>Internally Managed £m</b>	<b>Call Accounts £m</b>	<b>Total £m</b>
<b>At 1 April 2013</b>	<b>10.0</b>	<b>12.0</b>	<b>10.8</b>	<b>32.8</b>
New	10.0	15.0	91.8	116.8
Repaid	10.0	7.0	84.9	101.9
<b>At 31 Dec 2013</b>	<b>10.0</b>	<b>20.0</b>	<b>17.7</b>	<b>47.7</b>

The actual fixed term investments are set out in Appendix A with more detailed information set out in the briefing paper.

Performance for the first half of the year for the treasury and prudential indicators are shown in detail in Appendix B. During the financial year to date the Council has operated within the treasury limits and prudential indicators.

**Recommendation:**

That the treasury management monitoring report be noted.

**Reason:**

To inform the Executive of the Council's investment, borrowing and repayment activity up to 31 December 2013.

**Cost of proposals:**

Not applicable.

**Appendices A:** Externally & Internally Managed Investments (Confidential Appendix)

**B:** Q3 Treasury and Prudential Indicators

**C:** Treasury and Prudential Indicators Explained

**Background papers:**

Exempt by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Treasury Management Monitoring Report 2013/14

**Briefing by:** Director of Finance and Resources

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management recommends that members be updated on treasury management activities regularly. This report therefore ensures this Council is implementing best practice in accordance with the Code.
2. The total amount of fixed term investments and call accounts as at 31 December 2013 was £47.7 million, as summarised below. The movements during the year for fixed term investments are detailed in Appendix A.

<b>Investments</b>	<b>Externally Managed £m</b>	<b>Internally Managed £m</b>	<b>Call Accounts £m</b>	<b>Total £m</b>
<b>At 1 April 2013</b>	<b>10.0</b>	<b>12.0</b>	<b>10.8</b>	<b>32.8</b>
New	10.0	15.0	91.8	116.8
Repaid	10.0	7.0	84.9	101.9
<b>At 31 Dec 2013</b>	<b>10.0</b>	<b>20.0</b>	<b>17.7</b>	<b>47.7</b>

3. The increase in funds of £14.9 million during the first 9 months of the year was mainly due to the timing of precept payments, receipts of grants and progress on the capital programme.

#### INVESTMENT STRUCTURE

4. The structure of the investments at 31 December is shown in the table below. Over the past few years, most investments have been held on short periods to mitigate the risks that have been seen during the recession. At the same time, officers have actively sought to spread investments across a wider range of counterparties rather than operating at the upper limit for investments to limit the exposure to financial loss.

5. Throughout this period of uncertainty, officers have been taking advice from the Council's retained treasury advisor, Capita Asset Services (previously known as Sector), to ensure that decisions are taken in light of the latest facts at the time. This has given rise to lower interest rates being secured but this is the lowest priority consideration compared to the security of investments and the liquidity of cash flow.
6. The Council's fixed term investments are partly managed externally by Tradition UK Ltd. The role of the broker is to determine the most appropriate investment option within criteria set by the Council. All cash transfers are made by Council officers and Executive approval has been given for the allocation of up to £13 million to the externally managed portfolio. This retains sufficient funds within the direct management of officers, while still ensuring that maximum yield is achieved from the longer term investments.
7. The investment structure is sufficient to meet the capital programme and other large cash outflows.

<b>Investment Structure</b>	<b>External £m</b>	<b>Internal £m</b>	<b>Call £m</b>	<b>Total £m</b>
For periods of less than 1 month	0	0	15.7	15.7
For periods of 1 to 3 months	0	5.0	0	5.0
For periods of 3 to 6 months	4.0	4.0	2.0	10.0
For periods of 6 to 12 months	4.0	11.0	0	15.0
For periods of 1 to 2 years	2.0	0	0	2.0
<b>Total Investments at 31 Dec 2013</b>				
Investments for periods < 365 days	8.0	20.0	17.7	45.7
Investments for periods 365+ days	2.0	0	0	2.0

8. To increase the liquidity of the Council's investments, call accounts with Nat West (including a 95 day notice account), Santander and HSBC are being used. These accounts offer quick access to funds however they do attract a lower rate of interest than some of the fixed term investments shown in the table above.
9. The balance within each call account as at 31 December 2013 is set out in the following table:-

<b>Call Accounts</b>	<b>£m</b>
NatWest	2.7
NatWest - 95 day notice	7.0
Santander - 95 day notice	2.0
HSBC	6.0
<b>Total</b>	<b>17.7</b>

## **ECONOMIC UPDATE**

10. Until 2013, the economic recovery in the UK since 2008 had been the worst and slowest recovery in recent history. However, growth has rebounded during 2013 to surpass all expectations, propelled by recovery in consumer spending and the housing market.

11. After strong UK growth of 0.7% in quarter 2 and 0.8% in quarter 3, it appears that the UK GDP is likely to have grown at an even faster pace in Q4 of 2013. Forward surveys are also very encouraging in terms of strong growth and there are positive indications that recovery is broadening away from reliance on consumer spending and the housing market into construction, manufacturing, business investment and exporting.
12. This strong growth has resulted in unemployment falling much faster towards the threshold of 7%, set by the MPC before it said it would consider any increases in Bank Rate, than it expected last August when that threshold was initially set. Accordingly, markets are expecting a first increase in early 2015 though recent comments from MPC members have emphasised they would want to see strong growth well established, and an increase in real incomes, before they would consider raising Bank Rate.
13. Also encouraging has been a sharp fall in inflation (CPI) to 2.1% in November and forward indications are that inflation will continue to be subdued. The return to strong growth has also helped lower forecasts for the increase in Government debt by £73bn over the next five years, as announced in the Autumn Statement, and fostered optimism for achieving a balance in the cyclically adjusted budget within five years, a year earlier than previously forecast.
14. Forward surveys are currently very positive in indicating that growth prospects are also strong for 2014, not only in the UK economy as a whole, but in all three main sectors, services, manufacturing and construction. This is very encouraging as there does need to be a significant rebalancing of the economy away from consumer spending to construction, manufacturing, business investment and exporting in order for this start to recovery to become more firmly established.
15. One drag on the economy is that wage inflation continues to remain significantly below CPI inflation so disposable income and living standards are under pressure, although income tax cuts have ameliorated this to some extent. Labour productivity must improve significantly before increases in pay rates are warranted.
16. With regard to the US, the main world economy, it faces similar debt problems to those of the UK, but thanks to reasonable growth, cuts in government expenditure and tax rises, the annual government deficit has been halved from its peak without appearing to do too much damage to growth, although labour force participation rates remain lower than ideal.
17. As for the Eurozone, concerns have subsided considerably in 2013. However, sovereign debt difficulties have not gone away and major concerns could return in respect of any countries that do not dynamically address fundamental issues of low growth, international uncompetitiveness and the need for overdue reforms of the economy (as Ireland has done).

## **INTEREST RATES**

18. The base rate has remained at 0.5% since March 2009. Capita Asset Services undertook a review of its interest rate forecasts in late November, after the Bank of England's latest quarterly Inflation Report. The latest forecast now includes a first increase in Bank Rate in quarter 2 of 2016 (previously quarter 3).

19. Investment rates available in the market have continued at historically low levels and have fallen further during the quarter as a result of the Bank of England's Funding for Lending Scheme. Investment income has dropped significantly over the past few years as long term investments with high interest rates have matured. Actual investment income for 2012/13 was £647,800 with the budget for 2013/14 set at £737,700 for the General Fund and HRA.

## BORROWING

20. The Council's external long term debt amounted to £40.6 million as at 1 April 2013. This is as a result of the HRA reforms (£40m) and the Hampshire County Council interest free loan for Portchester Community Centre (£0.6m).
21. The Council has taken out ten £4 million loans from the PWLB with duration of between 40 and 50 years at an average interest rate of 3.50% as detailed in the table below:-

Repayment Date	Loan Amount	Interest Rate
30/09/2052	£4m	3.52%
30/09/2053	£4m	3.51%
30/09/2054	£4m	3.51%
30/09/2055	£4m	3.51%
30/09/2056	£4m	3.50%
30/09/2057	£4m	3.50%
30/09/2058	£4m	3.50%
30/09/2059	£4m	3.49%
30/09/2060	£4m	3.49%
30/09/2061	£4m	3.48%
<b>Total</b>	<b>£40m</b>	<b>3.50% average</b>

22. Interest payable for 2013/14 is budgeted at £1,870,900 and will be met by the HRA. £1,400,400 relates to the PWLB loans and £470,500 for interest on internal borrowing between the General Fund and the HRA.

## STRATEGY COMPLIANCE

23. The Council's Treasury Management Strategy Statement for 2013/14, which includes the Annual Investment Strategy 2013/14, was approved by the Council on 22 February 2013. It sets out the Council's investment priorities as being:
- Security of capital;
  - Liquidity; and
  - Yield
24. The Council will also aim to achieve the optimum return (yield) on investments commensurate with proper levels of security and liquidity. In the current economic climate it is considered appropriate to keep investments short term to cover cash flow needs but also to seek out value available in higher rates in periods up to 12 months with highly credit rated financial institutions.



25. The compliance with the various elements of the strategy are set out in the following table:-

<b>Compliance on Individual Elements</b>	<b>Yes/No</b>	<b>Notes</b>
Borrowing only up to "supported" level	Yes	No borrowing this quarter
All investments with approved institutions	Yes	Treasury management advisors provide updated list of approved institutions weekly
All individual investments within prescribed financial limits	Yes	There are currently 7 institutions where the total investment is at the maximum level. They are Lloyds Bank (£8m limit), Barclays Bank, HSBC, Santander and Nationwide BS (£6m limit), Skipton BS and West Brom BS (£2m limit).

26. No changes to the Council's Treasury Management Strategy Statement and Annual Investment Strategy 2013/14 are considered necessary at this time as the rules currently being applied to investments are much tighter than those approved within the Treasury Management Strategy.

#### **COMPLIANCE WITH TREASURY AND PRUDENTIAL LIMITS**

27. It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. The Council's approved Treasury and Prudential Indicators (affordable limits) were approved by the Executive at its meeting on 11 February 2013.
28. Performance up to 31 December 2013 is shown in Appendix B and the purpose of each indicator is explained in more detailed in Appendix C. During the financial year to date the Council has operated within the treasury and prudential indicators.

#### **RISK ASSESSMENT**

29. There are no significant risk considerations in relation to this report.

#### **Reference Papers:**

11 February 2013 Executive Report - Treasury Management Strategy and Prudential Indicators 2013/14








By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted



## 2013/14 Prudential and Treasury Indicators - Quarter 3 Performance

Indicator	Description	Approved Indicators 2013/14	Quarter 3 Position	Performance Rating
Aff.1	<b>Affordability Measure: Financing Costs as a percentage of net revenue streams</b>			☺
1a	Overall Position	2%	5.6%	
1b	General Fund	-14%	-5.9%	
	Housing Revenue Account	15%	14.8% (estimated)	
Aff.2	<b>Affordability Measure: Incremental impact of capital investment on Council Tax and Housing Rents</b>			☺
2a	Council Tax increases, borrowing costs only	£1.15	No unsupported borrowing undertaken, therefore no effect on rent or council tax increases	
2b	Housing Rent increases, borrowing costs only	£0.65		
Aff.3	<b>Affordability Measure: Capital Expenditure (£'000s)</b>	<b>Estimate to 31 Dec 13</b>	<b>Actual to 31 Dec 13</b>	☺
	General Fund	£4,965	£4,049	
	Housing Revenue Account	<u>£2,221</u>	<u>£1,884</u>	
	Total Capital Expenditure	£7,186	£5,933	
Aff.4	<b>Affordability Measure: External Debt Level (£'000s)</b>			☺
	Authorised limit, comprising	£61,000	Long term external debt is £40.6m and short term debt is £1.430m	
	- borrowing	£57,000		
	- other long term liabilities	£4,000		
	Operational boundary, comprising	£49,000		
	- borrowing	£47,000		
	- other long term liabilities	£2,000		
Aff.5	<b>Affordability Measure: Capital Financing Requirement (£'000s)</b>			☺
	General Fund CFR closing balance in the year	£51,051	No anticipated change to the planned position for CFR items	
	HRA CFR closing balance in the year	-£2,754		
		£53,805		

Indicator	Description	Approved Indicators 2013/14	Quarter 3 Position	Performance Rating
Pru.1	<p><b>Prudence Measure: Gross Debt and Capital Financing Requirement (CFR), (£'000s)</b></p> <p>Gross External Borrowing level</p> <p>CFR (for last, current and next 2 years)</p> <p>Has measure been achieved?</p> <p>Memorandum Item: Prudence margin</p>	<p>-£42,271</p> <p>£204,204</p> <p>Achieved</p> <p>£161,933</p>	<p>-£42,030</p> <p>£204,204</p> <p>Achieved</p> <p>£162,174</p>	
Pru.2	<p><b>Prudence Measure: Adoption of the CIPFA Treasury Management Code of Practice</b></p> <p>Has the Code been adopted in its entirety?</p>	Yes	Yes	
Pru.3	<p><b>Prudence Measure: Upper Limits to fixed and variable interest rate exposure</b></p> <p>Upper limit to variable interest rate exposures</p> <p>Upper limit to fixed interest rate exposures</p>	<p>25%</p> <p>100%</p>	All investments at fixed rates	
Pru.4	<p><b>Prudence Measure: Maturity structure of borrowing</b></p> <p>Loans maturing within 1 year</p> <p>Loans maturing within 1 - 2 years</p> <p>Loans maturing within 2 - 5 years</p> <p>Loans maturing within 5 - 10 years</p> <p>Loans maturing in over 10 years</p>	<p><u>Upper Limit</u></p> <p>25%</p> <p>25%</p> <p>25%</p> <p>50%</p> <p>100%</p>	No borrowing undertaken in Quarter 3	
Pru.5	<p><b>Prudence Measure: Total Principal sums invested for periods of more than 364 days (£'000s)</b></p> <p>Upper Investment Limit for the year</p>	£16,000,000	<p>£2m 1-2 years</p> <p>£0m 2-3 years</p> <p>£0m 3-4 years</p>	

## Details of the Treasury and Prudential Indicators

This appendix explains each of the prudential indicators, as defined in the Prudential Code for Capital Finance in Local Authorities and the Treasury Management in Public Service Code of Practice.

### Affordability

#### ***Aff.1: Financing costs as a percentage of net revenue stream***

This compares the total principal and net interest payments on external debt less interest and investment income to the overall total revenue spending of the authority. The indicator must be calculated separately for the General Fund and Housing Revenue Account (HRA).

#### ***Aff.2: The incremental impact of capital investment on the Council Tax and Housing Rents***

This indicator requires the General Fund net revenue streams to be converted into an estimated Band D Council Tax for each of the next three years. This will mean making assumptions on the levels of Government grant and Non Domestic Rates expected as well as the Council Tax base and spending plans. Only the element of any increase/decrease in Council Tax that relates to the Council's capital investment plans is reported in the indicator. A similar indicator must be calculated for average weekly rents in the HRA.

#### ***Aff.3: Capital expenditure***

This indicator reports the Council's capital expenditure for the current year.

#### ***Aff.4: External debt***

This indicator reports on the external debt limits (made up of borrowing and other long term liabilities). The two limits set are:-

The *authorised limit*. This is the maximum amount the authority allows itself to borrow.

The *operational boundary*. This reflects the most likely (prudent) but not worst case scenario of the debt position of the authority. This is also an "upper" limit, so does not reflect the expected external debt level for the Council on a day to day basis, but should link directly to capital spending plans, the capital financing requirement and daily cash-flows.

There may be occasions when the operational boundary for borrowing is temporarily breached - for example, if a capital receipt is not received on the due date. Such breaches must be monitored to identify trends, but do not need to be reported. On very rare occasions, the authorised limit may be breached and this must be reported to members.

### ***Aff.5: The Capital Financing Requirement (CFR)***

This indicator reports the actual capital financing requirement (CFR) for the General Fund and HRA. The CFR comprises the sum of the value of fixed assets (land, buildings etc), deferred charges (spending on assets not owned by the Council, such as capital grants to housing associations) and other capital accounts on the balance sheet (revaluation reserve and capital adjustment account). By adding these values together, the total represents a good approximation of how much capital investment has been funded from borrowing.

### **Prudence**

The aim of this category of indicator is to ensure that medium and long term borrowing is only for capital purposes and that authorities are not taking out long term borrowing to fund revenue spending.

#### ***Pru.1: Gross external borrowing and the capital financing requirement***

This indicator is used to compare the gross external borrowing against the total capital financing requirement (see Aff.5 above) for current year plus any additions to the total capital financing requirement for the coming year and two following years. The gross external borrowing figure should always be the lower figure.

#### ***Pru.2: Adoption of the CIPFA Treasury Management Code of Practice***

The Code requires an explicit statement from the Authority that it has adopted the above Code published by the Chartered Institute of Public Finance and Accountancy, in full.

#### ***Pru.3: Upper limits to fixed and variable rate exposures***

This indicator sets upper limits on the amount of net borrowing (total borrowing less investments) with fixed interest rates and variable interest rates for a three year period. By applying these thresholds, the exposure to fluctuations in interest rates can be controlled.

#### ***Pru.4: Maturity structure of borrowing***

This indicator sets upper and lower limits on the amount of borrowing due to be repaid in a given period on fixed rate borrowing. The purpose of this indicator is to ensure that the Council has a balanced portfolio of debt, avoiding any major peaks and troughs over the life of the total debt.

#### ***Pru.5: Total principal sums invested for periods of more than 364 days***

This sets a limit on the amount of money than can be invested for more than one year.